

Minutes of the Faculty Senate Meeting of November 7, 2013

The regular meeting of the Faculty Senate took place Thursday, November 7, 2013 in room 201 of Buckingham. Senate Chair William D. Rich called the meeting to order at 3:00 pm.

Of the current roster of 63 Senators, 48 were present for this meeting. Senators Arter, Beneke, Fant, Landis, Moritz, Raber, Sancaktar, Schwartz and Scotto were absent with notice. Senators Braun, Hamed, Huss, Ramcharran and Youngs were absent without notice.

I. Approval of the Agenda

Senator Hajjafar moved to adopt the proposed agenda. The motion was seconded by Senator Clark.

The motion was adopted without dissent.

II. Approval of the Minutes

Senator Jones moved to adopt the proposed minutes of the September 5, 2013 meeting. The motion was seconded by Senator Sterns.

The minutes were adopted without dissent.

III. Chairman's Remarks

Chair Rich began his remarks by announcing recent college elections for faculty senators that were certified by the Executive Committee between the last meeting and this meeting.

These were by and large if not entirely runoff elections. From the Buchtel College of Arts and Sciences Charles Beneke was reelected and John Huss and Linda Saliga were newly elected.

From Summit College Kevin Feldt was elected. From the College of Engineering Minel Braun, Shivakumar Sastry, Marnie Saunders and T.S. Srivatsan were elected; the last was reelected. And from the College of Health Professions, Carri Scotto was elected.

Chair Rich gave special thanks to David Steer, who as a result of the recent runoff election in Buchtel College will not be returning to this body and consequently will no longer be a member of the Executive Committee. Senator Steer was an extremely valuable member of the Executive Committee and of the Senate, and ever thoughtful and to the point. He will be missed. Later in the meeting the senate will be electing someone to replace Senator Steer on the Executive Committee.

Later in this meeting we will also consider a proposal from the Curriculum Review Committee to streamline the process for reviewing proposals to change the mode of delivery of existing courses.

The proposed change would retain institutional review by the Distance Learning Review Committee but eliminate review by other institutional reviewing bodies. It would also eliminate the two week period during which objections may be raised by faculty members, a so called university wide review. Instead

those proposals would go directly from the DLRC to the Curriculum Review Committee and then on to the senate. Please note that the original proposal from the CRC is superseded by a redrafted one designed to accomplish the same objectives.

Chair Rich reviewed the existing university regulation on curricular changes during the course of the redrafting process, and noticed that it provides for curriculum change proposals to be released for university wide review within two weeks of the time they're submitted for institutional review as required. We hope to learn soon whether the curriculum proposal system is programmed to automatically release proposals at the end of the two week period. From some of the reports, including in this body last month, it may not be programmed this way.

If that is the case, it may be possible to remedy parts of the reported problem of proposals being in seemingly perpetual limbo by changing the proposal system so that it purports with the rule in this respect.

One of the items for business in today's meeting is a recommendation from the Academic Policies Committee to approve criteria for direct admissions for undergraduate programs in the various departments and schools of the university. Such approval is required by university regulation.

Chair Rich learned, however, that at least one department in the College of Arts and Sciences the faculty was told by the administration of the college that its direct admissions criteria were going to change regardless of the faculty wishes and the departmental faculty did not vote to approve the change.

Under the university's regulation the establishment and modification of direct admission criteria is a matter for the faculty to decide subject to the approval of the faculty senate, not for decision by administrative fiat.

Any change made without a vote of the faculty of the relevant department or school should be rejected by this body. Accordingly, at the appropriate time the chair will entertain a motion to refer this matter back to the Academic Policies Committee with the instruction to verify that the recent changes to direct admissions criteria were approved by the faculty.

As you know, starting this academic year part time faculty are limited by the university to teaching eight credit hours per semester to avoid their being covered by the Affordable Care Act mandate of employer provided health insurance. Under that law those who work 30 hours or more per week must be provided with health insurance. In order to document part time faculty members who are working less than 30 hours per week, they are being required to report working hours using a new electronic reporting system.

