The University of Akron Chapter of

ISACA

By-laws

Article I: NAME

Section 1.01: .This non-union, non-profit organization shall be known as the University of Akron Information Systems Audit and Control Association (UA ISACA Chapter) and herein is called “the Association.”

Article II: PURPOSE

Section 2.01: The Association is an affiliated Student Association, the purpose of which is: through student empowerment, to expand recognition of the IS audit and control profession by educating students about standards, practices and certification. More specifically, the objectives of the Association are as follow:

to promote the education of and to help expand the knowledge and skill of its members in the interrelated fields of auditing, quality assurance, security and IS audit and control;

to encourage a free exchange by its members of IS audit and control techniques, quality assurance, and security techniques, approaches and problem solving;

to promote communication and to keep members abreast of current events in IS audit and control, quality assurance, and security fields, thus benefiting them and their employers;

to communicate to management, auditors, and IS professionals the importance and necessity of establishing controls to ensure the effective organization and utilization of information systems resources.

Article III: AFFILIATION

Section 3.01: The Association is affiliated with the Northeast Ohio Chapter of Information Systems Audit and Control Association, which allows members of the UA ISACA chapter to be affiliated at no charge and to attend all of its functions.

Article IV: MEMBERSHIP

Section 4.01: Membership in the Association requires that the individual be a student at the University of Akron, that is, to be enrolled in at least one course.

Section 4.02: Voting membership is restricted to matriculated, currently enrolled students at the University of Akron.

Section 4.03: At least 80% of all members of the organization must be matriculated, currently enrolled students at the University of Akron.

Section 4.04: Membership in the organization will not be denied to anyone on the basis of race, religion, national origin, age, sex, disability, veteran’s status, or sexual orientation, except as sanctioned by law.

Section 4.05: There shall be no hazing.

Section 4.06 The President, at any meeting at which a quorum is present, may, by a majority vote of those present, recommend to the Association the termination of membership for any UA ISACA member who, in the President's judgment, has violated the by-laws, is not adequately fulfilling his/her responsibilities, or who has been found guilty of conduct detrimental to the best interests of the Association. Such termination by the Association shall be final and shall cancel all rights, interest or privileges of such members in the services or resources of the Association.

Section 4.07: A student must attend general meetings and participate in fundraising activities to be qualified as an active member. An active member will be awarded a membership certificate at the end of the semester.

Article V: OFFICERS

Section 5.01: The officers in this organization will be a President, an Executive Vice President, a Vice President of Technology, a Treasurer, and a Secretary.

Section 5.02: The term of office shall be two semesters, unless an officer chooses to give up his or her position or unless he or she violates the UA ISACA by-laws.

Section 5.03: Officers will be elected by a vote of the UA ISACA members for vacancies due to the reasons explained in 5.02.

Section 5.04: All Officers of this organization are matriculated, currently enrolled students at The University of Akron. The President shall have served previously as an officer of UA ISACA.

Article VI: DUTIES OF OFFICERS AND OF THE ADVISOR

Section 6.01: The President shall preside at all meetings; make contacts with all outside professionals for potential meetings, seminars, presentations, etc. for the annual calendar; name all special committees; call emergency meetings; and cancel meetings when appropriate.

Section 6.02: The Executive Vice President shall assume the duties of the President in his/her absence, is responsible for organizing all social events for the Association, help the President make meeting contacts, help the Treasurer document and report financial information, and help coordinate the annual calendar.

Section 6.03: The Information Vice President shall construct, manage, and maintain the chapter's website; make sure chapter information is published with University communications (i.e.: Zipmail); and help coordinate the annual calendar.

Section 6.04: The Treasurer shall be responsible for keeping the Association's books balanced, understand the rules for our account(s) with the University's Student Union, submit the proper documentation to the Associated Student Body in order to get funds, and help coordinate the annual calendar.

Section 6.05: The Secretary shall document all minutes of each meeting, organize and help coordinate the annual calendar, and be responsible for distributing all necessary communications in printed or electronic format to the membership.

Section 6.06: The Advisor(s) should be available for advice when the Officers need it and when he/she feels it is necessary and should also attend the monthly Chapter meetings.

Article VII: NOMINATIONS AND ELECTIONS

Section 7.01: All officers, including the President, shall be nominated by a current Association member.

Section 7.02: The elections shall take place during the last Chapter meeting of the Spring semester, or if needed as defined in 5.02.

Section 7.03: Officers will be elected by plurality vote. That is**,** one candidate must get more votes than the other candidates.

Article VIII: CHAPTER MEETINGS

Section 8.01: General/Speaker meetings shall be scheduled at least monthly during the academic year.

Section 8.02: Members are strongly encouraged to attend monthly meetings of the professional chapter of NE Ohio.

Section 8.03: Special meetings can be called by any elected officer. The purpose of the meeting shall be stated in the call.

Section 8.04: Our quorum shall be 25% of the total number of members. A quorum is the minimum number of members who must be present at a meeting in order for business to be conducted.

Section 8.05: The association will not be conducted using Robert's Rule of Order. We will conduct meetings with a casual environment.

ARTICLE IX: COMMITTEES

Section 9.01: The President may appoint, with the approval of a majority of the officers, any committee within the Association.

Article X: DUES

Section 10.01: Currently, there are no dues for students to join the Association.

ARTICLE XI: AMENDMENTS TO THESE BY-LAWS

Section 11.01: These by-laws may be amended by a majority vote of the Officers.

Section 11.02: If and when amendments to the Association by-laws have been approved, such amendments shall be announced at the following Chapter meeting.

Section 11.03: The amendment(s) shall become effective immediately after approved by the majority vote.

Section 11.04: When changes are made an Amendment Form must be completed and submitted to the Department of Student Life.