Workflow of a Proposal

Any new proposal that is entered into the system will need to follow a basic outline of steps, in order, to be in compliance with the Board of Trustee Guidelines. Each step must flow in the proper order, as outlined below, or the proposal process will be ended.

Adapted from Board of Trustee Guideline 3359-20-05.2
*Each College has a workflow built in as to how their College handles curriculum Reviews.
*College of Business Workflow

**Department Review**
*Actions*: Recommend Change (goes back to Originator) or Approve

**Undergraduate or Graduate CC Review**
*Actions*: Recommend Change (goes back to Originator) or Approve

**Undergraduate or Graduate Faculty Review**
*Actions*: Recommend Change (goes back to Originator) or Approve

**College Review (Dean)**
*Actions*: Recommend Change (goes back to Originator) or Approve

**Institutional Reviews**