Department chairs and school directors are required to approve those reports for part time faculty members in their respective schools. Some part time faculty members spend on average more than 30 hours per week preparing to teach, teaching, grading assignments and examination answers, conferring with students and other activities incidental to teaching.

Those part time faculty members may now have to choose between reducing the amount of time they devote to their teaching assignment to the detriment of students and underreporting the number of hours they work. If such underreporting were to become common, the university would be exposed to enforcement action by the Internal Revenue Service. Underreporting would also put department chairs and school directors in the untenable position of approving reports that they have reason to believe are of questionable accuracy. One can imagine various possible solutions to this problem.

Chair Rich reported that he recently attended a meeting of the senate's Part time Faculty Committee and urged the committee to assess the magnitude of the problem and to recommend a solution for consideration by the faculty senate. Chair Rich looks forward to the committee's report on this issue later in the academic year.

Chair Rich concluded by urging the members of this body to participate in the university's Retention Summit which is to be held on Wednesday and Thursday of next week. Undergraduate student retention is a crucial challenge for this university. It is important to bring to bear the best thinking on this subject which requires active faculty involvement.

IV. Special Announcements

Senator Huff reported the death of one member of the university community:

Kathleen Horning, Senior Instructor in the School of Nursing, died October 26th in Akron. She was 64.

The Senate stood for a moment of silence in memory of our deceased colleague.

V. Reports

Executive Committee

Senator Bove reported as follows on behalf of the Executive Committee:

The Executive Committee met on October 10th for regular Senate business. The EC certified senate election results from the College of Health Professions and also made appointments to the University Review Committee and the University Libraries Committee. The EC also reviewed some business matters of the Faculty Research Committee and determined that the FRC can benefit from appointing additional members. The EC also discussed the Student Success Plan and the role of Student Encouragers; Chair Rich asked the Student Affairs Committee to look into these issues. The EC discussed the Curriculum Proposal System and reviewed the documentation and training materials. Those materials were determined to be less than useful. A small group will be a formed to review and update the documents.

The EC next met on October 17th for regular senate business and to prepare for the meeting with the President and Provost later that afternoon. With the President and Provost, the EC discussed budget updates, the general education reform process, and the effect of the new EmpCenter time and attendance

system on faculty. The meeting also included updates on the status of hiring an Assistant Provost for Online Learning and discussion regarding intellectual property rights for online courses.

The EC most recently met on October 31st for regular senate business and to prepare the agenda for today's meeting. The EC was able to certify the senate election results for the Buchtel College of Arts & Sciences and the College of Engineering. Appointments were also made to the Computing & Communications Technologies Committee and the Part-time Faculty Committee. Senators Rich and Sterns also reported on the presidential search meeting between the Board of Trustees and the six faculty representatives from the Senate and the AAUP.

One last note: There exist two vacancies on University Council Committees to be filled by senate representatives: one non-senator to serve on the UC Communications Committee and one senator to serve on the UC Talent Development and Human Resources Committee. The committee encourages self-nominations through the senate website. The Executive Committee will make these appointments at the next scheduled meeting this month.

Remarks of the President

The President began his remarks by stating how pleased he was at the attendance of his last the state of the university address. As he indicated in those remarks he brings forth a request of the Senate with hopes that the senate can achieve the goals as quickly as possible and provide feedback by the end of February.

The University needs to find a way to encourage everyone in interdisciplinary activities better than we have to date, and to remove structural barriers that seem to inhibit this set of opportunities. The President wants feedback from the Senate on how we might best explore new opportunities for the creation of appropriate interdisciplinary institutes or centers based on our strengths, opportunities, and challenges that we face that hinder our ability to do so.

The centers and institutes should be focused on those areas of emphasis that we identified in Vision 2020, namely regional solutions, innovative technologies, medicine and health and the human condition, and concurrently review recent activities and how those might impact existing centers and institutes.

