

September 12, 2003

Members of the University Community

I am pleased, Dear Colleagues . . .

. . . to forward for your information the following summary of actions that were approved at the August 20, 2003, meeting of The University of Akron's Board of Trustees:

Educational Policy/Student Affairs Committee

1. Degree Name Change in the College of Education

The name of the Guidance and Counseling doctoral program has been changed to Counselor Education and Supervision, reflecting the change in the field from a "guidance" model toward clinical counseling and counselor supervision. The name change is consistent with those adopted by prominent organizations in the field, as well as accreditation standards implemented by the Council for the Accreditation of Counseling and Related Educational Programs. Faculty in the department recommended the change.

2. New Degree Program, Specialization and Certificate

LL.M. in Intellectual Property

The intellectual property law field is the fastest-growing legal specialty, and demand for attorneys who are trained in that specialty is expected to remain strong for at least the next decade. Because Northeast Ohio has traditionally been a center for research and development, the School of Law has been training intellectual-property lawyers since the 1930s. The University's LL.M. program is only the 13th of its kind in the country and only the second such program at a public law school. This proposal will be sent to the Ohio Board of Regents for final approval.

MS with Licensure in Special Education: Early Childhood

To meet the increasing need for intervention specialists in Ohio, the College of Education has developed a program to provide critical training and skills in special education to teachers and others who have a baccalaureate degree, but who have not had the pedagogical training necessary to earn a license as an intervention specialist in the state. This proposal will be sent to the Ohio Board of Regents for final approval.

Certificate in Quality Control

In today's competitive environment, the need for trained quality technicians continues to grow. The Certificate in Quality Control, to be offered by the Community and Technical College, will provide entry-level qualifications for non-degreed individuals as well as formal quality training for manufacturing personnel. All coursework may be applied toward the A.A.S. or B.S. degree in Manufacturing Engineering Technology.

3. Research Grants and Contracts Reports – FY2003

For the fiscal that ended on June 30, 2003, externally funded research and other sponsored programs received \$29,287,108 to support 466 projects. Payments totaling \$636,499 for FY2003 were received in connection with license agreements, which is an increase of nearly 100 percent to FY2002. There were 13 patents for FY2003.

External Affairs Committee

1. Cumulative Gift and Grant Income Reports – FY2003 and July 2003

In Fiscal Year 2003, the University posted its third-highest giving year ever, in spite of the weakest economy in more than a decade. Total giving for July 2002-June 2003 was \$23,296,377, 18 percent more than the year-to-date average of \$19,694,377 for the previous five years. The positive trend continued in July 2003, with total giving of \$2.9 million. That total exceeds that of July 2002 by 20 percent and the year-to-date, five-year average by 5 percent.

Finance, Fiscal Policy, and Investment Committee

1. Preliminary Financial Report – FY2003 (subject to audit)

Akron campus tuition and fee receipts fell short of the revised budget by 1.8 percent, or \$2,380,728, for the fiscal year ended June 30, 2003. This shortfall is primarily attributed to the write-off of tuition-related bad debt. Revenue from Continuing Education and Departmental Sales and Services activities exceeded the budget by \$291,312. Earnings on investments and endowments at the close of the fiscal year exceeded budget estimates by \$79,128. Revenue from other sources exceeded budget estimates by \$39,938. The state appropriations of \$88,341,884 fell short of the revised budget estimate by \$111,131.

Preliminary expenses in the functional categories were less than budget at year's end by \$13,756,001 for the Akron campus. Major adjustments include – a carryover of \$10 million, representing the preliminary unexpended balances in departmental and “specialized” operating accounts, as well as the accumulated fund balances in departmental sales and services; an adjustment of -\$109,366 to the 1997 Debt Repayment, reflecting the actual debt payment; and a set-aside of \$2.25 million for purchase orders outstanding at June 30, 2003.

