Dashiell Tools and Materials Award Guidelines
Mary Schiller Myers School of Art
The University of Akron

Due Date: Friday, February 3, 2017 by 12:00 noon

The Malcolm J. Dashiell scholarship fund was created in 1997 through an estate gift from Janet Dashiell Gardner in memory of her husband who taught sculpture at The University of Akron for 17 years and helped establish the Bachelor of Fine Arts degree program. Earnings from this endowed fund will be used to provide financial assistance to students majoring in art for educational travel experiences, including foreign travel, sponsored study abroad, workshops, seminars, field trips, independent study, conferences and travel to temporary and permanent exhibits which relate to art studies.

Purpose of Award
The Dashiell Tools and Materials Award provides students in the Myers School of Art partial support for art supplies, tools, software, and or other special materials needed to realize ambitious projects, including work towards their Senior Exhibition, Senior Thesis or Honors Projects. The grant may not be used to purchase standard materials required for a class (e.g., those included on a course supply list).

The maximum award amount in the Spring 2017 semester is $1,000 per grant.

Timeline
There are two grant cycles for the Dashiell Tools and Materials Award, in fall and spring. Tools and Materials Awards can be used in either the current or subsequent term. Thus, SP 17 Tools and Materials Awards can be used in SP 17, Summer 17 or FA 17.

Eligibility
Eligible for the Dashiell Tools and Materials Award are undergraduate students who:

• are currently enrolled in 6 credits of art studio, art education, and/or art history at the Mary Schiller Myers School of Art;
• have completed at least 12 credits of 7100 coursework at the Myers School of Art;
• have declared Art as your first and primary major; and
• have a 3.0 cumulative GPA. This data can be found in your DARS.

Funding is not available for:

• graduating seniors in their final term or post-baccalaureate students;
• more than one Dashiell Tools and Materials Award application per student per semester;
• group proposals;
• any student who has not yet fulfilled completely the requirements of any earlier grant or award issued through the Myers School of Art;
• re-submissions for the same project;
• students who are not in good standing with the Office of Student Conduct and Community Standards; and
• applications that are incomplete or submitted after the deadline.

APPLICATION REQUIREMENTS
Applications must include three copies of the following:
• Cover sheet
• Resume
• Proposal narrative
• Cost Estimate for tools, materials, supplies and equipment requested
• Documentation of Work, including an artist’s statement if applicable
• Recommendation Letter (needed only if the application is required for a class)

Application Submission
Submit 3 copies of your complete application in the School of Art Front Office (Folk 103) by 12:00 noon, Friday February 3, 2017. You must submit 3 SEPARATE, IDENTICAL, COMPLETE PACKETS. Each set of applications materials must be in its own 9x12 envelope labeled with your name. Do not submit materials in a binder or portfolio.

Cover sheet
The requisite cover sheet must be completely and accurately filled out; reformatted cover sheets are not permitted. If you need assistance determining your GPA or earned credit hours on DARS, please consult the Manager of Student Affairs. The cover sheet can be found on the last page of these guidelines.

Resume
While resume formats are discipline specific, your resume for the Dashiell Tools and Materials Award should include school and community service, educational travel, exhibition history, extracurricular activities (e.g., employment, volunteer experience, activities, memberships, offices held) and any other relevant professional experience. Detailed, comprehensive resumes assist the committee in evaluating your application; many students often need to add narrative details to their grant resume. Sample formats for resumes by discipline can be found on the College Art Association website (collegeart.org/guidelines/) or in The University of Akron Career Center (uakron.edu/career/).

Proposal Narrative
Address the following in a well-written essay not to exceed 3 pages (750 words maximum).
1. Provide a detailed plan for your project, including a full timeline that details all activities associated with project, from the acquisition of materials through your contribution back to
Myers School of Art.

2. Explain your research and conceptual interests in the area(s) of art, design, art history, or education. This summary should be clear, concise, and free of technical terminology and jargon. Students are encouraged to cross-reference the samples work submitted.

3. Describe the creativity and originality of project and its potential impact on your growth as an artist, designer, historian or educator.

4. Discuss the need for project funding.

5. Address the impact the project will have among community members either through the project itself, or via a post-project contribution to the Myers School and the University of Akron, or to the broader local, regional, or national community. The applicant must explain, in detail, how they plan to share the knowledge gained through the project with the broader community. This can be accomplished through a variety of creative ways, including an exhibition, high school visit (accompanied by faculty or staff), class visits (in conjunction with faculty), a presentation, or process demonstrations. Be creative – the goal is to share your learning broadly and effectively with the greater Myers community.

Cost Estimate
Include a complete price list of tools, supplies or equipment, including the name, phone numbers, and email address of your vendors. The Scholarships and Grants Committee recommends that you obtain estimates from several vendors.

Applicants must disclose all additional funding sources, including self-funded contributions. Applicants must also disclose if they will be compensated in association with this award. For example, if applicant intends to sell work produced with the award in an exhibition, or will be paid for a service, lecture, or other event offered in conjunction with work produced under this award, this must be disclosed on the application.

