View Advisers

This document provides an overview of viewing your advisers.

To access the advisor information log in to the portal, My Akron, at http://my.uakron.edu/ with your UANetID and password.

There is an online tutorial available which accompanies this document. A tutorial exists for each of the student center options (class schedule, weekly schedule, and exam schedule, personal portfolio, financial). Please visit the Software Training website and select the link for the appropriate tutorial.

**Important Guidelines:**

- ✓ Log into My Akron (my.uakron.edu) to access the self-service applications.

- ✓ ALWAYS log out of the portal by clicking on the Sign Out link - clicking the X does not end your session
View My Advisers

Instructions:

1. Log in to My Akron with your UAnet ID and password:

2. Click the “My Experience” tab.
Instructions:
3. Click on the “Student Center” link located in the left side of the page.
Instructions:

4. From the **Student Center** you can easily navigate to your academic, financial, and personal information. Under the **Academics** heading click the **My Academics** link.

5. Click the **View my Advisors** link.
Instructions:
6. The list of advisers to which you have been assigned will be displayed.
7. To email your adviser, click their name (which is a hyperlink) and an email message will be addressed to them.

Jane Doe

My Advisors

<table>
<thead>
<tr>
<th>Academic Program</th>
<th>Arts &amp; Sciences undergraduate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Notify</td>
<td>Advisor Name</td>
</tr>
<tr>
<td>[ ]</td>
<td>Debra Hayes</td>
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</tbody>
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NOTIFY SELECTED ADVISORS  NOTIFY ALL ADVISORS

For questions regarding registration and enrollment, please e-mail the Registrar’s Office at:

registrar@uakron.edu