

December 20, 2002

Members of the University Community

I am pleased, Dear Colleagues . . .

. . . to forward for your information the summary of actions that were approved at the December 4, 2002, meeting of The University of Akron's Board of Trustees:

Educational Policy/Student Affairs Committee

1. 2003-2004 and 2004-2005 (Preliminary) Academic Calendars

The calendars for the 2003-2004 and (preliminary) 2004-2005 academic years, recommended by Faculty Senate, have been approved and are attached as Addendum A. While issues still exist concerning the lack of a break between the summer session and fall semester in 2003, such a break will occur in 2004. A task force is being formed to address those concerns.

2. Policy on Student Success

To support their long-term academic success, students must now complete any developmental courses they may be required to take within the first 32 hours attempted. Both credit hours and developmental hours are included in the first 32 hours. Students must earn a grade of "C" or better in any required developmental courses. The new policy, which was recommended by Faculty Senate in October 2002, will be included in the Undergraduate Bulletin and the Student Handbook.

3. Changes in Bypass Credit Policy

The Bypass Credit Policy has been changed to define the consequences should an eligible student unsuccessfully attempt bypass credit. For example, a student who completes such a course designated as eligible for bypass credit with a "C-" or lower will not be eligible to apply for, or receive, bypass credit. If the prerequisite course is required for graduation and the bypass attempt is unsuccessful, then the student must take the prerequisite course.

4. Tentative Graduation List and Statistics for Fall 2002

Approximately 1,300 candidates were approved for degree conferral during commencement ceremonies on December 14, pending completion of required courses. The final total of degrees conferred was 1,263 – including 42 doctorates, 23 juris doctorates, 292 master's degrees, 687 bachelor's degrees and 219 associate degrees.

5. Waiver of Intellectual Property Rights

A request by Dr. Donald Story, associate professor of mathematics, to waive intellectual property rights as a consultant to Adobe Systems, Inc., was approved. Dr. Story is writing an Acrobat JavaScript manual and not developing new materials or processes that could be patented.

6. Research Grants and Contracts Reports – July-October 2002

As of October 31, 2002, externally funded research and other sponsored programs received \$10,788,675 to support 158 projects. The comparable totals for FY2002 were \$12,430,527 to support 180 projects. For FY2003, there are four patents and three license agreements to date.

External Affairs Committee

1. Cumulative Gift and Grant Income Report, October 2002

The University of Akron recorded total giving of \$5.1 million for July-October 2002. The total compares to \$9.1 million for July-October 2001, (a decrease of 44 percent) and from a year-to-date average of \$8.3 million for the previous five years (a decrease of 39 percent). Giving remains relatively strong in gift categories of less than \$1 million.

Facilities Planning and Oversight Committee

1. Schrank Hall Renovation

For the Schrank Hall Renovation project, construction contracts totaling \$4,292,910 were awarded, 13.79 percent less than the budget of \$4,979,371. The project contractors are – RP Carbone Company, general work, \$2,260,900; Meccon, Inc., plumbing, \$597,290; Meccon, Inc., HVAC, \$195,820; Thompson Electrical, Inc., electrical, \$386,000; S.S. Sprinkler, fire protection, \$178,000; WG Fairfield Company, elevator, \$224,000; and Carter Roofing, roofing, \$450,000.

2. Renewal of Police Mutual Aid Agreement

An existing mutual aid agreement between The University of Akron Police Department and the City of Orrville was extended through December 2005.

Finance and Fiscal Policy Committee

1. Financial Report – July-October 2002 (subject to audit)

Akron campus tuition and fee receipts were \$1,544,276 less than budget, reflecting the decrease in fall student credit hour production. It is anticipated that state appropriations also will fall short of budget by year's end. Earnings on investments and endowments at the close of October exceeded budget estimates by \$921,972, primarily in the area of Departmental Sales. Total expenses were less than budget by a total of \$6,750,218 on October 31.

