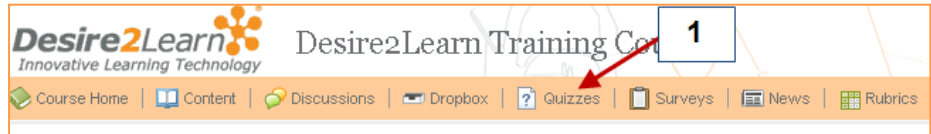


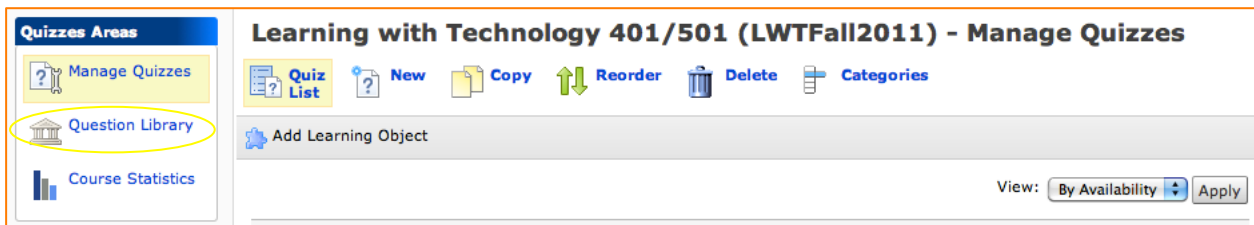
This step-by-step guide will demonstrate how to create Long Answer Questions within the **Quizzes** tool in Desire2Learn (D2L).

Quizzes: Create Questions – Long Answer

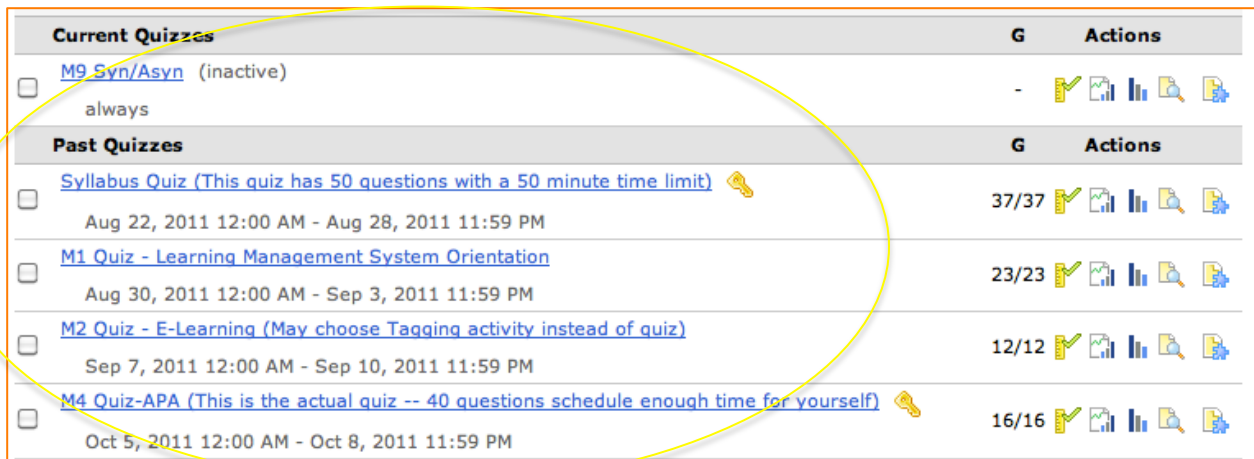
1. Select **Quizzes**.



