Teaching and Training Technical Professionals

Undergraduate Degree

College of Education
Education Foundations & Leadership

http://www.uakron.edu/education/academic-programs/EFL/programs/pste/index.dot
The B.S. in Teaching and Training Technical Professionals

The Teaching and Training Technical Professionals Program is offered by the Department of Educational Foundations & Leadership in the College of Education. Teaching and Training Technical Professionals offers both degrees and certificates. The degrees and certificates provide individuals with the skills needed to successfully teach/train adults in educational and business settings. The Teaching and Training Technical Professionals program was the first to offer a credit course in the new Distance Learning classroom in 1998, here at The University of Akron.

The Teaching and Training Technical Professionals Program offers degrees at the Bachelor's & Master's levels for individuals who desire to teach adults in postsecondary education settings or within business and industry as instructors, trainers and instructional designers. Students from various backgrounds (e.g., medical assistants, police officers, accountants, computer trainers, etc.) obtain these degrees for the purpose of training others in the skills needed for success within the workplace.

The major areas of study are adult learning theories, curriculum development, instructional techniques, and the use of technology in instructional design and delivery. Each program offers the opportunity to learn and then apply skills. Individuals will be required to use technology in the classroom or alternative theory environment. Graduates of this program go on to become instructional designers in postsecondary education, business, and industry (for-profit and non-profit).

Career Opportunities of those with a B.S. in Teaching and Training Technical Professionals

The major objective of the Teaching and Training Technical Professionals program is to prepare the instructor and other educational personnel for postsecondary education institutions, industry, and public and private agencies engaged in the education and training of technicians, paraprofessionals and middle-level workers. This program is anchored in knowledge of adult learning theories, understanding development of curriculum and instruction, delivery of instruction (face-to-face, instructional technologies, and distance learning), assessment of adult learning, and evaluation of programs. All required professional courses in the bachelor’s degree in Teaching and Training Technical Professionals require learners to master the use of information technology. Throughout the program, degree candidates are challenged to use and learn new and emerging instructional technology for both learning and instruction. This aligns with the number one goal of the Governor’s
Commission on Higher Education and the Economy (2004) “to provide more Ohioans with the knowledge and skills they need to succeed in the knowledge- and innovation-based economy” (p.18).

Faculty in this program conduct research in postsecondary technical teacher education curriculum development, postsecondary technical teacher preparation, women’s career development, distance learning delivery systems, and leadership. The faculty are reviewers for the following professional journals: Workforce Education Forum, Journal of Industrial Teacher Education and American Technical Education Association Journal.

This program provides great flexibility for returning adult students and is focused on the adult learner. While the program is designed to provide graduates with the knowledge and skills of how to design a curriculum, teach it to adults and assess the learners and the program, all learners also become proficient in the use of learning with technology. The numerous skills they learn include technical skills, human relation skills and teacher-training skills. These skills are listed in the top 10 skills needed in today’s workforce on the Monster.com website (Gonyea, 2004). The skills learned are easily transferred into supervision and leadership in the workplace by knowing how adults learn, how to write an effective job description, and evaluate against that job description. Oral and written presentation skills as well as visual and instructional computing skills are developed by all in the program. Enterprise Networks and Servers (2004) predict that technical workers will need skills in learning with technology because more training programs are moving to on-line delivery.

The demand for graduate technicians and paraprofessionals to teach adults at the postsecondary level and training in business and industry varies by technical area. For instance, due to the rapid changes in the fields of computer applications and allied health, these fields held a strong demand over the years for highly qualified trainers and postsecondary/adult teachers. Graduates have also been able to advance into supervisory roles in their jobs as a result of earning their Bachelor’s degree in Teaching and Training Technical Professionals. Others have also gone on to advanced degrees.

According to the Ohio Department of Job and Family Services (2008), there is expected growth and need for postsecondary technical teachers, and training/development specialists. Nationally, the number of jobs for employee training specialists is expected to grow more than average through the year 2012 (Ohio Career Information System, 2007). The expected growth will be due in part to the increasing complexity of many jobs. With an aging workforce, increased use of technology and a global economy, education and training will continue to be a need for the postsecondary/adult population. Also, initiatives such as welfare-to-work and Tech Prep have their impact on how adults will be prepared for tomorrow’s job market.

