

1. Open the course.
2. Select the **Quizzes** tab.

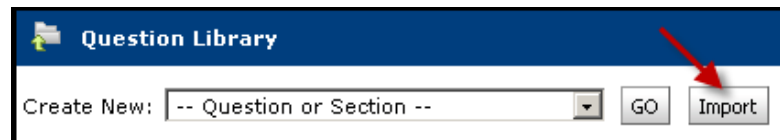


**Note:** If your Quiz questions were created in the Question Library (not in an individual Quiz), skip to Step #11.

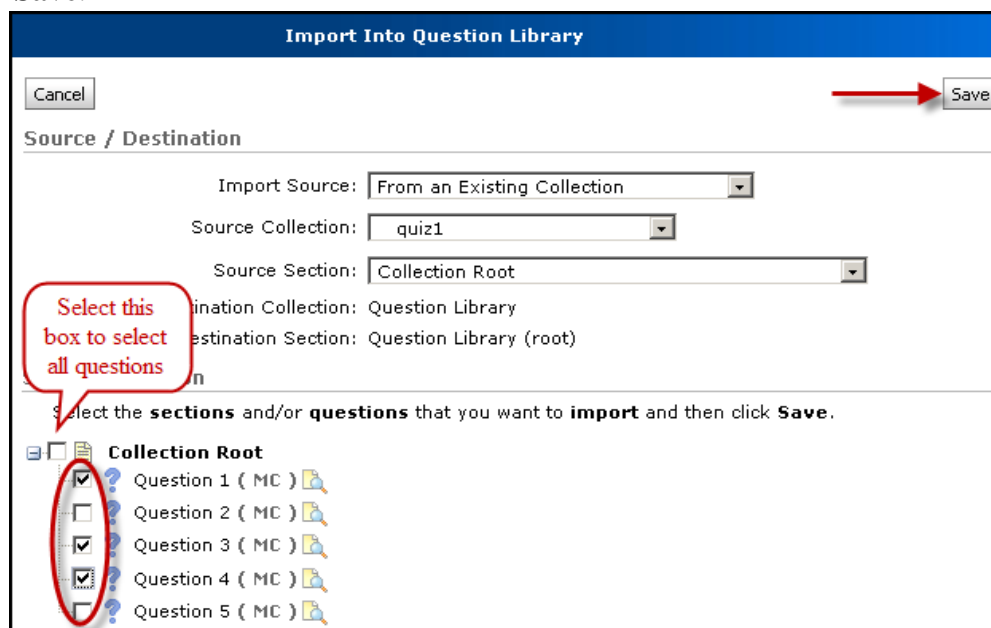
3. Click **Question Library**.



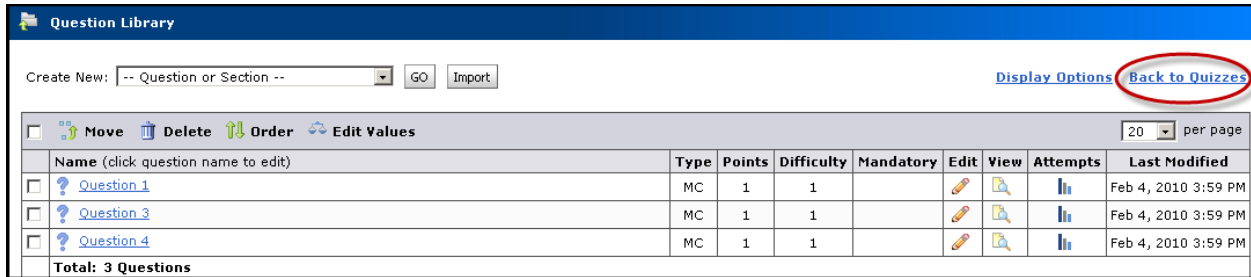
4. Click **Import**.



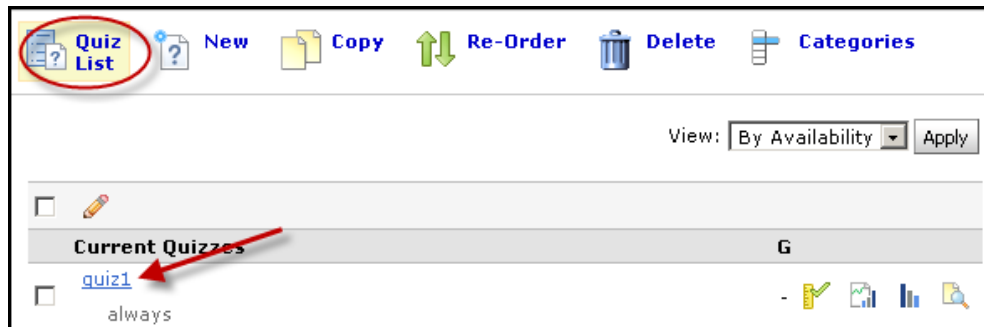
5. Select **From an Existing Collection** option, in the **Import Source** field.
6. From the **Source Collection** dropdown list, select the name of the particular Quiz (where you have the questions created already).
7. Select **Collection Root** from the **Source Section** dropdown list.
8. Place a checkmark next to each question you would like to deliver randomly, or place a check next to **Collection Root** to select all questions. (See image below)
9. Click **Save**.