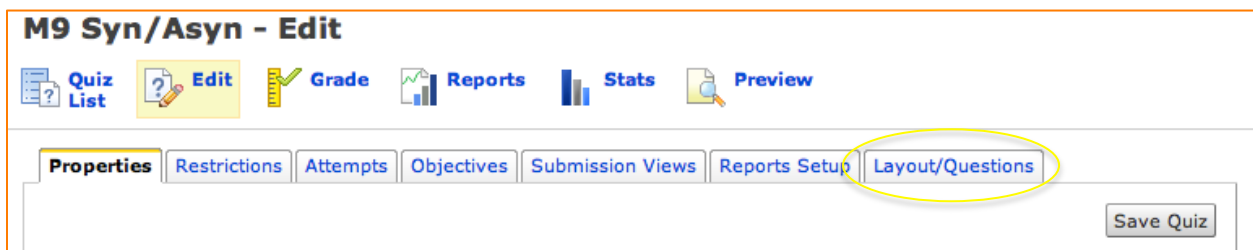
2. Select one of the following two options.
 - a. Select **Question Library** (recommended option).



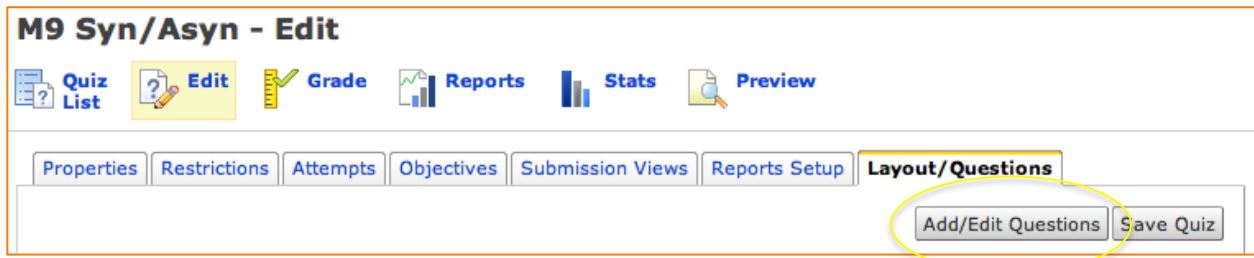
- b. Select the desired quiz.



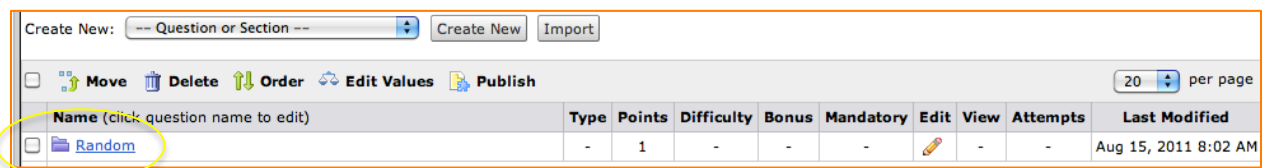
- i. Select the **Layout/Questions** tab for that quiz.



ii. Select **Add/Edit Questions**.



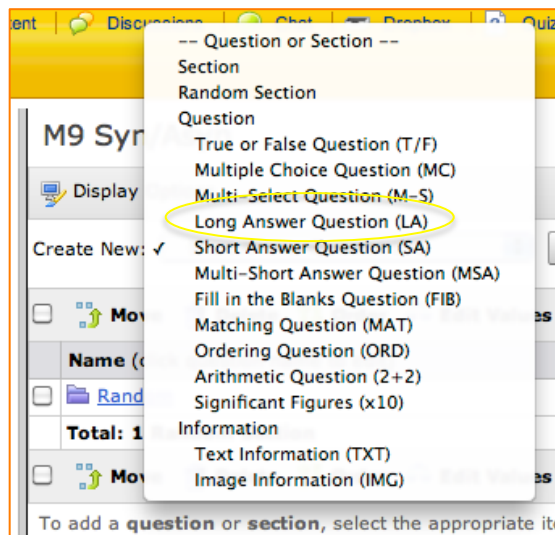
3. *Optional*: Select a **Section** into which the new question(s) will be placed.



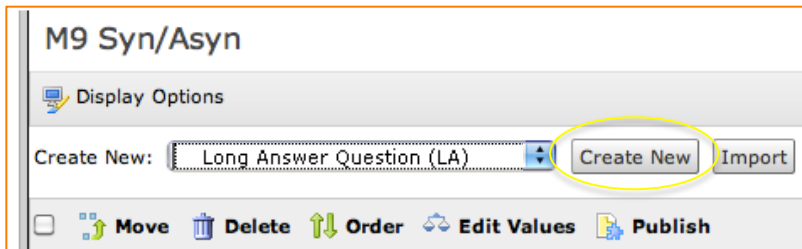
Note: See step-by-step guide *Quizzes: Layout/Questions Tab* on how to create sections.

