How to Request Accommodation Letters

Step 1: Go to https://york.accessiblelearning.com/Akron.

Step 2: Sign in using your UANetID and password.

Step 3: Once logged in, select the check box by the courses for which you would like to request accommodations.

Step 4: Click Step 2 - Continue to Customize Your Accommodations once you have selected all of your courses.

Step 5: Select your Accommodation(s) for each course.

Step 6: The Select Accommodation Box is only for accommodations that require pre-semester coordination. Please note that only accommodations you are eligible for will show on the request form.

Step 7: IMPORTANT: Select the check box if you would like to Schedule Email Notification Letter to your instructor. Students must request electronic letters for instructors if they intend to use the accommodations in class.
Step 8: Once completed, click the **Submit Your Accommodation Requests**

If you have any questions, please contact the Office of Accessibility at 330-972-7928, email us at access@uakron.edu or, stop by our office in Simmons Hall room 105.