

**THE UNIVERSITY OF AKRON
AKRON OHIO
SUMMIT COLLEGE**

PROFESSIONAL WRITING CERTIFICATE

This certificate, involving a minimum of 12 credits, will help students and members of the business community to enhance their professional writing skills. The granting of this certificate does not require the completion of a degree. Students may choose 12 credits from the following courses:

		Credit Hours	Prerequisites
2020:222	Technical Report Writing	3	2020:121; 3300:111 or equiv.
2020:224	Writing for Advertising	4	2020:121; 3300:111 or equiv.
2020:226	Electronic Reference Resources in the Computer Age	3	2020:121; 3300:111
2020:227	Writing for the World Wide Web	3	2020:121 or equiv.
2020:290	Special Topics	1-4	Permission
2540:119	Business English	3	Placement test
-OR-			
3300:390	Professional Writing I	3	Completion of 3300:111 and 112 or their equivalents or permission of the instructor.