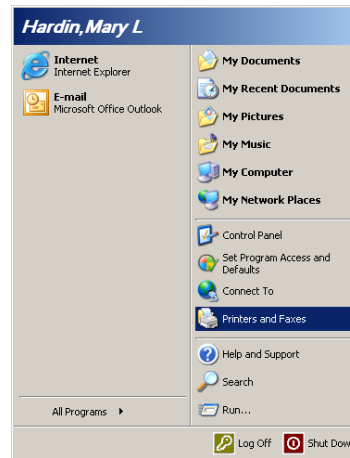


# How to: Add a Network Printer in Windows XP

1. To begin setting up your printer, click on the “Start” button, and then click on “Printers and Faxes” on the right half of the Start Bar.

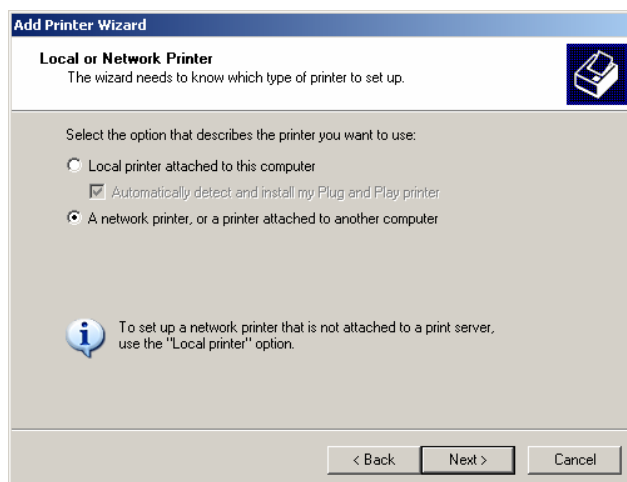
*\* If you have set your menu to the Classic Start Menu you must first click on Settings then Printers and Faxes.*



2. Click on Add Printer to open the Add Printer Wizard and then click Next.

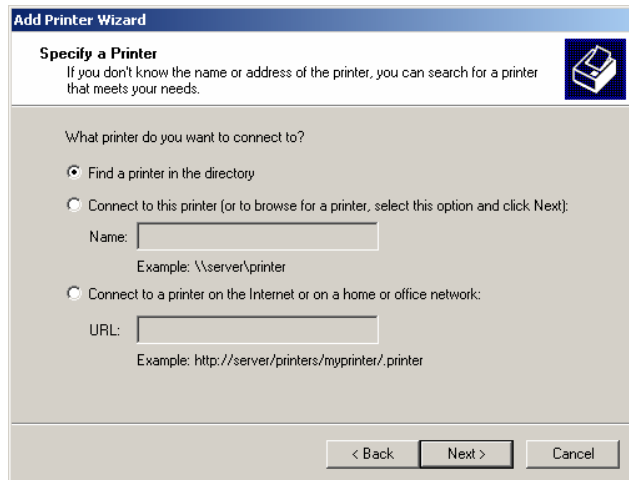


3. Click on the second radio button to select A network printer. Once selected click Next.



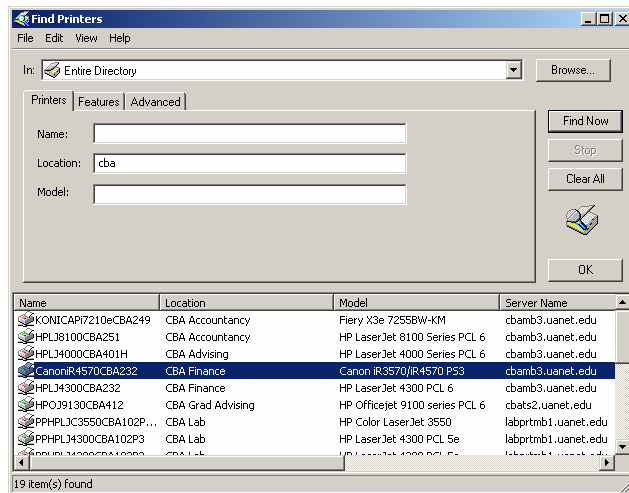
# How to: Add a Network Printer in Windows XP

- Click on the first radio button to Find a printer in the directory, and then click Next.

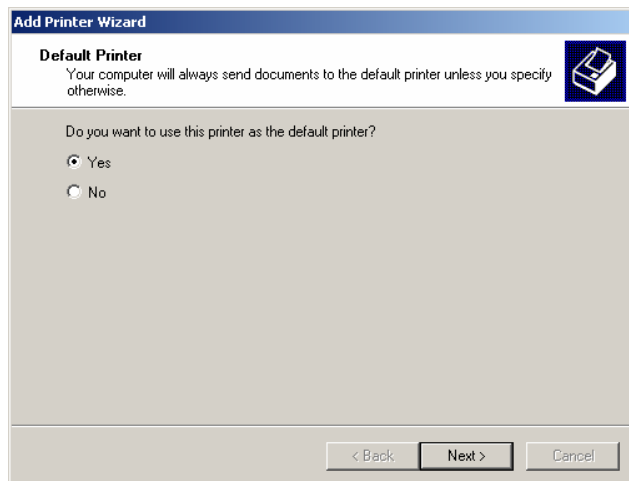


- In the Location box enter **cba**. Click on the Find Now button. Click on the printer you want to connect to and then click OK.

*\* To sort the listing click on the table heading. For example, to sort by Location in ascending order click on the Location heading. Click on the heading a second time to sort in descending order.*



- Click the appropriate radio button to select if this printer is your default printer, and then click Next.



- Click on the Finish button to complete the Add Printer Wizard.