The growing need to regularly update one’s skills will continue to create new opportunities for postsecondary teachers, particularly at community colleges. A large number of openings are also expected due to the retirements of faculty who were hired in the late 60’s and ’70s to teach the baby boomers. “Vocational-technical education teachers are in short supply in computer, business, and health-related fields” (U.S. Department of Labor, 2008, p. 199). The Occupational Outlook Handbook (2010) indicates that postsecondary teachers are one of the top jobs with the largest numerical increases in employment projected for 2008 through 2018 with over 256,900 position openings nationwide. There is a projected demand for technical faculty at community and technical colleges.
across the county. There is currently a 17.9% growth rate in this field and an average number of annual openings of 238 (OCIS, 2010).

The U.S. Department of Labor identifies Vocational-Technical Skills (#2) and Teaching-Training Skills (#5) as two of the 10 skills on employers wish list (as cited by Gonyea, 2004). This program addresses both skills across the curriculum.

Graduates are employed as trainers in business, industry and area community agencies; faculty members at community and technical colleges; academic advisors in community and technical colleges, as well as colleges and universities; as well as community education leaders. They also work in career schools, the military, and government agencies.

Program graduates from The University of Akron campus indicate they would highly recommend this program “because of the wide variety of career opportunities, flexibility of the degree, ability to transfer credits and the usefulness of the skills in any field” (Olson & Coyner, 2004, p. 31). This particular degree has existed for over 35 years with over 2200 graduates. There are only 10 other programs like it in the United States (Olson & Spidell, 2008).

Table 1 Student Profile

<table>
<thead>
<tr>
<th>Characteristic</th>
<th>Postsecondary Tech.Ed.</th>
<th>Univ. of Akron</th>
</tr>
</thead>
<tbody>
<tr>
<td>Female</td>
<td>80.2%</td>
<td>51%</td>
</tr>
<tr>
<td>African American</td>
<td>16.8%</td>
<td>12.4%</td>
</tr>
<tr>
<td>Asian Pacific</td>
<td>.6%</td>
<td>1.8%</td>
</tr>
<tr>
<td>Hispanic</td>
<td>.6%</td>
<td>1.1%</td>
</tr>
<tr>
<td>Unknown</td>
<td>1.2%</td>
<td>6.9%</td>
</tr>
<tr>
<td>White</td>
<td>66.4%</td>
<td>74.2%</td>
</tr>
</tbody>
</table>

Source: Institutional Research, 2010

Admission to The University of Akron

The University of Akron considers adult students to be those 25 years or older who have been out of a traditional academic setting for several years.

Since UA's earliest days, it has taken special care to welcome adult learners. Today's adults have a depth and breadth of experience that younger students can't even imagine. Adults also have outside obligations, such as family responsibilities and jobs. We understand the issues unique to adult learners. That's why The University of Akron has devised programs, services and support systems solely to help adult students pursue their dreams of higher education.

We work to ease the process by helping adults through every stage, from determining a course of study to finding ways to balance life’s demands.

You will feel welcomed and supported here. You'll need to supply the ambition and brainpower; we'll help with the rest.
Admissions Requirements

All candidates for admission must have graduated from an accredited high school or received a GED certificate. Only those with a permanent Ohio address may apply for in-state tuition status. To visit the admission website http://www.uakron.edu/admissions/undergraduate/

For candidates age 25 and older, submitting high school transcripts, GED results or other documentation is required. If you have credits from another higher education institution, please be sure to apply as a transfer student.

If you are a former University of Akron student, welcome back. If you did poorly while you were here, talk to your academic adviser.

How to Apply for Admission

To apply for admission to The University of Akron, please follow the steps listed below.

1) Complete the Admission Application. You can access the application online at:
   http://www.uakron.edu/admissions/undergraduate/who-are-you/index.dot

2) Submit the Admission Application along with the nonrefundable $30 application fee, payable to The University of Akron, unless previously paid.

3) Submit official transcripts from all regionally accredited institutions of higher learning that you've attended. The transcripts are required to be signed or certified by the Registrar. To request transcripts, please use the Transcript Request Form found at:
   https://id.uakron.edu/idp/Authn/UserPassword

4) If you have fewer than 12 credit hours, please submit copies of your high school transcripts. ACT or SAT test score results are required for students that are under age 21. If you are pursuing a B.S.N. degree, please submit credentials from all nursing schools that you attended.