Tuition and fee receipts for the Wayne College branch campus exceeded the revised budget by 9.1 percent, or \$486,616, for the fiscal year ended June 30, 2003. Revenue from other sources was less than the revised budget by \$417,915. Expenses in the functional categories were less than budget by \$2,493,394.

The Auxiliary Enterprises for the Akron campus reflected a combined year-end increase in fund balance of \$296,860, while the Bookstore and Vending operation at Wayne College posted a \$56,416 increase.

2. Issuance of General Receipts Rental Note

A revised financing plan for Residence Life and Housing Phase I (Honors Residence Hall) calling for the issuance of two notes, was approved in response to increased costs. Trustees approved the original plan on April 23, 2003.

3. E. J. Thomas Performing Arts Hall Emergency Purchase Update

To address a serious structural condition at E. J. Thomas Performing Arts Hall, the following contracts were awarded: Suburban Maintenance & Construction, Inc. – \$266,200 for interior concrete sounding, repair, and a scaffolding system for glazing restoration; Glazing Systems, Inc. – \$135,684 for manufacturing and installation of a new glazing system; and Wiss, Janney, Elstner Associates, Inc. – \$60,000 for repair recommendations and repair review.

4. Revision to Miscellaneous Fees

Three miscellaneous fees that were not in place at the April Board of Trustees meeting were approved:

- Tuition for the Joint Ph.D. in Nursing Program was revised to \$322 per credit hour.
- Tuition for the new Joint Ph.D. in Audiology Program was finalized at \$334 per credit hour.
- In conjunction with the reinstated enrollment cancellation policy, a \$100 re-enrollment fee was established.

Also, the Late Registration Fee, which was incorrectly reduced to \$50 in April, was corrected. It will remain at \$100 per semester or \$50 for summer.

5. Natural Gas Contract Update

Interstate Gas Supply has been selected as the University's source of natural gas for the next 12 months, beginning on September 1, at a fixed rate of \$6.83 per MCF of natural gas.

6. Personnel Actions (attached)

Committee on Rules

1. Rule O.A.C. 3359-41-01 — Disciplinary Power of the University

The rule change addresses the involvement of parents or guardians under the Family Educational Rights and Privacy Act.

2. Rule O.A.C. 3359-41-02 — Definitions of Student Misconduct

The rule change specifically addresses conduct that reflects recent trends in student behavior.

3. Rule O.A.C. 3359-41-03 — Investigation of Student Misconduct

The rule change includes minor title changes, the requirement that a record of the proceedings be made by the Associate Vice President and Dean of Student Life, and permits additional time for the scheduling of hearing boards when necessary.

4. Rule O.A.C. 3359-41-04—Student Procedural Rights

The rule change alters the hearing board process to provide for the finality of its decision, subject to the student's right to an appeal to the University Appeals Board or for the Vice President for Student Affairs to request a presidential review. Minor title changes also are included.

5. Rule O.A.C. 3359-41-05—University Hearing Board

This section includes new provisions for the size (now five instead of four), and selection and appointment of faculty and student hearing board members by the University President. It explains hearing board procedures and specifies that the decision of the University Hearing Board is final, subject only to the student's right to request an appeal or the Vice President for Student Affairs request for a presidential review.

6. Rule O.A.C. 3359-41-06—Composition of the University Hearing Board

This new rule includes the composition and procedures for the University Appeals Board.

7. Rule O.A.C. 3359-41-07 — Presidential Review

This new rule includes the President of The University of Akron in the hearing board and appeals board process when deemed necessary by the Vice President for Student Affairs.

New Business

1. Changes to University Rules 3359-10-02, 3359-20-02, 3359-20-03, 3359-20-03.9, and 3359-30-01

Four rules were modified and a fifth was rescinded as the initial set of changes needed to conform the University decision-making process on matters that are either permissive or mandatory collective-bargaining subjects to the single process authorized by law once an exclusive collective-bargaining agent has been certified. The rule changes will pave the way for collective bargaining to take place without the interference or disruption of a conflicting process for the resolution of collective-bargaining subjects.

