

CPAC NEWSLETTER

CONTRACT PROFESSIONAL ADVISORY

WHO WE ARE

The purpose of this newsletter is to inform contract professionals of CPAC's ongoing efforts to reach out to its constituents and to find ways to communicate and engage contract professionals about matters which concern you and to address those concerns. We encourage your involvement and ask that you voice your concerns and opinions to the committee.

CPAC "serves as an advisory body to the President on matters relating to employment and any other issues for contract professionals on matters relating to any other issues directed to the committee."

As a committee, CPAC is the body that represents the concerns and interests of contract professionals with appointees and/or volunteers from the committee who attend the Faculty Senate meetings and the BOT meetings. Representatives serve on the University Group Insurance Benefits Committee, Grievance Committee, Operations Advisory Committee, NCA Focus Group and the Shared Leadership Committee.

"Contract professionals are full-time or part-time non-teaching professional personnel of the university to whom the board of trustees, on the recommendation of the administration, grants recognition and benefits. Contract professionals may be appointed as instructional professional staff if their responsibilities involve instructional or academic support functions or administrative professional staff if their responsibilities are business/administrative in nature. Any contract professional originally appointed to this category prior to July 1, 1986 shall be designated as a member of the general faculty as long as the person continues in such positions. Contract professionals do not hold regular faculty rank (e.g. instructor, assistant professor, associate professor, professor). Minimum requirement for this employment category is a baccalaureate degree."

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In this issue:

CPAC Working For You	1
CPAC Newsletter Contest	2
CPAC Representatives	2

FALL 2007

Special points of interest:

- * CPAC By-Laws
- * CPAC Grievance Rules
- * Veterans Day Holiday
- * CPAC wants to hear from you

CPAC WORKING FOR YOU

Did you know ...?

- CPAC is represented on the University Group Insurance Benefits Committee to ensure the continued receipt of excellent benefits for Contract Professionals
- CPAC members endeavor to address your concerns related to annual salary increases through the Operational Advisory Committee
- CPAC members work in concert with other university constituents to ensure a continued shared vision for our university's Academic Plan
- CPAC members are hard at work helping to prepare for the NCA visit in April 2008

**CONTRACT
PROFESSIONAL
ADVISORY
COMMITTEE**

Contract Professional By
-Laws
can be found at:
[http://
www.uakron.edu/ogc/
rules/
RulesbyNumber.php](http://www.uakron.edu/ogc/rules/RulesbyNumber.php)

CPAC By-Laws:

3359-22-01
3359-22-03
3359-22-04

Grievance Rules

3359-22-05

Happy Holidays!



**Name the CPAC
Newsletter Contest.**

Submit your suggestions to
Michelle Ellis
mellis@uakron.edu no later
than December 15, 2007.
The CPAC Newsletter title
will be announced
January 2008

ASK CPAC

We're on the web at:
www.uakron.edu/cpac

We'd love to hear from you!

Veterans Day Holiday

Policy for Contract Professionals

The following summarizes University guidelines regarding Veterans Day, which has been designated by the Board of Trustees as a staff holiday.

Policy Overview -The Board of Trustees has approved a holiday schedule where the University observes ten holidays annually [Rule 3359-26-04(B)]. Each year the Board of Trustees determines the dates on which each holiday will be observed. All employees are expected to observe the holiday on the designated day, unless it is determined that it is essential that University offices remain open on a day designated as a holiday (ex: Veterans Day). If an employee is asked to work on a designated holiday, the following rules will apply:

Contract Professionals - If a contract professional is required to work on Veterans Day, that employee is entitled to time off equal to the number of hours actually worked. Such time off must be approved by the employee's supervisor. [Rule 3359-26-04(B)(5)(b)]



2007-2009 CPAC ADVISORY COMMITTEE

Sue McKibben '08 Appointed CPAC Chair,
University Benefits

Dee Dee Pitts '08 Grievance, Shared
Leadership, Newsletter

Greg Dieringer '09 Vice Chair
CPAC, Grievance

Kevin Tondra '08 Grievance, ZipLine

Michelle Ellis '09 Grievance, Newsletter

Nan Whitsel '09 BOT representative

Amy Gilliland '09 Faculty Senate

Anne Jorgensen '09 CPAC Appointee,
Operations Committee

Cindy Mako-Robinson '08 NCA Focus Group,
Newsletter

John Gurnak '09 Presidential Appointee,
Faculty Senate, Grievance Committee

Diane Maffei '08, Recording Secretary,
Grievance

Mary Jane Grebenc '08 Presidential Appointee

Herb Matheny '08 IT, Chair Grievance
Committee

Ex-Officio: Kent Marsden, Past Chair,
University Council, NCA Focus Group

Legal Advisor to CPAC: M.Celeste Cook,
Office of General Counsel