Warning: Questions or information created within a **Random Section** cannot be copied and will be available only within that specific section.

4. Select **Long Answer Question (LA)** from the dropdown menu.



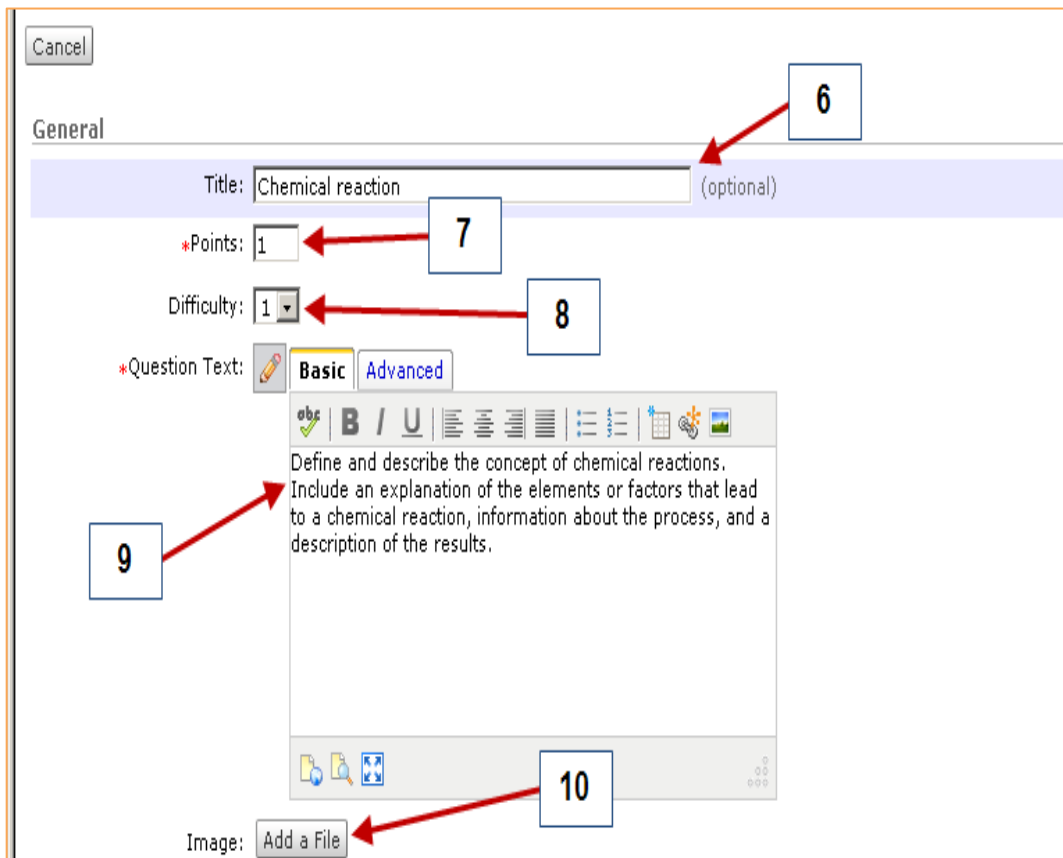
5. Select **Create New**.



Note: Long Answer questions cannot be auto-graded.

Enter Question Information

6. *Optional:* Enter a **Title**.
7. *Optional:* Edit the number of **Points**.
8. *Optional:* Edit the level of **Difficulty**.
9. Enter the **Question Text**.