To go to the University's Admission website, click HERE or visit http://www.uakron.edu/admissions/

Transfer Students

You may have an associate degree from another college or you may be simply returning to school after an absence. Whatever the circumstances, we welcome your interest in The University of Akron.

The University has a smooth, carefully managed system for transfer students. Each college or academic program has at least one staff member designated to handle the questions and concerns of transfer students. The Office of Admissions also has transfer specialists.

We understand you want to make the most of the credits you've earned elsewhere. We'll do everything we can to guide you in that effort.

The University of Akron recognizes that life, work and travel provide valuable lessons outside the classroom. There are several ways to earn credit for this knowledge. For possible credit transfer, click HERE or visit the guide at: http://www.uakron.edu/transferstudents/
The College Level Examination Program (CLEP) is a national program that allows students to obtain credit by taking standardized tests. Each institution determines which CLEP tests it will accept. Depending on their CLEP scores, some students at UA can obtain credit in English, sociology, math, natural science and several other subjects. For more information about CLEP, contact UA’s Counseling, Testing and Career Center at 330-972-7082 or visit their website: http://www.uakron.edu/counseling/

Credit by Examination allows students to earn credit by special tests taken with the permission of the dean of the college in which a particular course is offered.

Tests by the College Board Advanced Placement Program may entitle students to credit depending on their scores. For more information, see UA's Academic Advisement Centers website http://www.uakron.edu/colleges/univcoll/ or call them at 330-972-7430 & refer to the Undergraduate Bulletin (page 44).

Technical Experience Assessment. The University has approved a three-year pilot program for Summit and Wayne College known as Technical Experience Assessment (TEA). More information can be found at: http://wayne.uakron.edu/tea/

Credit for military experience may be evaluated by requesting an “American Council on Education” (ACE) transcript. This transcript may be obtained online at www.acenet.edu. Completed transcripts should be mailed to:

The University of Akron  
Office of Admissions  
302 Buchtel Common  
Akron, OH 44325-2001

Although it's ultimately up to you to determine your goals and course of study, you'll find plenty of help here along the way. If you have questions, please contact Karen Dickerson, Director of Admissions at 330-972-6415 or kdicker@uakron.edu. You also can contact Kimberlee Avery, Assistant Director at 330-972-8506 or kam53@uakron.edu.

Transfer Guides

You can also consult the University’s Transfer Guides at: http://www.uakron.edu/transferstudents/transferring-to-ua/ Or visit the University’s website for applying for transfer, http://www.uakron.edu/transferstudents/transferring-to-ua/

Next Steps after Admission

All new transfer students are required to attend Transfer Transition orientation program. Information regarding these programs will be mailed to you after you are admitted to The University of Akron. During Transfer Transition, you will meet with your adviser and schedule your classes. Please visit http://www.uakron.edu/nso/ for more information.
Once admitted to The University of Akron, you must transfer from University College to the College of Education, Teaching and Training Technical Professionals Program. To do this you must:

1. Schedule an appointment with an Education Advisor:
   - Kevin O’Connor - klo5@uakron.edu
   - Kevin Tondra - kmt@uakron.edu
   - Betsy Kerns - bas9@uakron.edu
2. Initiate an inter-college transfer to the College of Education. This is done in your current college.
3. In conjunction with this transfer, complete and return the Application for Teaching and Training Technical Professionals Program, to your advisor.

Once fully admitted to the College of Education, Teaching and Training Technical Professionals Program, contact advisor for a program plan, which may be printed here https://www.uakron.edu/pages/colleges/educ/teched/docs/BSTEpcd.pdf. Plan your program according to the following Cyclic Schedule specifying when courses are offered.

The last course you complete is the Practicum for which you MUST apply. The practicum application found at: http://www.uakron.edu/dotAsset/1434202.docx It is due October 1 for Spring and July 1 for Fall. Practicum is only offered fall and spring semester. You must have completed the following courses prior to taking practicum: 5400:400, 401, 420, 430, 435. You may take 5400:475, 415 and/or 405 with your practicum (5400:495).