Tuition and revenues for the Wayne College branch campus were \$44,562 greater than budget. It is anticipated that, like the Akron campus, Wayne College's state appropriations will fall short of budget by year's end. Receipts from Continuing Education and other departmental sales accounts are \$73,567 less than budget. That shortfall is due to timing and is more than offset by spending that is \$241,502 less than budget. Expenses were less than budget by \$1,034,600 at the close of October.

2. Amendment to the University Alternative Retirement Plan

The Alternative Retirement Plan, which originally was approved by the Board in December 1998, was amended to meet the most-recent requirements of the Internal Revenue Service. Those requirements stemmed from the Economic Growth and Tax Relief Reconciliation Act of 2001.

3. Purchases for More Than \$150,000

- Quantronix was awarded contracts totaling \$657,000 for scientific equipment for the Department of Chemistry. That equipment includes – a Titan DQE fs/ps Ti:Sapphire Regenerative and Multipass Amplifier with three TOPAS Optical Parametric Amplifiers (for \$445,000), and a Model 4217 Mode Locked Nd:YLF Laser and Model 4400 Nd:YLF Kilohertz Regenerative Amplifier System (for \$212,000).
- Waters Corporation was awarded a \$770,234 contract for a Q-ToF Ultima MALDI Hybrid Quadrupole/Orthogonal Time of Flight Mass Spectrometer and an AutoSpec Mass Spectrometer System for the Department of Chemistry.

3. Personnel Actions (attached)

Committee on Rules

1. Rule O.A.C. 3359-20-03.7 — Guidelines for Initial Appointment, Reappointment, Tenure, and Promotion of Regular Faculty

The rule change makes final the decision of an academic unit tenure committee on the question of early tenure. The change was recommended by Faculty Senate in October 2002. The rationale for the change is that the academic unit tenure committee shall vote to determine if the candidate may apply for early tenure, so that the candidate is afforded the opportunity to learn if his/her case is strong enough to pass. The intent is to provide the candidate with feedback and help ensure that the application can be successful, since a candidate may only apply once. Should the committee's feedback suggest an unsuccessful outcome, the candidate can wait another year or until suggestions for improvement are met.

Because the same committee provides both the initial approval/disapproval of application and the official review of candidate materials, it is inconsistent to have an appeal at any level.

2. Rule O.A.C. 3359-20-06.1 — Part-time Faculty Appointments

The rule change clarifies the qualifications and credentials required for the rank of associate lecturer and senior lecturer, which allow rank to be awarded to excellent teachers who may not have a Ph.D. but who have considerable classroom experience. The change also defines "relevant experience" and "excellence in teaching." Although the substantive rule changes were modest, the format of the rule was revised substantially; therefore, the previous rule was rescinded and replaced by the new version. The rule changes were recommended by Faculty Senate in October 2002.

3. Rule O.A.C. 3359-11-13 – Stipends for Contract Professionals and Non-bargaining-unit Staff

The new rule establishes guidelines for determining when stipends may be granted to contract professional staff members and non-bargaining-unit staff members. The rule also provides information about the responsibility for approving and administering stipends, as well as information on budget responsibility for stipends.

New Business

1. Resolution of Appreciation

Mr. Dan Dahl, executive director of E. J. Thomas Performing Arts Hall and the Akron Civic Theatre; Ms. Cynthia Hollis, assistant director; Mrs. Nancy Logan Barton, manager of sales and marketing; Miss Stephanie J. Ramsay, manager of patron services; and all other involved University members were commended for their roles in restoring the Akron Civic Theatre. The Akron Civic Theatre entered into a management agreement with The University of Akron's E. J. Thomas Performing Arts Hall in 1997.

Notes

1. President's Report

I began my report by expressing sympathies to Trustee Philip Kaufmann, whose mother passed away on November 22. Those at the Board meeting observed a moment of silence.

Next, I invited all to a reception honoring Dr. Hank Nettling, who is retiring from the University. I also thanked Dr. Nettling for his service.

