

Developmental Programs Fall 2008 Fact Sheet

Required Materials

Students must have all textbooks and required materials by **Friday, September 5, 2008**.

Registration Policy

Those students who have not registered and paid by **September 8, 2008** (the last day to add a class) may not attend classes or receive credit for the course. Please talk to your instructor before you stop attending class. Note our attendance policy below.

The last day to complete processing of withdrawals is **Friday, November 14, 2008**. If you stop attending this course without going through the formal withdrawal procedures, you will receive a grade of **F** for this course.

| Drop: | |
|---|--------------------------|
| Last day to drop without "WD" appearing on student's academic record. | September 8 |
| Withdraw: | |
| Adviser's signature required | September 9 - October 17 |
| Adviser's and instructor's signatures required | October 20 - November 14 |
| Last day to withdraw from classes | November 14 |

Attendance Policy

Attendance is required. You are expected to be on time for class. For classes meeting four days a week, it is department policy to consider six absences grounds for dismissal or a failing grade. For classes meeting two days a week, it is department policy to consider four absences grounds for dismissal or a failing grade. **There are no "excused" absences.**

For 24-hour emergency information on University closings call: **330-972-SNOW (330-972-7669)**.

Policy on Class Disruptions

All students are expected to respect the teaching/learning process. To that end, all disruptive behavior is prohibited. Therefore, make sure that your cell phone is silenced and out of sight before class begins. If your instructor considers your cell phone, any other electronic devices, or any other behavior disruptive, you may be dismissed from class.

Grading Scale (%)

| | |
|---------------|-----------|
| 100-93 | A |
| 92-90 | A- |
| 89-87 | B+ |
| 86-83 | B |
| 82-80 | B- |
| 79-77 | C+ |
| 76-73 | C |

**You must pass this course
with a "C" or better.**

| | |
|--------------|-----------|
| 72-67 | D+ |
| 66-63 | D |
| 62-60 | D- |
| 59-0 | F |

Special Accommodations

Any student who feels she/he may need an accommodation based on the impact of a disability should contact the Office of Accessibility at 330/972-7928. The office is located in Simmons Hall, 105.