2. Subcommittees of the Board's Committee on Collective Bargaining

Two subcommittees were established to prepare for, conduct, or review negotiations or bargaining sessions in regard to collective-bargaining units. One subcommittee will be comprised of the President, vice presidents, and others as recommended by the President and approved by the Board's Committee on Collective Bargaining. The Senior Vice President and Provost, the deans, and others as recommended by the Provost and approved by the Board's Committee on Collective Bargaining will comprise the other subcommittee.

Notes

1. President's Report

I began my report by adding my own congratulations to the newly elected officers of the Board. It has been a pleasure to work with the entire Board, and it will be a pleasure to work with the newly elected officers. In particular, I thanked Chair Patricia Graves for the great work that she has done before assuming her new role.

Commenting on the passage of a resolution to honor the contributions of President Emeritus Norman P. Auburn, the longest-serving president in the history of The University of Akron, I said that I am particularly grateful to him in that he was a great friend and a very strong supporter of the new goals and horizons that we have begun to set for our University. He will indeed be missed.

I then formally welcomed Dr. Elizabeth Stroble as our new Senior Vice President and Provost and Chief Operating Officer. Dr. Stroble has been hard at work and has made many singular achievements already - not the least of which was to continue the work that she has so ably been doing in education and to bring our University into a significant partnership that was announced recently. We are part of a three-university consortium – Cleveland State, John Carroll, and The University of Akron – in a Department of Education grant that will bring about \$30 million to Ohio during the next five or six years.

I announced that we received word that our College of Engineering is being reaccredited once again. Congratulations to all of our colleagues in the College!

Board members also were reminded of two major events in August – the first day of Fall Semester and Summer Commencement. I pointed out the many “welcome students” signs that are gracing the campus, as some 25,000 young men and women began to converge on the University for fall classes that would begin on the following Monday. The process of enabling student success is, and will remain, the number one priority and hallmark of this institution’s excellence.

At the other end of the continuum, some 1,000 undergraduate and graduate degrees would be awarded at the two Summer Commencement ceremonies, held at 10 a.m. and 2 p.m. at E. J. Thomas Performing Arts Hall on August 23. All of the Trustees were cordially invited.

On the faculty side, I highlighted one particular achievement. Jeffrey Samuels, director of the University’s Center for Intellectual Property, has been named chair of the Trademark Public Advisory Committee, which oversees trademark policies at the U.S. Patent and Trademark Office in Washington. U.S. Commerce Secretary Donald E. Evans appointed Jeff Samuels, who will be sworn in to his new position at an August 26 ceremony in Washington, D.C. His three-year term began officially on July 15. The nine-member committee advises the Under-Secretary of Commerce for Intellectual Property and Director of the U.S. Patent and Trademark Office on matters related to the policies, goals, performance, budget, and user fees of the federal trademark operation.

Trustees also were informed that one of our alumni, W. Mack Webner – who is with the Washington firm, Sughrue Mion – has been named one of the world’s leading trademark attorneys in the new Euro money “Best of the Best Expert Guide.” The guide focuses on the top 25 attorneys in the world in a number of practice areas and Mack Webner was the only trademark attorney in Washington to make the list. Webner received his J.D. from The University of Akron School of Law and currently is chairman of the School’s Intellectual Property Council. He is a frequent visitor to our campus and a valued advocate.

I noted that Dr. H. James Harwood, a polymer science and chemistry professor, retired recently. Upon his retirement, his distinction was such that he was not only the longest-serving University of Akron employee – 44 years – but his accomplishments were many. However, one of his most rewarding had to be the tremendous amount of respect that his students showed. On his 65th birthday, his students raised funds to establish the G. Maxine Harwood and H. James Harwood Endowed Scholarship in Polymer Science.