10. Click **Back to Quizzes**.

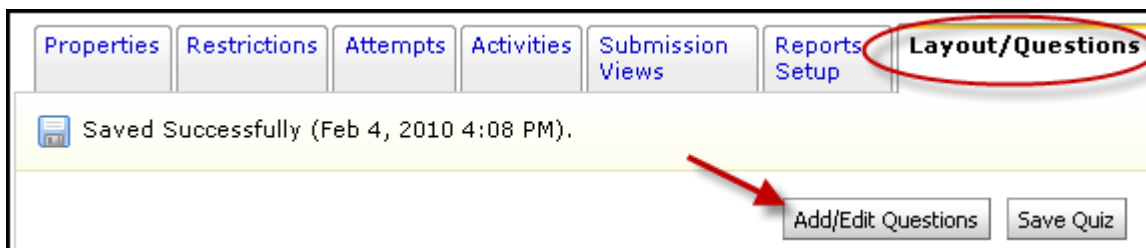


11. Click the title of the Quiz under **Quiz List**.



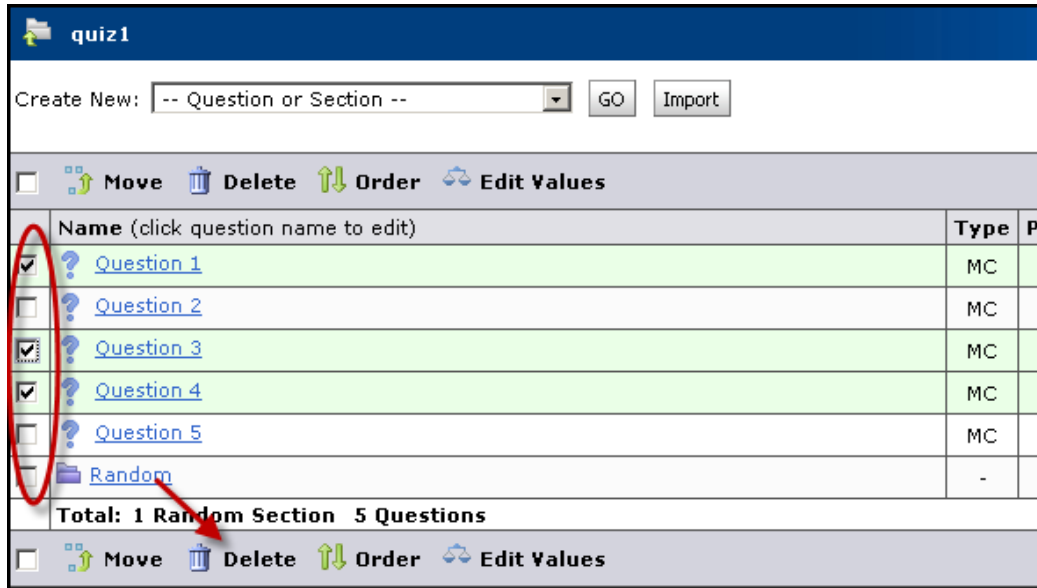
12. Select the **Layout/Questions** tab.

13. Click the **Add/Edit Questions** button.

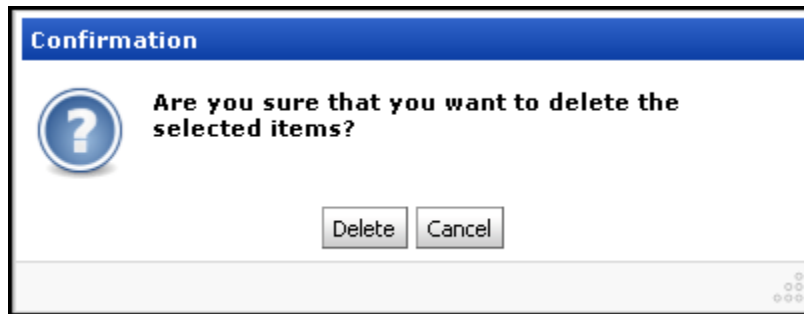


14. Select all Quiz questions that are to be delivered randomly.
15. Click **Delete**.

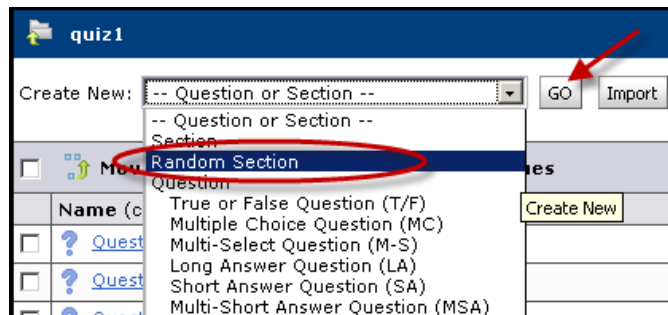
**Note:** It may be necessary to perform Steps 14 & 15 multiple times until all necessary Quiz questions have been removed.



