

**THE UNIVERSITY OF AKRON
AKRON OHIO
SUMMIT COLLEGE**

**MEDICAL ASSISTING TECHNOLOGY
Medical Billing Certificate**

FIRST YEAR**Fall Semester**

		<u>Credit Hours</u>	<u>Prerequisites</u>
2740:120	Medical Terminology	3	
2740:127	Administrative Medical Assisting II*	4	
2780:106	Anatomy and Physiology for Allied Health I*	3	
2740:128	Basic Procedural Coding	3	
2740:129	Basic Diagnostic Coding	<u>3</u>	
		16	

Spring Semester

2740:121	Study of Disease Processes	3	2740:120
2740:230	Basic Pharmacology	3	2740:120
2780:107	Anatomy and Physiology for Allied Health II*	3	2780:106
2740:228	Medical Insurance	<u>3</u>	2740:120, 128, 129
		12	

Summer Semester

2740:245	Medical Externship	4	See note below
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TOTAL CREDITS = 32

The Medical Billing certificate is designed to prepare entry-level personnel in the medical records department of hospitals, physician offices, peer review organizations, clinics, consulting firms, and/or insurance companies. This certificate covers topics such as ICD-9-CM coding, CPT coding, and other various information related to medical insurance claims.

The certificate requires a total of 32 semester hours which include a hands-on course, "Medical Externship." This course provides the student an opportunity to complete 200 hours in the Medical Billing setting of a healthcare facility. The student MUST have ALL course work completed in order to be assigned an externship. Externship applications can be obtained in the Allied Health Office.

For additional information regarding the Medical Billing Certificate, call the Medical Assisting Program Director at 330-972-6515 or the advising office at 330-972-7220.

*MUST BE TAKEN IN THIS SEQUENCE TO COMPLETE IN ONE YEAR.