I reported that I was privileged to represent The University of Akron and the United States of America at a Joint Mexico-Organization for Economic Cooperation and Development Conference on International Public Private Partnerships for Innovation. I shared a conference document with Trustees. The Organization for Economic Cooperation and Development is an outgrowth of the Marshall Plan, which followed World War II. It is now an international organization with 30 countries that devotes itself to understanding economic and social progress throughout the world and promotes policies that enable that progress to take place. I was impressed by the commonality of purpose that was reflected by the participants that represented the world over. The representatives from Canada, United Kingdom, France, Germany, Spain, Portugal, Brazil, and other nations all had substantial data and policy initiatives to present. Of relevance are the steps that The University of Akron is taking in terms of information technology partnerships and particularly research partnerships, initiatives with corporations and industrial associates, management of space, management of libraries, intellectual property management. The focused attention given at the University to the development of an expertise in Polymer Science and Polymer Engineering that serves the largest industry in Ohio was duly noted at the conference and, as a result, the University is likely to see a significant influx of scholarship-supported students. This expectation is particularly true for Mexico, where I met with the representatives of their science and technology organization, but we also may expect visits from Israel, United Kingdom, and from two of our federal agencies, one being the Advanced Technology Program. The flag of The University of Akron flew proudly, and I was pleased to so represent it.

Board members were invited to attend Governor Taft's third and final technology summit of 2002, at Martin University Center on December 5. That visit will be the Governor's third official campus visit this year. The first visit involved a half-day briefing on the role The University of Akron expects to play in his Third Frontier program, and the second was a courtesy visit about two months ago.

I told Trustees that the new Dean of the College of Engineering, Dr. George Haritos, will assume his position on January 13, 2003, the official start of Spring Semester. Before joining the University, Dr. Haritos was the professor of engineering mechanics and commandant at the United States Air Force Institute of Technology at Wright-Patterson Air Force Base in Dayton. He also enjoyed a significant career in Washington, D.C. in matters related to science and technology for the United States Air Force.

That kind of collaboration could not come at a better time because the College of Polymer Science and Polymer Engineering and the Air Force Research Laboratory Materials and Manufacturing Directorate have established a Collaborative Center in Polymer Photonics. Funding will be \$2.7 million over three years, coming from the Air Force Research Laboratory and the Air Force Office of Scientific Research.

I offered the University's gratitude to former president Norman P. Auburn. Through a \$350,000 grant from The Herman Muehlstein Foundation, Inc. (of which Dr. Auburn is a Board member), the University has established The Muehlstein Academy in Mathematics and Science to fuel the interest of Akron-area high school students in math and science. The initiative is coordinated through the Center for Collaboration and Inquiry, which is a joint venture of the College of Education and the Buchtel College of Arts and Sciences.

My report concluded with the mentioning of two notable faculty accomplishments.

First, Dr. Paul Toth, assistant professor of modern languages, is the 2002 recipient of the Paul Pimsleur Award for Outstanding Research in Foreign Language Education. The American Council on the Teaching of Foreign Languages presented Dr. Toth with the award at its annual meeting.

Second, a forthcoming article in the journal of *Financial Management* ranks 1,000 finance professors based on their publication history in the 16 top finance journals. Dr. Aigbe Akhigbe, Frederick Moyer Chair in Finance, ranked 56th out of 1,000, which places him in the top six percent of finance professors.

I told those at the Board meeting that I hope that everyone is as excited as I am about the progress the University has made as it continues to capture its destiny. I also wished everyone a happy holiday season.

2. **Next regular meeting**

January 29, 2003, 10 a.m., Bulger Residence Hall 16th floor meeting room.