My report concluded with the sharing of a recent publication of our Press, entitled, “Gum-Dipped – A Daughter Remembers Rubber Town.” In the book, author Joyce Dyer reflects on the memories of growing up in Akron during the pinnacle of the rubber industry at which time rubber workers were known as “gummers.” The label comes from the process of dipping strips of cloth in rubber until they were completely saturated and uniform.

2. Next regular meeting

September 17, 2003, 10 a.m., Bulger Residence Hall 16th floor meeting room

With every good wish,

Sincerely,

Luis Proenza

**Personnel Transactions Approved by the Board of Trustees
August 20, 2003**

Appointments

Brian D. Beckett, assistant building services worker, Physical Facilities, 6/09/03; **Rose A. Beeson**, assistant professor, Nursing, 8/25/03; **Angela Bilia**, instructor, English, 8/25/03; **Nicole J. Borges**, assistant professor, Psychology, 8/25/03; **Paul Castelino**, psychology intern, Counseling, Testing and Career Center, 7/01/03; **Sherry L. Cheatwood**, office support specialist, Physical Facilities, 7/07/03; **Soobum Choi**, postdoctoral research fellow, Polymer Engineering, 5/22/03; **Jessica L. Collura**, library associate senior, University Libraries, 7/28/03; **Sezen Curgul**, research scholar, Polymer Engineering, 7/07/03; **Donna M. Davisson**, instructor, International Business - Marketing, 8/25/03; **Asok K. Dikshit**, postdoctoral fellow, Institute of Polymer Science, 7/10/03; **Mary Ann Garrett**, secretary, Law, 7/14/03; **John A. Gromofsky**, maintenance repair worker, Physical Facilities, 7/21/03; **Melinda Grove**, coordinator, Residence Life, 7/01/03; **James K. Hansen**, instructor, International Business - Marketing, 8/25/03; **Shaun Harkness**, coordinator, Residence Life, 7/01/03; **Harold James Harwood**, adjunct research professor and professor emeritus, Polymer Science and professor emeritus, Chemistry, 7/10/03; **William Hauser**, assistant professor, Marketing, 8/25/03; **Paula Horton**, instructor, Social Work, 7/21/03; **Kathy Y. Hothem**, academic adviser 2, student services administration, Wayne College, 8/01/03; **Heather K. Huff**, research assistant 3, Institute for Health and Social Policy, 7/01/03; **Scott S. Joseph**, enrollment services associate, Registrar, 7/07/03; **Erin E. Keller**, assistant director, Development, 6/23/03; **Deborah P. King**, instructor, Geography and Planning, 8/25/03; **Kenneth A. Knipl**, computer lab support specialist, Law, 6/02/03; **Joanne Landers**, assistant director, Admissions, for multicultural recruitment, 8/04/03; **Geoffrey V. Lanier**, assistant women's basketball coach, Athletics, 7/01/03; **Kyung Min Lee**, research associate, Institute of Polymer Science, 7/07/03; **John Marks**, visiting research associate, Civil Engineering, 7/01/03; **Maria McBride**, coordinator, Residence Life, 7/01/03; **Joshua M. McClimans**, Gold Bar recruiter, Military Science, 7/01/03; **David A. McVay Jr.**, assistant building services worker, Physical Facilities, 7/07/03;

Melanie Mericle, head teacher, Center for Child Development, 6/16/03; **Emily S. Mowry**, psychology intern, Counseling, Testing and Career Center, 7/01/03; **Matthew W. Powell**, library associate, Law Library, 7/07/03; **Judit Puskas**, adjunct professor, Polymer Science, 7/01/03; **Roy L. Ray**, vice president, Business & Finance and chief financial officer, 9/01/03 (Retirement/Reemployment pursuant to O.A.C. 3359-11-15, with effective retirement date of 8/30/03); **Ryan Reinhart**, coordinator, Residence Life, 7/01/03; **Thomas J. Rick**, maintenance repair worker, Physical Facilities, 7/07/03; **Evelyn Rivera-Mosquera**, psychology intern, Counseling, Testing and Career Center, 7/01/03; **Denine M. Rocco**, interim associate vice president and dean, Student Life, 7/30/03; **Mario Sanchez**, assistant men's soccer coach, Athletics, 7/10/03; **Ellen C. Stack**, administrative secretary, Registrar, 6/09/03; **Lisa W. Strebler**, visiting instructor, Nursing, 8/25/03; **Jason Tomlinson**, disability specialist and service coordinator, Office of Accessibility, 7/01/03; **Victor Wilburn**, assistant professor, Family and Consumer Sciences, 8/25/03; and **Joseph E. Williams**, project manager, Institute for Health and Social Policy, 7/01/03.