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title, (Semesters offered)</th>
<th>Brief Description</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>5400:400</td>
<td>Postsecondary Learner (Fall/Spring)</td>
<td>Describes characteristics of the postsecondary learner and studies issues, factors, and strategies pertinent to successful facilitation of learning in a variety of postsecondary occupational learning environments.</td>
<td>3</td>
</tr>
<tr>
<td>5400:401</td>
<td>Learning with Technology (Fall, Spring, Summer)</td>
<td>Experiences in using, developing, and evaluating instructional technologies and media used for postsecondary education. (1st course required).</td>
<td>3</td>
</tr>
<tr>
<td>5400:405</td>
<td>Workplace Education for Youth &amp; Adults (Spring, Summer)</td>
<td>History and operations of current vocational education for youth and adults. Includes study of social, economic, and political influences that stimulate growth and expansion of vocational education.</td>
<td>3</td>
</tr>
<tr>
<td>5400:415</td>
<td>Training in Business &amp; Industry (Spring, Summer)</td>
<td>Examine the role and mission of the training function in the modern industrial setting. Foundation for students interested in industrial trainer or training supervision positions.</td>
<td>3</td>
</tr>
<tr>
<td>5400:420</td>
<td>Postsecondary Instructional Technologies (Fall, Spring)</td>
<td>Experiences in using, developing, and evaluating instructional technologies and media used for technical instruction.</td>
<td>3</td>
</tr>
<tr>
<td>Code</td>
<td>Course Title</td>
<td>Credits</td>
<td></td>
</tr>
<tr>
<td>------------</td>
<td>------------------------------------------------------------------------------</td>
<td>---------</td>
<td></td>
</tr>
<tr>
<td>5400:430</td>
<td><strong>Systematic Curriculum Design for Postsecondary Education</strong> (Fall, Spring)</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Procedure of breaking down an occupation to determine curriculum of their</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>laboratory and classroom, developing this content into an organized sequence</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>of instructional units.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5400:435</td>
<td><strong>Systematic Instructional Design in Postsecondary Education</strong> (Fall, Spring)</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Selected topics in instructional techniques appropriate in Teaching and</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Training Technical Professionals. Emphasis on instructional methods,</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>techniques in classroom, laboratory including tests, measurements.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5400:475</td>
<td><strong>Instructional Practice Seminar</strong> (Fall, Spring)</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Microteaching and portfolio development.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5400:480</td>
<td><strong>Seminar: Diversity of Postsecondary Learner</strong> (Fall, Summer)</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>This course will provide students a strong background with new perspectives</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>it relates to social diversity and social justice in America. The major</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>course interest will focus on constructs such as: racism, anti-Semitism,</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>sexism, heterosexism, ableism, and classism.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5400:490</td>
<td><strong>W: Modifying On-line Instruction</strong> (Summer)</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td></td>
<td>This course provides the universal design framework and information needed</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>to understand how to modify on-line instruction to meet the needs of all</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>learners.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5400:495</td>
<td><strong>Postsecondary Education Practicum</strong> (Fall, Spring)</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Directed instruction of instructional portfolio.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Apply for graduation two semesters prior** to when you plan to graduate: May 1 for December graduation; September 1 for May graduation; and February 1 for August graduation. Graduation requirements are on the front page of your signed program plan.

### Undergraduate Cyclical Schedule

<table>
<thead>
<tr>
<th>Code</th>
<th>Fall</th>
<th>Spring</th>
<th>Sum</th>
<th>Fall</th>
<th>Spring</th>
<th>Sum</th>
</tr>
</thead>
<tbody>
<tr>
<td>5400:400</td>
<td>*</td>
<td></td>
<td>*</td>
<td></td>
<td></td>
<td>*</td>
</tr>
<tr>
<td>5400:401</td>
<td>*</td>
<td>*</td>
<td>*</td>
<td>*</td>
<td>*</td>
<td>*</td>
</tr>
<tr>
<td>5400:405</td>
<td></td>
<td></td>
<td>*</td>
<td></td>
<td></td>
<td>*</td>
</tr>
<tr>
<td>5400:415</td>
<td></td>
<td></td>
<td>*</td>
<td></td>
<td></td>
<td>*</td>
</tr>
<tr>
<td>5400:420</td>
<td></td>
<td></td>
<td>*</td>
<td></td>
<td></td>
<td>*</td>
</tr>
<tr>
<td>5400:430</td>
<td></td>
<td></td>
<td>*</td>
<td></td>
<td></td>
<td>*</td>
</tr>
<tr>
<td>5400:435</td>
<td></td>
<td></td>
<td>*</td>
<td></td>
<td></td>
<td>*</td>
</tr>
<tr>
<td>5400:475</td>
<td></td>
<td></td>
<td>*</td>
<td></td>
<td></td>
<td>*</td>
</tr>
<tr>
<td>5400:480</td>
<td></td>
<td></td>
<td>*</td>
<td></td>
<td></td>
<td>*</td>
</tr>
<tr>
<td>5400:490</td>
<td></td>
<td></td>
<td>*</td>
<td></td>
<td></td>
<td>*</td>
</tr>
<tr>
<td>5400:495</td>
<td></td>
<td></td>
<td>*</td>
<td></td>
<td></td>
<td>*</td>
</tr>
</tbody>
</table>
To check on your progress as you go through the program, you can go My Akron and check your DARS Report. This advising report shows all your transferred work, as well as your current courses and completed courses at The University of Akron. If you have questions, you can contact your advisor.