With every good wish,

Sincerely,

Luis Proenza

**Personnel Transactions Approved by the Board of Trustees
December 4, 2002**

Appointments

Judith Buzzi, coordinator-projects, College of Education, 11/01/02; **Todd Dieringer**, examiner assistant, Admissions, 10/14/02; **Gail Dunphy**, research associate, Biology, 9/30/02; **Richard Glotzer**, associate professor and director, Family and Consumer Sciences, 1/01/03; **George K. Haritos**, dean, College of Engineering and professor (with tenure), Mechanical Engineering, 1/13/03 (approved on November 15, 2002); **Maria M. Hill**, project manager, Technology Transfer, 10/21/02; **John R. Hostler**, manager, Dining Services, 11/12/02; **Lubna Khatri**, postdoctoral research associate, Chemical Engineering, 10/15/02; **Wahyu Lestari**, postdoctoral research associate, Mechanical Engineering, 10/16/02; **Doris Robinson**, administrative assistant senior, Student Affairs, 11/12/02; **Hernan P. Schmidt**, visiting research scholar, Electrical Engineering, 10/18/02; **Susan Shaffer**, secretary, Word Processing Center, Wayne College, 10/28/02; **Keungjin Shon**, visiting research scholar, Polymer Engineering, 9/30/02; **Viviane C. Silva**, visiting research scholar, Electrical Engineering, 10/18/02; **Lisa M. Starr**, compensation analyst senior, Employee Training and Development, 1/06/03; **Joann Toth**, research assistant 2, Institute for Health and Social Policy, 1/06/03; **Jack E. Veigel**, distance education facilities coordinator, Learning Technologies and Scholar/Learner Services, 10/25/02; **Deborah Volk**, research assistant, Institute for Health and Social Policy, 10/14/02; **Francine Wian**, student loan specialist, Loans and Receivables, 11/18/02; **Guy Winebaugh**, education officer and unit recruiting officer, Aerospace Studies, 11/25/02; **Kristy Wisner**, assistant director, Cooperative Education and Internships, 11/06/02; **Chenchen Xue**, visiting scientist, Institute of Polymer Science, 9/30/02; and **Jacalyn Zinkon**, assistant to the dean, Wayne College, 11/25/02.

Changes

Thomas A. Angelo, associate provost for teaching, learning and faculty development and professor, Education, additional title of professor, Statistics, 7/01/02; **Nora A. Basile**, enrollment services associate, Registrar, title change from examiner associate, 10/03/02; **Phillip M. Brown**, assistant to the vice president for student affairs for enrollment and fiscal policy, title change from assistant to the provost for policy analysis assessment and planning and transfer from office of Senior Vice President and Provost to Vice President for Student Affairs, 9/17/02; **Kathleen C. Carr**, enrollment services counselor, Registrar, title change from student services counselor, 10/03/02; **Vicki Collins**, assistant buyer, Purchasing, reclassification via job audit and title change from accounting clerk 2, 2/11/02; **Denise Cool**, associate director, Purchasing, reclassification via job audit and title change from assistant director, 3/01/02; **Phimphorn Cusripituck**, senior systems analyst programmer, Application Systems Services, title change from systems analyst programmer and classification change from non-exempt to exempt, 4/22/02; **Michael Donnelly**, assistant director, Network Services, title change from manager, 11/01/02; **Walter Evege**, director, Affirmative Action and Equal Employment Opportunity, title change from director, Equal Employment Opportunity Compliance, 7/01/02; **Joseph Farwell**, master mechanic, Physical Facilities, title change from mechanic, 8/22/02;

