How to Schedule, Modify, or Cancel an Exam

Step 1: Go to https://york.accessiblelearning.com/Akron.

Step 2: Sign in using your UANetID and password.

Step 3: Click the Alternative Testing link on the left hand side.

Step 4: Select the class you want to schedule an exam and click Schedule Exam.

Step 5: Fill out the Request Type, Date, Time, Services Requested, and any Additional Notes that you may have, then click Add Exam Request.
**Step 6:** To modify or cancel your request, click the **Alternative Testing** link on the left hand side.

**Step 7:** Choose whether you want to modify or cancel the request.