**Faculty Contacts**

**Dr. Qetler Jensrud**  
Associate Professor  
Practicum/Internship Supervisor  
Certificate in Technical & Skills Training  
Zook 301  
getler@uakron.edu  
(330) 972-6403  
Fax: 330-972-2452

**Dr. Sharon Kruse**  
Professor/Department Chair  
Educational Foundations & Leadership  
Zook 301  
skruse@uakron.edu  
(330) 972-7770  
Fax: 330-972-2452

**Dr. Karen Johnson**  
Assistant Professor  
Zook 301  
kjohnson@uakron.edu  
(330) 972-5765  
Fax: 330-972-2452
Frequently Asked Questions

1. How many credits do I need to graduate?
The program requires 128 semester hours distributed as follows: 42 in general education (can be transferred); 51-60 hours in technical field coursework (can be transferred); and 32 hours in postsecondary technical professional education (these last 32 hours must be taken at The University of Akron). Your overall GPA for these courses must be a 2.5 or better.

2. How long does it take to complete the program?
It depends on the number of credits you are willing and able to take each semester, including fall, spring and summer sessions. It also depends on the number of credits that will transfer into the program. Most of our students take 6 semester hours while working full-time.

3. How many credits can I transfer to The University of Akron for this program?
You can transfer up to 96 semester hours, completing your last 32 hours here at The University of Akron in Teaching and Training Technical Professionals.

4. What kind of jobs do graduates enter?
It varies with the diversity of background of the learners attracted to this program. Some stay in their current jobs and earn a promotion because of their earning a bachelor's degree. Others move into two-year college teaching, others work as trainers in business and industry, community or government agencies or as instructional designers in these organizations including four-year colleges. One’s technical background and work experiences will influence what specific opportunities there may be for a particular program completer. The U.S. News and World Report (March 24, 2008) list curriculum/training specialist as one of the best careers (with 31 careers listed) with an outstanding job market (p. 60).

5. Where do Program Graduates Work? Examples follow
   • Northeast Ohio Community and Technical Colleges
     o Akron Institute
     o Wayne College
     o Stark State
     o Tri-C
     o Lorain County Community College
   • Northeast Ohio Four Year Universities
     o Ursuline College
     o The University of Akron
   • Industrial Settings
     o Farmer’s Insurance
     o Westfield Insurance
     o Summa Care Training Department
     o Goodyear Training Department
     o Timken Training Department
   • Community Agencies
     o Habitat for Humanity Director
     o Community Education Director, Akron Fire Department
6. Where do I look for a job?
There are several on-line sources you can check out on a regular basis for full and part-time openings.

   a. Colleges and Universities

   The Chronicle of Higher Education (teaching and instructional design positions in two and four year colleges are listed here). [www.chronicle.com](http://www.chronicle.com)


   Academic 360 [http://www.academic360.com/](http://www.academic360.com/) This site list a variety of sources were college and university positions are listed.

      a. Teaching Jobs

   [http://www.csuchico.edu/plc/teachjobs.html](http://www.csuchico.edu/plc/teachjobs.html) Provides a comprehensive list of agencies with jobs at the state, national and international levels in k-16.

   b. General Job Search Sites


   [http://hotjobs.yahoo.com](http://hotjobs.yahoo.com) Search under Technical Trainer or Technical Instructor or Instructional Designer.

7. How are courses delivered?
Currently all technical education courses are delivered via fully on-line instruction.

8. Where can I get information about financial aid & scholarships?
One of the major concerns of adult students is finding the money to finance their education. Often, adult students are unaware of where to find help or what programs they may be eligible for.