Changes

Lisa Belcher-Nelson, guidance adviser, Academic Achievement Programs, title change from counselor, 6/01/03; **Dwight Bishop**, manager, Multi-media Technology and New Media Center, title change from senior multi-media producer, 6/03/03; **Shawneen G. Bixler**, coordinator, Developmental Programs, title change from college lecturer, 8/01/03; **Susan Bradford**, student services counselor, Nursing, title change from administrative secretary, 5/19/03; **Yvonne Brooks**, administrative assistant senior, Office of Senior Vice President and Provost, transfer from Multicultural Development, 6/16/03; **Keith Brown**, program assistant, Gardner Student Center, title change from manager, Gardner Student Center - Building Evening Operations, 5/05/03; **Malina Coleman**, associate professor, Law, relinquish title of associate dean, 8/15/03; **Christopher Collins**, multi-media specialist, Learning Technologies and Scholar/Learner Services, title change from instructional designer, 5/05/03; **Cher R. Deeds**, media support technician, developmental programs, Wayne College, transfer from library administration, 7/01/03; **Ellen L. Deitrick**, administrative secretary, Office of the President, transfer from Institute for Lifespan Development and Gerontology and title change from coordinator, word processing center, 7/07/03; **Davina Dennis**, secretary, Multicultural Development, transfer from Pan African Center for Community Studies, 6/16/03; **Doug Draher**, budget analyst senior, Resource Analysis and Budgeting, title change from budget analyst, 1/01/03; **Gabor Erdodi**, research fellow, Institute of Polymer Science, change in start date from 5/30/03 to 6/06/03; **Shaanette Fowler**, academic adviser 2 and member of general faculty, title change from director, College of Business Administration Career Center, 5/01/03; **Lathardus Goggins**, associate director, Multicultural Development, transfer from Pan African Center for Community Studies, 7/01/03; **Martha Hakes**, building services worker certified, Residence Life and Housing, title change from building services worker, 4/07/03; **Betty Harris**, building services worker certified, Residence Life and Housing, title change from building services worker, 4/07/03; **David H. Hoover**, professor, Fire Protection Technology and director, Training Center for Fire and Hazardous Materials and professor, Emergency Management and director, Fire Protection and Emergency Management Program, additional title of co-director, Center for Emergency Management and Homeland Security Policy Research, 6/12/02;

