

The Constitution of
The Hospitality Club
At The University of Akron

Article I –

The official name of this organization shall be the Hospitality Club.

Article II –

1. The purpose of this organization:

The Hospitality Club is to be formed to act as a professional and social organization for interested students in the Hospitality Management Program and all interested majors.

2. Funding:

The Club will help fund trips to trade shows, ice carving competitions, field trips to hotels and restaurants, and provide social activities for all club members. All activities that the Club takes part in will help the students gain leadership experience and prepare them to be professionals in their chosen field.

Article III –

1. Eligibility for membership:

The Hospitality Club shall be open to all University of Akron students in good academic standing. Generally, but not always, these students will be Hospitality Management majors. In addition, interested alumni may join as associate members. Alumni members may not cast votes for offices nor hold any office within the Club.

2. Membership will consist of the following types:

Membership in The Hospitality Club will consist of one (1) or two (2) types:

- a.) Active members – Currently enrolled students who participate in one (1) or more fundraisers per semester.
- b.) Non-Active members – Currently enrolled students who have signed a Hospitality Club contact sheet but who have not participated in any Club

sponsored events. Failing to participate in Club events will make the member non-eligible for any trips that are fully or partially funded by the club. Alumni members are also considered as non-active members.

3. Membership will be revoked by the organization under the following situations:
 - a.) The said member is not held in good standing with The University of Akron.
 - b.) The said member no longer meets the qualifications outlined in Article III, Sections 1 and 2.

Article IV –

1. Officer positions in this organization include:

- a) President
- b) Vice President of House Affairs
- c) Vice President of Garde Manger
- d) Secretary
- e) Treasurer

2. The powers and duties of the officers shall be:

- a) President

The President shall be the Chief Executive Officer of the Club and shall exercise general supervision and direction over all affairs of the club, subject to control over the Executive Board (the other four (4) members).

The President shall preside at all meetings of the Club and of the Executive Board. The President shall be a member of all committees and must enforce the bylaws of the Club.

- b) Vice President of House Affairs

The Vice President of House Affairs is the overseer of all events, such as Club dinners, trips, bake sales, etc. The Vice President of House Affairs will delegate volunteers working the events, oversee purchases, and participate in the overall planning and execution of said event.

- c) Vice President of Garde Manger

The Vice President of Garde Manger is the overseer of all events involving ice and vegetable carving. The Vice President of Garde Manger

will be responsible for the ordering of carving materials, planning events, and holding demonstrations and classes for all members who are interested in carving.

d) Secretary

The Secretary shall be responsible for conducting the general correspondence related to the business of the Club, other than financial business, and shall perform duties designated by the Executive Board. The Secretary shall also be responsible for issuing meeting notices to members in a timely fashion. The Secretary is also responsible for the recording of the minutes in meetings and special events attendance, and topics of discussion in both general assembly and Executive Board meetings. The Secretary shall turn over all records to his or her successor at the end of their term in office.

e) Treasurer

The Treasurer shall have charge of all moneys, bank accounts, and valuable properties of the Club and shall perform all of the usual duties related to the office of Treasurer and any other duties designated by the Executive Board. The Treasurer shall make disbursements as voted on by the Club with the approval of the Executive Board and the Faculty Advisor. The Treasurer will maintain a complete copy of all receipts and disbursements and shall submit it to the Board at the end of each semester. An interim report shall be given at each meeting. The Treasurer must also submit an EAF budget as needed. The Treasurer shall turn over all records to his or her successor at the end of their term in office.

3. Election of Officers:

The following outlines the rules for the qualification, nomination, and voting of the officers of the Club:

- a) To qualify to be an officer, one must be an active member of the Club for at least one full semester.
- b) Nomination of a possible officer will be by self nomination or nomination by an

active member from the floor of the meeting. Only a nomination from the floor has to be seconded but does not need to be voted on. Nomination must be done at the meeting two weeks before elections.

- c) The prescribed election procedure to be used shall be a single ballot listing of all the positions with nominees and a write-in spot. Elections will be held after spring break at a designated meeting by the President.
- d) The term of office shall be from the first meeting after elections until the election day of the next year.

4. Vacancies in office:

Should vacancies occur before the completion of a term of office, the vacancy will be filled by the Executive Board. If the Board sees fit, an election will be held for that office.

5. Impeachment:

Impeachment proceedings can and will be brought against any officer for the following reasons in this manner:

- a) Neglect or misconduct to the office and the Hospitality Club.
- b) Request for impeachment must be in written form from the accuser. One (1) copy of the complaint is to be submitted to the Faculty Advisor, and one (1) copy to another officer of the Executive Board.
- c) Impeachment proceedings may be enacted upon by a 2/3 vote of the active members.

Article V –

1. The Executive Board:

The Executive Board shall consist of the five (5) officers. These officers are the President, Vice President of House Affairs, Vice President of Garde Manger, Secretary, Treasurer, and a sixth (6) person, the Faculty Advisor.

2. Executive Board duties:

The Executive Board's duties are to oversee all activities conducted by the Hospitality Club and its active members.

3. Additional Committees:

Additional committees within the organization will be appointed by the Executive Board if seen fit. Duties of the additional committees will be set up by the Board and the workings of the committee.

Article VI –

1. Faculty Advisor:

In order to qualify to be the Faculty Advisor, the individual must be at least a faculty member at the University of Akron. The Advisor must also be interested in the hospitality fields of study.

- a) The Faculty Advisor shall be selected by the Executive Board.
- b) The length of term shall be one full year, from the first day of election to election day of the next year. This term may be extended if necessary.
- c) The Advisor must have all club moneys to be used okayed by the Treasurer and President before it can be used.

Article VII –

1. Attendance:

Full attendance shall not be mandatory for any member. The more the member attends, the more they will learn.

2. Meetings:

Organizational meetings will be held monthly on Wednesdays at 2 p.m.

3. Quorums:

A quorum must compose of at least three (3) officers of the Executive Board and six (6) general members.

4. Minutes:

The minutes and discussions at each meeting will be taken down by the Secretary and kept in his/her files.

5. Rules of Procedure:

In the event of a conflict concerning proper rules or procedure, Robert's Rules will be used.

Article VIII –

1. Finances:

The finances of the Hospitality Club shall be handled in the following manner:

- a) "Dues" paid by each member will consist of volunteer hours working on dinners, bake sales, and any other fundraising events sponsored by the Club.
- b) Organizational funding will be generated from the fundraisers.
- c) The Hospitality Club will manage its own finances, but in accordance with the rules and regulations prescribed by The University of Akron.
- d) All Club moneys to be used must be okayed by the Treasurer and President before it can be used.

Article IX –

The Hospitality Club shall not discriminate on the basis of race, creed, national origin, ancestry, gender, age, handicap, veteran status, or sexual orientation in the selection of its members or in its programs, unless federal or state laws allow for such exceptions.

Article X –

All amendments shall be brought out on the floor of the meetings and seconded, then passed by a 2/3 vote.

Article XII –

The Hospitality Club shall maintain a list of current officers, their addresses, the name of the Faculty Advisor, and the most recently amended constitution with the Office of Student Development.