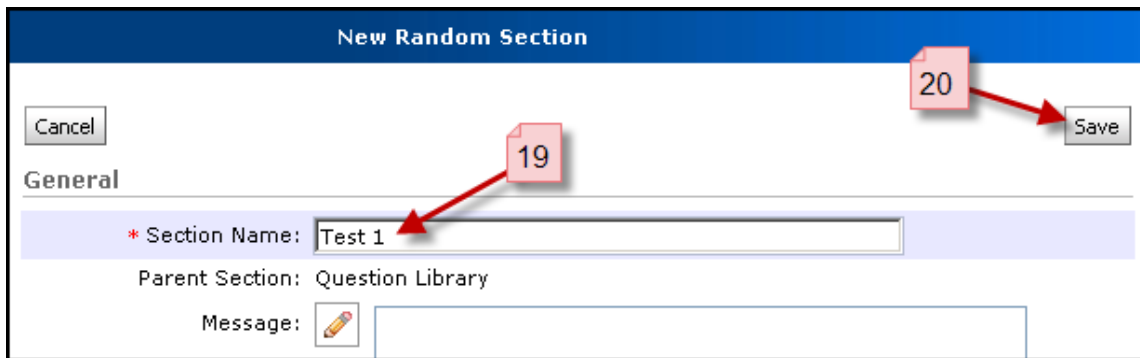
16. Click **Delete** again in the confirmation window.



17. Select **Random Section** from the **Create New** dropdown menu.
18. Click **Go**.



19. Enter a name for the section in the **Section Name** text field. (For example: Test 1 as shown in the image below)
20. Click **Save**.



**New Random Section**

Cancel


20 → Save

19 →

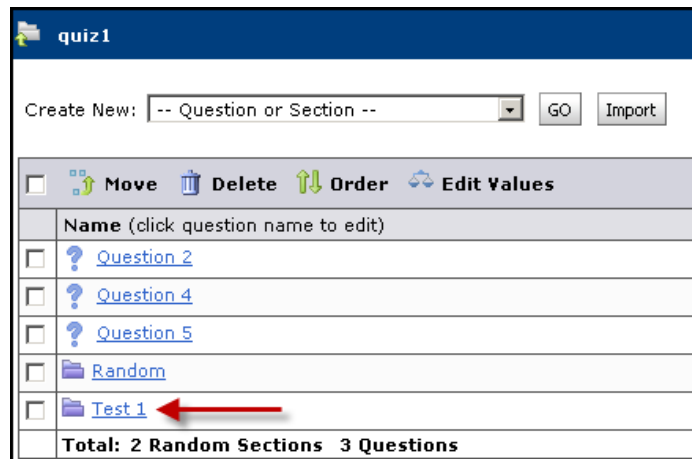
General

\* Section Name: Test 1

Parent Section: Question Library

Message: 

21. Click the name of the **Random Section** folder you just created. (For example: Test 1)



quiz1

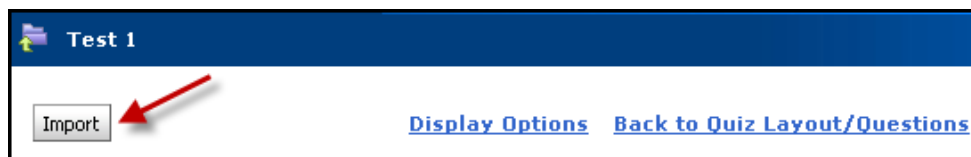
Create New: -- Question or Section -- GO Import

Move  Delete  Order  Edit Values

	Name (click question name to edit)
<input type="checkbox"/>	<a href="#">Question 2</a>
<input type="checkbox"/>	<a href="#">Question 4</a>
<input type="checkbox"/>	<a href="#">Question 5</a>
<input type="checkbox"/>	<a href="#">Random</a>
<input type="checkbox"/>	<a href="#">Test 1</a> ←

Total: 2 Random Sections 3 Questions

22. Click **Import** on the next page.



Test 1

Import → [Display Options](#) [Back to Quiz Layout/Questions](#)

23. Select the **Collection Root** from the **Source Section** dropdown menu.
24. Select the questions that you would like to deliver randomly.
25. Click **Save**.

Import Into quiz1

Cancel 25 → Save

Source / Destination

Source Collection: Question Library

Source Section: **Collection Root** 23

Destination Collection: quiz1

Destination Section: Test 1 (Random Section)

Source Collection

Select the **questions** you want to **import** and then click **Save**. The **questions** will be added to the **list** from which the **random section** will pull.

**Collection Root**

- Question 1 ( MC )
- Question 3 ( MC )
- Question 4 ( MC )

26. Click **Done** button on the next page.
  27. At the top of the page, enter the number of **Questions** to deliver.
  28. Enter the **Point** value for each question.
- Note:** All questions in a Random Section must have the same point value.
29. Click **Save**.

Test 1

27 → Select  questions randomly from list. Each question is worth  points 28

29 → Save Import