Documentation of Work
Submit examples of your strongest work in order to support your application. Students are expected to select their work independently, without consulting faculty or others for advice. You are encouraged to refer to these examples of your work in the proposal essay.

- For studio majors: 5-10 images (8.5x11 color prints) documenting your work plus artist’s statement, if appropriate for your concentration. Images should be labeled with title, date, dimensions, and materials. If the work was created for a class assignment, note that in the caption as well.
- For art history majors: research paper.
- For art education majors: sample of curriculum development such as a full lesson plan with studio samples, electronic portfolios, or advanced research project.

Recommendation Letter
If, and only if, this application is required for a class, an individualized letter of recommendation from the assigning faculty member must accompany your application materials.
Evaluation of Applications
All complete, eligible applications received before the deadline will be considered by the
Scholarships and Grants Committee. The committee members for Spring 2017 are:
  Kate Budd, Associate Professor of Art, Sculpture
  Dr. Elisha Dumser, Chair, Assistant Professor of Art, Art History
  Dave Szalay, Associate Professor, Graphic Design
  Katie Timperio, Manager of Student Affairs
  Laura Vinnedge, Associate Professor, Painting and Drawing
  Hui-Chu Ying, Professor of Art, Printmaking

Notification of the Award
Awardees will be notified by email of their Dashiell Tools and Materials Award.

Award recipients must:
If selected to receive an award, you are obligated to:

- Meet with the Myers School of Art Budget Coordinator, Carolyn Jentner (cj19@uakron.edu; 330-972-8801; Folk 103D) to review the reimbursement process and paperwork.
- Present receipts to the Myers School of Art Budget Coordinator. Receipts for reimbursement are due by the end of the semester in which you claim the award. If you fail to save a receipt or submit it after the last day of the term, you forfeit that portion of the Tools and Materials Award.
- Give back to the school by participating in school-sponsored events. Events can include high school visits, Portfolio Review Days, speaking to an Arts Orientation class about your award, and other events where a student’s voice and perspective are valued. Your participation will be coordinated by the Manager of Student Affairs, and by accepting this grant you agree to serve in at least three events over the next two semesters.
- Fulfill your pledged contribution to Myers arts community within 6 months of your award. If your contribution is an event, you must advertise it at least one week in advance, and you are strongly encouraged to schedule it in order to maximize your outreach. Dashiell recipients must submit a brief report documenting their ‘give-back’ within 2 weeks of the event; award recipients will be provided with a form to complete which includes the event name, location, date and time, as well as a brief description of the activity and an estimate of its attendance. Reports should be emailed to the committee chair and Manager of Student Affairs (edumser@uakron.edu and kat1@uakron.edu).

Failure to complete all of these requirements may result in the award not being disbursed and/or a hold being placed on your student record.

Questions?
Direct any questions to the Chair of the Scholarships and Grants Committee, Dr. Elisha Dumser.
Dashiell Tools and Materials Award Rubric

Purpose: This rubric is intended as a tool to facilitate discussion among committee members during the review of applications. Not all criteria are of equal value, but all will be considered to some degree during the application review process. The numerical component of this rubric should not be over valued in the application review process.

Student Name: _____________________________  Evaluator: ______________________

Step one: Determine Eligibility

Fulfills academic criteria?  Yes / No
Application is complete?  Yes / No

Step two: Evaluate Merit

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Score (1-5, high to low)</th>
<th>Notes</th>
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<tbody>
<tr>
<td>Resume: quality and quantity of service, exhibitions, and professional experience</td>
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<tr>
<td>Proposal Narrative:</td>
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<td>Project quality and viability</td>
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<td>Innovation and ambition of project</td>
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<td>Potential for student growth as a result of the project</td>
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<td>Return to the Myers School and broader community</td>
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<td>Cost Estimate: clear, complete and fairly priced</td>
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<td>Documentation of Work: Quality of work and its presentation</td>
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Dashiel Tools and Materials Award
COVER SHEET
Spring 2017

Instructions: Please complete this form by typing the required information and checking the boxes, and include a signed, printed copy in each application packet.

STUDENT NAME:

STUDENT ID#:

HOME MAILING ADDRESS:

MOBILE PHONE NUMBER:

UA EMAIL ADDRESS:

MAJOR:

MINOR (if any):

Status as determined by earned credit hours: □ Senior □ Junior □ Sophomore □ Freshman

Cumulative GPA (all UA courses):

Total earned credits in the Myers School of Art (7100 courses through FA 16):

Number of 7100 credits in current semester (SP 17):

Have you previously received an award or grant through the Myers School of Art: □ Yes □ No

If yes, please list all grants, dates awarded, and their status (complete or in-progress):

Signature: ____________________________ Date: ________________

Authorization for the Release of Information: By signing this form, you grant the Myers School of Art permission to consult with offices and units on campus as needed to administer this scholarship, including the Office of Student Conduct and Community Standards and the Office of Student Financial Aid.