The senate's Faculty Research Committee may be an ideal committee to evaluate current research institutes and centers as well as to evaluate proposals submitted to the Vice President for Research and present any new interdisciplinary centers at the university. The President urged the Senate to not limit the review to only those centers and institutes involved in research, but rather review all of the interdisciplinary centers and institutes. Then after careful review, if the centers and institutes are not active or productive, please recommend that we formally phase some of them out or combine them with others to create greater effectiveness as may be appropriate.

The President urged the Senate to also explore other possibilities. For example finding a way to enhance and grow our focus on biomaterials so as to better facilitate our existing collaborations not only across colleges, but which extend into our biomedical partners, the AIBA and the hospitals. Another

possibility might be a focus on teaching and learning innovations in urban settings with an emphasis on talent supply chain management approaches to improving the educational and work force attainment of our region. This could include extending our collaborations with organizations such as the Summit Education Initiative, United Way, and social service agencies.

But regardless of the interdisciplinary areas that we ultimately choose to fund in the next round of the Achieving Distinction program, the President will work with the provost and deans to ensure that faculty hires create clusters of expertise related to these and other areas.

The President reiterated three other equally important issues from his address to further facilitate and foster interdisciplinary opportunities. First, assure the successful outcome of our academic program review process. These recommendations have been made and shared broadly and include proposals for areas for both disinvestment as well as the new investment opportunities from those savings. Second, revisit the organization of our schools and colleges precisely to ensure the interdisciplinary success being sought by so many faculties. And third and finally, implement the proposed revision of the general education curriculum with recommendations to go to the Board of Trustees before the end of this academic year.

The President stressed the need for a robust and comprehensive program for the assessment of student learning to accompany these efforts in general education. It is vital to have a seamless first two years for students that can be applied to almost any major, to maintain high completion rates for students admitted directly into majors and colleges, and to assess student learning and facilitate the movement of students from pre-major status into their major.

The President also suggested offering some degrees and all general education courses in a hybrid format and on evenings and weekends, because so many students have nontraditional schedules, and we must enable them to work effectively and efficiently towards a degree.

The President concluded his remarks by urging the senators to attend the Summit on Retention.

Remarks of the Provost

The Provost began his remarks by addressing the academic program review process. There have been multiple opportunities for faculty involvement in that process. The most recent actions were those where the Provost met with each dean, each dean having met with their departments to respond to the recommendations of the academic program review committee.

The Provost noted that the dean of the graduate school and vice president for research had also made observations with regard to academic programs. The Office of Academic Affairs is considering all of those recommendations and developing a point of view with regard to the recommendations of the academic program review.

The Provost will then sit down with the president, the vice president for research, and the respective deans in particular where programs have been advocated for disinvestment to reconcile those

recommendations. And having had those discussions and reconciled those recommendations we would then take the appropriate steps for engaging the university community and faculty senate in whatever the next steps might be.

Thanks to the Faculty Senate Executive Committee's recommendations the OAA is making sure that the Council of Deans debriefs are not only sent out to the deans, the department chairs, the school directors but also concurrently shared with the faculty as a whole. The Provost pointed out that at the last meeting Vice President Cummins updated the group on recent interactions with the Board of Trustees that resulted in their endorsing a revised fiscal year 14 balanced budget.

The Provost will be meeting with deans in the next week to reconcile questions and outstanding issues that relate to faculty positions.

The Provost noted that the Board of Trustees has asked for different ways to engage with faculty. The board of trustees at every meeting has recognized two students nominated by the colleges. In consideration of their request to be more connected with faculty, it was decided that they will recognize one student at each board meeting and that student will self-identify a faculty member that significantly impacted his or her positive experience at the University of Akron. The first one of those interactions happened at the last board of trustees meeting and the board found that to be very effective.