Amy L. Jarmon, director, academic success program, Law, additional title of acting assistant dean for law student services, 7/21/03; **Anne Jorgensen**, director – undergraduate programs, Business Administration, title change from assistant director, 1/01/03 (This action was approved by the Board on April 23, 2003, and was inadvertently omitted from the subsequent memorandum.); **Thomas L. Kemp**, manager, Distributed Education Facilities, title change from interim manager, 7/01/03; **Sharon Kruse**, interim associate dean and associate professor, Education and department chair, Educational Foundations and Leadership, transfer from Educational Foundations and Leadership to Education Dean’s Office, 7/01/03; **Ashley Lawhead**, facilities and operations intern, Athletics, appointment basis changed from part-time to full-time, 7/01/03; **Joyce A. Lott**, secretary, Public Administration and Urban Studies, appointment status change from temporary to regular, 8/02/03; **Brenda L. H. Marina**, assistant dean, University College, transfer from Academic Advisement Center and title change from academic adviser 2, 7/01/03; **Karyn I. Morgan**, instructor, Nursing, title change from visiting instructor and appointment status change from temporary to regular, 8/25/03; **Claire M. Oberst**, coordinator - projects, additional title of director, Muehlstein Academy in Science and Mathematics, 1/01/03; **Lynne Pachnowski**, associate professor, Education, additional title of Harrington Professor, 8/25/03; **Kristin M. Petras**, master building services worker, Physical Facilities, promotion and title change from building services worker, 6/02/03; **Joseph Phillips**, building maintenance superintendent, Physical Facilities, temporary assignment and title change from building maintenance assistant superintendent, 2/05/03; **Alex Povitsky**, associate professor, Mechanical Engineering, change in start date from 8/25/03 to 7/01/03; **Diana J. Pressley**, student services counselor, Admissions, promotion and title change from student loan specialist, 6/30/03; **Ricardo Robinson**, master building services worker certified, Residence Life and Housing, title change from master building services worker, 4/07/03; **Tiffany Seoldo**, academic adviser, Athletics, transfer from Academic Advising Center, 7/01/03; **William Starcher**, building services worker certified, Residence Life and Housing, title change from building services worker, 4/07/03; **Pearl Sulongteh**, assistant director, Student Financial Aid and Student Employment, title change from coordinator, Student Employment, 1/01/03; **Margaret Tonkin**, research associate 1, Institute for Health and Social Policy, appointment status change from temporary to regular, 7/01/03; **David G. Wasik**, director, Application Systems Services and member, general faculty, transfer from Office of the VP/CIO and title change from assistant to the VP/CIO – security, disaster recovery and special projects, 7/01/03; **Angela Wilson**, building services worker certified, Residence Life and Housing, title change from building services worker, 4/07/03; **Tom Wykoff**, patrol sergeant, University Police, temporary assignment and title change from patrol officer 2, 5/12/03; and **Sajit Zachariah**, associate professor, Education, additional title of interim chair, Education Foundations and Leadership, 8/11/03.

Separations

Tana F. Alexander, associate professor, Music, 8/24/03; **Ronald Bowman, Jr.**, associate University registrar - operations, 7/25/03; **William D. Girard**, director, Development, 6/13/03; **Derrick A. Jones**, coordinator, Residence Life, 6/30/03; **Kyung Min Lee**, postdoctoral research fellow, Polymer Engineering, 7/06/03; **Carolyn L. Mehl**, director, major gifts and associate director, planned giving, Development, and member, general faculty, 7/18/03; **Heather Mitchell**, coordinator, academic programs, Fine and Applied Arts, 6/13/03;

Samuel Noh, professor, Sociology and senior research associate, Institute for Health and Social Policy, 8/22/03; **Jill L. Painter**, student services counselor, Law, 8/20/03; **Laura M. Parramore**, assistant director, Development, 7/09/03; **April Sue Platt**, coordinator, Residence Life and Housing, 6/30/03; **Arthur C. Prevost**, assistant women's basketball coach, Athletics, 6/18/03; **Roy L. Ray**, vice president, Business & Finance and chief financial officer, 8/30/03 (Retirement/Reemployment pursuant to O.A.C. 3359-11-15, with effective reemployment date of 9/01/03); **Bernadette M. Ruf**, associate professor, Accounting, 8/23/03; **Mary Schiller**, professor, Music, 8/24/03; **Francois D. Song**, environmental compliance officer, Environmental and Occupational Health and Safety, 6/27/03; **Jay Tarby**, senior multi-media producer, Learning Technologies and Scholar/Learner Services, 7/31/03; **Richard B. Timmer**, research scientist, Institute of Polymer Science, 7/11/03; **Daniel A. Trowbridge**, research associate, Civil Engineering, 6/20/03; and **Russell J. White**, construction manager, Capital Planning and Facilities Management, 8/31/03.

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