

Date: March 6, 2007


MEMORANDUM

TO: Elizabeth J. Stroble
Sr. Vice President, Provost and C.O.O.

FROM: James M. Lynn, Interim Dean
College of Fine and Applied Arts

RE: Merit Guidelines

The attached merit guidelines and criteria have been approved by the faculty of the School of Family and Consumer Sciences on March 6, 2007. I have approved all attached guidelines and criteria.



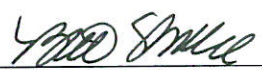
Department Chair or Faculty Representative
Pamela A. Schulte, Merit Committee Chair

3/6/07
Date



Dean

3-7-07
Date



Senior Vice President, Provost,
and Chief Operating Officer

3/13/07
Date

MEMORANDUM

DATE: February 22, 2007

RE: Merit Guidelines for Family and Consumer Sciences

The following changes were suggested by the Provost's office via Dean Lynn. We are addressing their concerns as follows (highlighted in yellow in the merit document).

COMMENT

- Table page 2: What is an "Uncontrolled Faculty Member"?
- "Other" categories need to be potentially worth more.
- Must a faculty member do all items listed under "satisfactory" in order to be considered "satisfactory?"
- There must be some language regarding Faculty Improvement Leave

CHANGE

- "Uncontrolled" has been changed to "Unsatisfactory"
- The points for "Other" have been changed from "1-2" to "1-4." Wording also added giving director discretion over points awarded
- No—the minimum number of satisfactory items accomplished is specified for each category. For each activity in the "satisfactory" column over and above the minimum required, merit could be claimed.
- Such language was already present and is now highlighted.

Included in R that begins "Faculty in the School of..."

