

CAREERS IN... FINANCE

ZIPPY MASCOT

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Objective:

Seeking an internship in the field of Finance to gain a greater knowledge of the financial field.

Education:

Bachelor of Science, Finance

The University of Akron

Major: Corporate Finance

Minor: Economics

- Dean's List
- Member, Financial Management Association (FMA)

Expected, Dec 2006

Akron, OH

GPA: 3.5/4.0

Course Projects:

Fundamentals of Financial Management, Fall 2006

Worked on student team that researched and analyzed a company in order to provide data on management.

Devised concepts to enhance management and increase production.

Investments, Spring 2005

Chosen as class leader in studying and monitoring diverse investment opportunities to determine which ensured the best return.

Computer Skills:

PeopleSoft

MS Word

Excel

PowerPoint

Desktop Publisher

Relevant Experience:

Intern

Barnes Investments, Cleveland, OH

- Assisted with corporate financial initiatives
- Analyzed financial information for general ledger accounts
- Performed general office duties

Summer 2005

Intern

Bank of America, Akron, OH

- Entered and managed information in information database
- Performed cash reconciliation duties averaging \$30,000 daily

Summer 2004

Student Assistant

The University of Akron Akron, OH

Office of Student Development

- Answered incoming calls
- Verified, sorted and distributed mail
- Scheduled student appointments

2002 - 2004

REFERENCES:

Available Upon Request