   Financial Aid Department [http://www.uakron.edu/finaid/](http://www.uakron.edu/finaid/)
One excellent opportunity to consider is the Adult Learner Scholarship from Cleveland Scholarship Programs, Inc. These are $1,000 scholarships for adults (age 19 and older) pursuing an associate's degree or first bachelor's degree. Information and downloadable applications are available at WWW.CSPOHIO.ORG. Other web sites for adult learners to investigate include:


9. How much does the program cost?
Tuition and fees
http://www.uakron.edu/admissions/undergraduate/tuition_fees.dot

10. How do I apply for admission to the University?
Admissions
http://www.uakron.edu/admissions/adult/adultHowT.php

11. Do you have any special programs for returning adult students?
Adult focus provides programs and special scholarship opportunities for returning adult students. http://www.uakron.edu/uaaf/

An adult student according to Adult Focus is someone who is either 25 years old or older; assumes multiple life roles such as a parent, spouse/partner, employee, care-giver, and student; returns to school after four+ years of employment, homemaking, or other activity; Veteran of the armed services; any student, regardless of age, whose primary life roles and responsibilities exist independent of the University and take precedence over the role of student in times of crisis or stress.

12. What if I have some disabilities or disability concerns?
The Office of Accessibility is located in 105 Simmons Hall. The Office can be contacted by:
Phone: (330)972-7928
TDD: (330)972-5764
Fax: (330)972-5422
E-mail: access@uakron.edu
Website: http://www.uakron.edu/access/
Useful links for students

Alumni Testimonials
Please click on one of the following links to hear testimonials from recent program completers.

http://learn.uakron.edu/video/files/education/bingham.htm - Bachelor’s
http://learn.uakron.edu/video/files/education/klimczak.htm - Bachelor’s and Master’s
http://learn.uakron.edu/video/files/education/leffler.htm - Bachelor’s

Adult Focus

A program which helps adult learners find scholarships, create effective study habits, and manage daily life when the classroom is not their first priority.

Schrank Hall North, Room 260
330-972-5793
adultfocus@uakron.edu
http://www.uakron.edu/uaaf/

Apply for Graduation

This site will provide information on due dates for graduation applications as well as the process for applying for graduation. http://www.uakron.edu/graduation/

Career Services

Services offered to students include individual counseling and information on career and educational programs to meet their personal interests and needs.

Simmons Hall, Room 301
330-972-7082
http://www.uakron.edu/career/

Computer Help Desk

Can help you fix most computer problems for free (including backing up & recovering your hard drive). They also help with support issues for My Akron, springboard, and most campus software issues. They can be reached by phone at 330-972-6888 or accessed on the web at: http://www.uakron.edu/support-desk/

Course Applicability System

Helps you to find information regarding what credits transfer from Ohio Universities to other Ohio Universities and military institutions.

http://www.transfer.org/ohio/Getting%20Involved.htm
Degree Audit Reporting System

The DARS report offers students up to date information about their program plan. It can be accessed through My Akron under the students tab. To find more information about how to run and read a DARS report see the following website:

http://support.uakron.edu/wiki/index.php/DARS

General Information Registration, Grades, Etc… from the Registrar

The following website offers links to the correct places to register for classes, check course grades, find transcript requests and much more.

http://www.uakron.edu/registrar/

Important Dates

Here you can find dates for graduation, registration, add/drop dates, university holidays, etc…

http://www.uakron.edu/registrar/dates/

Is Online Learning for Me?

Looking at these websites will answer the question if online learning is something you should and can manage to do. On e4meohio you can even take a free non-credit course to discover what it’s like to take the online classes offered by many Ohio institutions.

http://www.uakron.edu/online/
http://www.e4meohio.org/

Springboard - Instructions on Use

Springboard is used by many courses to facilitate discussions, keep track of grades, and place assignments in the dropbox. The online course management system directions are below, the Springboard web page is accessed through My Akron.

https://springboard.uakron.edu/index.asp

Undergraduate Bulletin

The current undergraduate bulletin offers information on programs, courses, and University information.

http://www.uakron.edu/academics_majors/undergraduate_programs/ugrad.pdf

My Akron

My Akron is an on-line resource portal where e-mail, springboard, course registration, payroll, forms and additional information may be found. You must have a UANet ID and password to log in. If you have any problems contact support (x6888).

https://id.uakron.edu/idp/Authn/UserPassword
References


