### Fall 2015
Public Administration and Urban Studies
Graduate Schedule of Classes

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Instructor</th>
<th>Day</th>
<th>Time</th>
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<tbody>
<tr>
<td>3980:516-001</td>
<td>Personnel Management in Public Sector</td>
<td>Raymond Cox</td>
<td>Mon</td>
<td>3:40 – 6:10 p.m.</td>
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<td></td>
<td>Fundamentals and principles of public sector personnel administration, including recruitment, selection, training, motivation, supervision, evaluation, labor relations, and affirmative action.</td>
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<td>Examines the context of public organizational management including relevant organizational theories, strategic management, and planning and public sector leadership.</td>
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<td>3980:518-800</td>
<td>Citizen Participation</td>
<td>Ramona Ortega-Liston</td>
<td>Tues</td>
<td>6:40 – 9:10 p.m.</td>
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<td>This course considers the fundamental theory background, techniques, and issues of citizen participation in urban management and policy making.</td>
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<tr>
<td>3980:526-800</td>
<td>Grantsmanship</td>
<td>TBA</td>
<td>Tues</td>
<td>6:40 – 9:10 p.m.</td>
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<td>Students will gain knowledge of the grant-seeking and awarding processes. Emphasis is on public funding opportunities and public organizations in the states.</td>
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<tr>
<td>3980:563-800</td>
<td>Non-Profit Management</td>
<td>TBA</td>
<td>Mon</td>
<td>6:40 – 9:10 p.m.</td>
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<td>This course will provide students with a broad understanding of the operating environment, unique concerns of leadership, resource development, aspects of volunteerism, and management processes in non-profit organizations.</td>
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<td>3980:600-801</td>
<td>Basic Quantitative Research</td>
<td>Namkyung Oh</td>
<td>Tues</td>
<td>6:40 – 9:10 p.m.</td>
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<td>Examines basic framework of social science research methodologies and basic complementary statistical techniques, including probability and sampling.</td>
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<td>3980:605-800</td>
<td>Orientation to the Master of Public Administration</td>
<td>TBA</td>
<td>ON-LINE</td>
<td>World Wide Web</td>
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<td>Pre-requisite: Admission to the MPA program. Co-requisite: Take during the first semester in the MPA program. This orientation to the MPA program provides information and strategies for new students regarding classes, advising, and career opportunities.</td>
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<td>Introduces theory and principles of public administration and policy. Considers local government management practices, along with policy issues and problems arising in urban settings.</td>
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Legal Foundations of Public Administration
Julia Beckett
Wed
6:40 – 9:10 p.m.
Introduction to the legal foundations and context of public administration, including the interaction of the course, public organizations, public administration and the public.

Ethics and Public Service
Raymond Cox
ON-LINE
World Wide Web
Examination of the ethical problems and implications of decisions and policies made by those whose actions affect the public and public policy.

Public Organization Theory
Julia Beckett
Mon
6:40 – 9:10 p.m.
Examines the development of public organizational theory and the current status of theoretical developments in the field of public administration.

Fiscal Analysis
Francois Doamekpor
Mon
6:40 – 9:10 p.m.
Study of revenue and expenditure patterns of the city’s government.

Public Budgeting
Francois Doamekpor
Wed
6:40 – 9:10 p.m.
Current professional practice and theoretical issues in public budgeting and management of capital and operating budgets.

Strategic Management
Namkyung Oh
Fri
Sept. 4
5:00 – 8:00 p.m.
Sat
Sept. 5
9:00 a.m. – 5:00 p.m.
Fri
Sept. 18
5:00 – 8:00 p.m.
Sat
Sept. 19
9:00 a.m. – 5:00 p.m.
Fri
Oct. 9
5:00 – 8:00 p.m.
Sat
Oct. 10
9:00 a.m. – 5:00 p.m.
Fri
Oct. 23
5:00 – 8:00 p.m.
Sat
Oct. 24
9:00 a.m. – 5:00 p.m.
This course examines disciplined effort to produce fundamental decisions and actions that shape what public organizations are, what they do and why they do it.

ST: Methods of Policy Analysis
James Holland
Tues/Thur
5:10 – 6:25 p.m.
Selected topics in specific areas of urban planning, in various developmental processes of cities, or in various urban policy and administrative issues. (A maximum of 27 credits may be earned in 680 and 681.)

ST: Legislative Strategy & Drafting
William Batchelder
Tues
4:25 – 6:25 p.m.
Selected topics in specific areas of urban planning, in various developmental processes of cities, or in various urban policy and administrative issues.

Capstone Course in Public Administration
Ramona Ortega-Liston
Thur
6:40 – 9:10 p.m.
Pre-requisite: Completed core or concurrent enrollment in core courses. 30 credit hours in program. Synthesizing experience at end of the MPA program where key program concepts are integrated and applied to contemporary issues.