View Payment History

This document provides information on viewing payments made to your account.

To access your payment information log in to the portal, Zipline, at http://zipline.uakron.edu with your UANetID and password.

There is an online tutorial available which accompanies this document. A tutorial exists for the following self-service applications: Account Summary, Make a Payment, and Total Due Charges. Please navigate to http://www.uakron.edu/its/learning/training/StudentSelfService.php and select the link for the appropriate tutorial.

Important Guidelines:

- Log into ZipLine (zipline.uakron.edu) to access the self-service applications.

- The self-service applications are available Monday – Saturday from 7:30 A.M. to midnight and Sunday from noon to midnight.

- ALWAYS log out of the portal by clicking on the Sign Out link - clicking the X does not end your session
View Payments

Instructions:
1. Log in to ZipLine with your Uanet ID and password.
2. Click on the Log Me In! button.
3. You are now logged in to the portal. The particular page shown below is the My Page tab.
4. Click the Student Center icon. The Student Center allows you to access all of your academic, financial, and personal information.
Instructions:

5. From the **Student Center** you can easily navigate to your academic, financial, and personal information. The **Financial Information** is located in the center of the page.

6. From the Student Center main page, click the "**other financial...**" down arrow and select **Payments** and then click the icon.
Instructions:

7. The Payment History page is displayed. This page provides access to ALL payments you have made.
8. Use the From and To dates to view the payments for a specific time period – be sure to click the Go button to refresh the view.
9. Use the links provided at the bottom of the page to Make a Payment, Sign Up for a Payment Plan, or Authorize Parent Access. Additional links are provided at the bottom of the page to navigate to other areas of self-service (Account Inquiry, Account Services, etc.).

Payment History

<table>
<thead>
<tr>
<th>Date Paid</th>
<th>Payment Type</th>
<th>Paid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>09/17/2008</td>
<td>Amt Financed On Payment Plan</td>
<td>2,779.83</td>
</tr>
</tbody>
</table>

Total Posted Payments for this view | 2,779.83

Currency used is US Dollar.