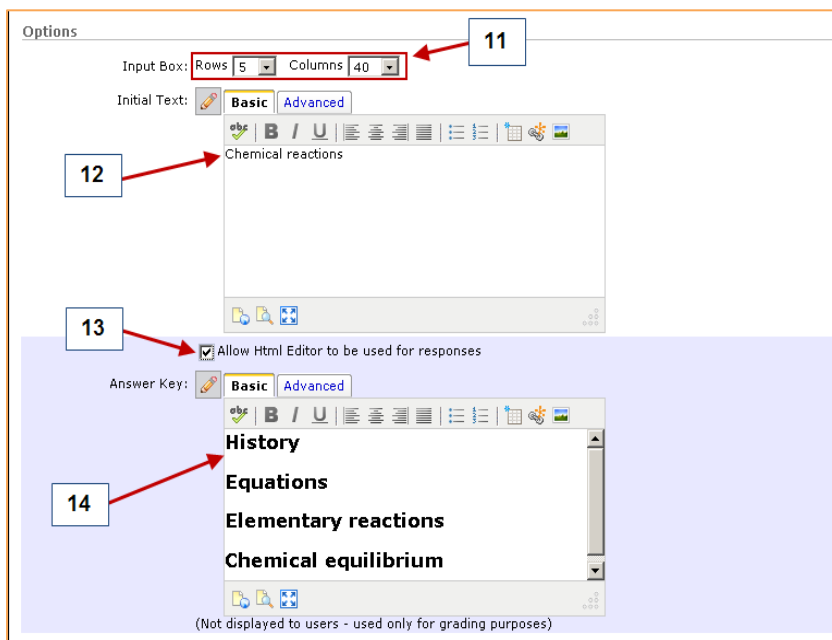
10. *Optional:* Add an image by selecting **Add a File**.

- a. *Optional:* Enter a **Description** of the image.

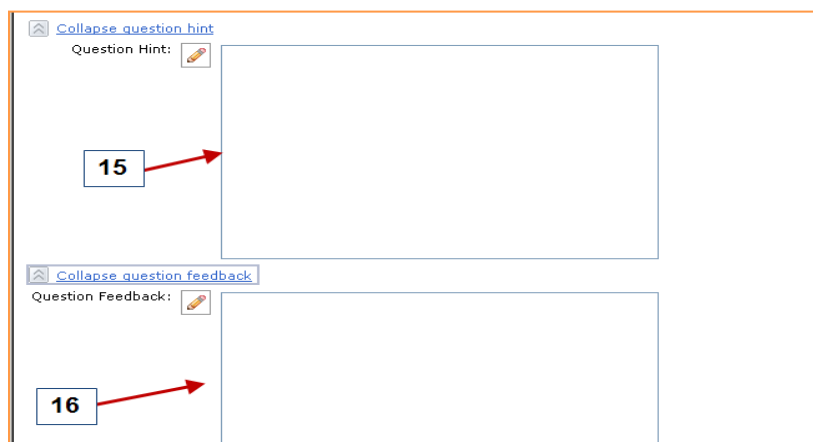


Enter Answer Information

11. *Optional:* Change the size of the **Input Box**.
12. *Optional:* Enter **Initial Text** that will appear inside the students' input box.
13. *Optional:* Select **Allow Html Editor to be used for responses**.
14. *Optional:* Enter an **Answer Key** (for instructor use during grading).



15. *Optional:* Enter a **Question Hint**.
16. *Optional:* Enter **Question Feedback**. Preview and/or Save



17. *Optional*: Select **Preview** to view the question and optional feedback or hint.



a. Select **Go Back**.

17a

Go Back

When taking the question, it would appear as:

Define and describe the concept of chemical reactions. Include an explanation of the elements or factors that lead to a chemical reaction, information about the process, and a description of the results.

Chemical reactions

When grading the question, it would appear as:

Define and describe the concept of chemical reactions. Include an explanation of the elements or factors that lead to a chemical reaction, information about the process, and a description of the results.

Chemical reactions

Answer Key: **History**
Equations
Elementary reactions
Chemical equilibrium

Comment: (given as feedback)
 - No comment specified. -

Hint:
 - No hint specified. -

18. Select one of the following Save options:

- a. Select **Save**.
- b. Select **Save and Copy** to create a copy that will open immediately for editing.
- c. Select **Save and New** to immediately open a new blank question.

New Long Answer Question

18a

18c

18b

Cancel

Preview Save Save and Copy Save and New

General