The purpose of this newsletter is to inform contract professionals of CPAC’s ongoing efforts to reach out to it’s constituents and to find ways to communicate and engage contract professionals about matters which concern you and to address those concerns. We encourage your involvement and ask that you voice your concerns and opinions to the committee.

CPAC “serves as an advisory body to the President on matters relating to employment and any other issues for contract professionals on matters relating to any other issues directed to the committee.”

As a committee, CPAC is the body that represents the concerns and interests of contract professionals with appointees and/or volunteers from the committee who attend the Faculty Senate meetings and the BOT meetings. Representatives serve on the University Group Insurance Benefits Committee, Grievance Committee, Operations Advisory Committee, NCA Focus Group and the Shared Leadership Committee.

“Contract professionals are full-time or part-time non-teaching professional personnel of the university to whom the board of trustees, on the recommendation of the administration, grants recognition and benefits. Contract professionals may be appointed as instructional professional staff if their responsibilities involve instructional or academic support functions or administrative professional staff if their responsibilities are business/administrative in nature. Any contract professional originally appointed to this category prior to July 1, 1986 shall be designated as a member of the general faculty as long as the person continues in such positions. Contract professionals do not hold regular faculty rank (e.g. instructor, assistant professor, associate professor, professor). Minimum requirement for this employment category is a baccalaureate degree.”
(A) Jury Duty

Court leave.

(1) Except as otherwise provided by law or collective bargaining agreement, employees will be granted leave with pay if

(a) Summoned for jury duty by a court of competent jurisdiction,

(b) Subpoenaed to appear before any court, commission, board or other legally constituted body authorized by the law to compel the attendance of witnesses, where the employee is not a party to the action, or

(c) Participating in any action, as an appellant or subpoenaed witness before the state personnel board of review and is in active pay status at the time of schedule hearing before the board

d) When utilizing court leave, a copy of the summons or subpoena must be forwarded to human resources for retention in the employee’s personnel file. The “notes” area of the time record should indicate “lwp-court leave”.

(2) An employee who is appearing before a court or other legally constituted body in a matter in which the employee is a party, such as but not limited to, criminal or civil cases, traffic court, divorce or custody proceedings, or appearing as directed as a parent or guardian of a juvenile.

(3) Proof of appearance will be required.

(4) Any compensation or reimbursement for jury duty or for court attendance compelled by subpoena, when such duty is performed during an employee’s normal working hours, shall be remitted by the university employee to the payroll office.

Upcoming Elections for CPAC Advisory Committee

CPAC to hold elections

The Contract Professional Advisory Committee will begin its annual election of new members in June.

The term of office is two years, commencing July 1, 2008. Five new members will be elected for the 2008-2010 term.

Interested contract professionals must be able to attend monthly or bi-monthly CPAC meetings.

Contract professionals must possess a willingness to represent CPAC on various committees, such as Faculty Senate, Grievance Committee, Board of Trustees and report to CPAC information learned from your involvement on these committees.

Involvement with CPAC is an opportunity to serve fellow contract professionals as well as learn about the university.

Questions regarding the election process or committee responsibilities should be directed to Sue McKibben, CPAC chair, at smf@uakron.edu, ext. 6391 or visit http://www.uakron.edu/cpac/.