Effective: May 2013 **Last Updated: 6/15/15**

College of Applied Science and Technology
BUSINESS MANAGEMENT TECHNOLOGY 242007AAB
SMALL BUSINESS MANAGEMENT OPTION

Associate of Applied Business Degree
https://www.uakron.edu/summitcollege/business_technology/business-management-tech/index.dot

The following information has official approval of the **College of Applied Science & Technology**, but is intended only as a guide. Official degree requirements are established at the time of admission to the degree-granting college. *Completion of this degree within the identified time frame below is contingent upon many factors, including but not limited to: class availability, total number of required credits, work schedule, finances, family, course drops/withdrawals, successfully passing courses, prerequisites, among others.*

Italicized courses fulfill General Education requirements. Unless a course is specified, refer to the General Education guide at http://www.uakron.edu/advising/docs/General_Education_Guide.pdf.

1st Year	**Fall Semester**	Credit Hours	Prerequisites
2040:247	*Survey of Basic Economics*	3	
2420:104	Intro to Business in the Global Environment	3	
2420:170	Applied Mathematics for Business (note b.)	3	Placement by Advisor
2420:103	Essentials of Management Technology	3	
2420:211	Basic Accounting I	3	
2520:101	Essentials of Marketing Technology	3	
Total		**18**	

1st Year	**Spring Semester**		
2020:121	*English*	3	Placement by Advisor
2420:117	Small Business Development (note a)	3	2420:211 or Permission
2420:212	Basic Accounting II	3	2420:211
2420:270	Business Software Applications	4	2440:105 or Placement Test
2030:161 **-OR-** 3450:145	*Math for Modern Technology* *College Algebra (Required if planning a Bachelor's Degree in Business)*	4	Placement by Advisor Placement by Advisor
Total		**17**	

2nd Year	**Fall Semester**		
2420:202	Elements of Human Resource Management	3	2420:103 or Permission
2420:217	Survey of Taxation (note c.)	4	
2520:203 **-OR-** 2520:212	Principles of Advertising (note a.) Principles of Sales	3	2520:101 or 6600:300 2520:101
2420:243	Survey in Finance (note b.)	3	2420:170, 2420:211
2420:263 **-OR-** 7600:105 **-OR-** 7600:106	*Professional Communications and Presentations* *Introduction to Public Speaking* *Effective Oral Communications*	3	2020:121 or 3300:111 for all courses
Total		**16**	

2nd Year	Spring Semester		
2040:240	*Human Relations*	3	
2440:140 6100:201	Internet Tools **-OR-** Introduction to eBusiness	3	2440:105 or Placement Test 24 credits
2420:280	Essentials of Business Law	3	
2420:227	Entrepreneurship Projects (note d.)	3	2420:103, 2420:104, 2420:212, 2420:117, 2420:243, 2420:270
2420:125	Essentials of Personal Finance (note c.)	3	
2040:254 2040:257 2040:258 2040:256	*The Black Experience from 1619 to 1877* **-OR-** *The Black Experience from 1877 to 1954* **-OR-** *The Black Experience 1954 to Present* **-OR-** *Diversity in American Society*	2	2020:122 or 3300:112 2020:122 or 3300:112 2020:122 or 3300:112 2020:122 or 3300:112
Total		**17**	

	Total Credits for Degree	**65**	

Required Bridge Course
Students must pass department placement test, complete bridge courses or gain entry permission from the program director.

2420:104	Keyboarding	2
2440:105	Intro to Computers & Application Software	3

POLICY ALERT: By the end of your first 48 credit hours attempted, you must have completed your REQUIRED General Education English, Math, and Communications (Speech) requirements.

YOU MUST HAVE A MINIMUM CUMULATIVE GPA OF 2.0 TO GRADAUATE WITH THIS DEGREE

NOTE

a. Spring Only
b. Fall – course is offered during the day; Spring – course is offered during the evening
c. Spring – course is offered during the day; Fall – course is offered during the evening
d. Even years – course offered evenings only during the spring semester; Odd years – course offered days only during the spring semester

PROGRAM CONTACT
Susan Pope, Polsky Building Room M185K, 330-972-6597, spope@uakron.edu

CAREER INFORMATION
For additional information please visit the Bureau of Labor Statistics www.bls.gov or visit the Career Center at the Student Union, room 211 http://www.uakron.edu/career.

BACHELOR DEGREE OPTIONS
Enter a Bachelor's degree program in Organizational Supervision. This program is designed specifically for students with an earned associate degree from an accredited institution or junior standing at The University of Akron.

TRANSFER TO THE COLLEGE OF APPLIED SCIENCE & TECHNOLOGY (formerly SUMMIT COLLEGE):
To be admitted to the College of Applied Science & Technology, a student must have a GPA of 2.0. A student in University College can complete this transfer process through an appointment with an Academic Adviser, the Academic Advisement Center, Simmons Hall 205, 330-972-7430. Students in other Colleges can complete this transfer process by meeting with an Academic Adviser in the College in which they reside.

(Ward) Pope