Barbara Fuller, assistant buyer, Purchasing, reclassification via job audit and title change from account clerk 2, 2/11/02; **Rachel J. Hammel**, coordinator-projects, Institute for Health and Social Policy, title change from research assistant 2 and change from staff to contract professional, 10/01/02; **Barbara Hayes**, assistant buyer, Purchasing, reclassification via job audit and title change from accounting clerk 2, 2/11/02; **Cherie M. Hedrick**, enrollment services associate, Registrar, title change from examiner associate, 10/03/02; **Missie G. Houze**, enrollment services associate, Registrar, title change from examiner associate, 10/03/02; **Lisa A. Hunt**, senior enrollment associate, Registrar, title change from examiner senior, 10/03/02; **Bill Jenkins**, assistant director, Purchasing, reclassification via job audit and title change from buyer senior and change from staff to contract professional, 2/11/02; **Lynn E. Jenkins II**, enrollment services counselor, Registrar, title change from student services counselor, 10/03/02; **Michael H. Kimble**, enrollment services associate, Registrar, title change from examiner associate, 10/03/02; **Lynne M. Langley**, senior enrollment services associate, Registrar, title change from examiner senior, 10/03/02; **Valoree Lee**, administrative secretary, Purchasing, reclassification via job audit and title change from secretary, 2/11/02; **James Leonard**, purchasing agent, Purchasing, reclassification via job audit and title change from buyer senior, 2/11/02; **Gregory Lewis**, director, Electrical and Computer Engineering Technical Services, title change from director, Electrical Engineering Technical Services, 8/26/02; **Beth Mandl**, senior enrollment services associate, Registrar, title change from examiner senior, 10/03/02; **Betty I. Miller**, senior MIS analyst, Application Systems Services, transfer from Institutional Planning, 9/23/02; **Vera Moser**, administrative assistant, School of Law Dean's Office, title change from administrative secretary, 5/13/02; **Kimberly Mullaly**, head teacher, Center for Child Development, appointment status change from temporary to regular, 10/07/02; **Denise L. Pelfrey**, enrollment services counselor, Registrar, title change from student services counselor, 10/03/02; **Alexander Radin**, purchasing agent, Purchasing, reclassification via job audit and title change from buyer senior, 2/11/02; **Phyllis A. Reynolds**, senior enrollment services associate, Registrar, title change from examiner senior, 10/03/02; **Megan E. Richardson**, enrollment services associate, Registrar, title change from examiner associate, 10/03/02; **Kathie Ruther**, assistant director, Telecommunication Services Network and Communications Services, title change from manager, Telecommunication Services, 10/21/02; **Elizabeth W. Sauders**, systems analyst programmer, Institutional Planning, transfer from Application Systems Services, 9/23/02; **Robert Serbic**, application software upgrade specialist, title change from systems analyst programmer and classification change from non-exempt to exempt, 4/22/02; **Peggy Shallenberger**, administrative assistant, Office of Academic Affairs, Wayne College, transfer from Developmental Programs, 9/09/02; **Kathleen G. Smith**, senior enrollment services associate, Registrar, title change from examiner senior, 10/03/02; **Margie R. Smith**, enrollment services associate, Registrar, title change from examiner associate, 10/03/02; **Ronald Stephanoff**, patrol officer 2, University Police, title change from patrol officer 1, 9/16/02; **Kimberly A. Stone**, enrollment services associate, Registrar, title change from examiner associate, 10/03/02; **Cynthia Travis**, master building services worker, Residence Life and Housing, promotion and title change from building services worker, 9/30/02; **Sebastian Vaduva**, instructor, Marketing, additional title of interim director of Center for Organizational Development, 10/15/02; **Darlene K. Walker**, enrollment services associate, Registrar, title change from examiner associate, 10/03/02; **Cathy Warner**, office support specialist, Student Services Administration, Wayne College, transfer from College of Business Administration Dean's Office and appointment status change from temporary to regular, 10/21/02; and

Lorraine M. Wohlford, enrollment services associate, Registrar, title change from examiner associate, 10/03/02.

Separations

Marquita Armstrong, building services worker, Physical Facilities, 9/27/02; **Lisa Crawford**, accounting clerk 1, Central Accounting, Wayne College, 11/13/02; **Ronn T. Cummings**, assistant professor, Music and director, orchestra, 8/01/03; **Victor Davila**, assistant professor, Marketing, 5/10/03; **Bala T. Kasibhatla**, research scholar, Institute of Polymer Science, 10/01/02; **Gregory T. Lawson**, 3D technician, Art, 9/27/02; **Vivian Celeste Neal**, assistant to the Senior Vice President and Provost for Educational Outreach, 10/20/02; **Henry Nettling**, vice president emeritus, Business and Finance, 12/31/02; **Davis H. Oden**, building services worker, Physical Facilities, 10/07/02; **Vicki L. Reed**, administrative secretary, Civil Engineering, 10/18/02; **Steven W. Smith**, electronic specialist, Chemistry, 10/04/02; and **Anqui Zhang**, research scientist, Institute of Polymer Science, 9/30/02.