Also the colleges will have an opportunity for the dean to nominate a faculty member to do a presentation at the board of trustees meeting to the board of trustees about his or her activities and teaching, research, and service and how those activities enrich the student experience and contribute to our mutual success.

The Provost reported that the preliminary capital recommendations to the State of Ohio have been submitted. It is a two-step process. First, propose the use of the funds. Second is actually to say we need the funds to do certain things. The university submitted requests totaling 25 million dollars for essential infrastructure related to safety, security and basic functions, renovation and restoration, research and STEM instructional laboratories with a focus on function and safety upgrades, and the governor's favorite criterion for the distribution of resources, economic development.

VI. Election of Executive Committee Member

Election of an Executive Committee member to serve the remainder of Senator Steer's unexpired term which runs until September of 2014.

Senator Sterns nominated Senator Erickson. Senator Bouchard nominated Senator Lazar. Senator Lazar respectfully declined the nomination.

Senator Hajjafar moved that nominations be closed and that Senator Erickson be elected by acclamation.

The motion was adopted without dissent.

VII. Committee Reports

Academic Policies Committee

Vice Provost Ramsier presented a resolution from the Academic Policies Committee regarding direct transfer and admissions criteria (Appendix A).

Senator Clark moved to refer the resolution back to the Academic Policies Committee to verify that the appropriate faculty considered and voted on each of these direct admission criteria. The motion was seconded by Senator Sastry.

The motion was adopted without dissent.

Vice Provost Ramsier presented a resolution from the Academic Policies Committee concerning the movement of the Department of Sports Science and Wellness Education from the current College of Education to the College of Health Professions (Appendix B).

The motion was adopted without dissent.

Curriculum Review Committee

Vice Provost Ramsier reported as follows on behalf of the Curriculum Review Committee:

The committee recommends approval of the following course proposals, which have gone through the process successfully without objection (Appendix C).

The motion was adopted without dissent.

Vice Provost Ramsier presented a resolution from the Academic Policies Committee concerning the method to expedite the mode change function only in the current curriculum proposal system (Appendix D). Senator Lazar raised concern over the expedited model that removes the library at the institutional review level. Senator Lazar moved to postpone consideration of this resolution until the next Faculty Senate meeting. The motion was seconded by Senator Lillie.

The motion was adopted

Part-time Faculty Committee

The Part-time Faculty Committee submitted a written report (Appendix E).

Athletics Committee

The Athletics Committee submitted a written report (Appendix F).

Computing & Communications Technologies Committee

The Computing & Communications Technologies Committee submitted a written report (Appendix G).

Student Affairs Committee

Senator ex officio Biddle reported as follows on behalf of the Student Affairs Committee:

The Student Affairs Committee met on October 30th. Dr. Stacey Moore from Student Success came and spoke to us about two things that I wanted to share: Academic Encouragers and Help a Zip support line.

The Academic Encouragers Program is a program that employs 18 experienced professionals to come in to the university to help guide and direct students that may be falling behind or considered high risk students.

These Academic Encouragers come in with 10 years or more experience in education, counseling, or social work and currently each one of these 18 academic encouragers is assigned to approximately 20 students that they help about an average of 20 hours a week. They check up on them to make sure they're attending classes; some of them wait outside classrooms to see if the students are in fact attending classes. So these are just like Stacy called them, almost surrogate parents here on campus making sure these students are going to classes and that they're performing as best as they possibly can.

They look at attendance and punctuality and report any warning signs they see to the academic advisors. So they bridge the gap between the emergent students and the academic advising departments. And they also offer guidance to faculty members who have these students in their classes. So this is a really good thing and they're hoping that the program will grow.

Most of the students that are recommended for these Academic Encouragers are students that are either emergent or they come in as a pre-major student, not direct admit to majors, they have not attended the Student Success Seminar and they're not in learning communities.

The Help a Zip is a new referral service. If you have a student having trouble accessing text books or having trouble attending class regularly; if you see signs they're having trouble in their personal lives, you can refer this particular student using this method. The students referred are separated into different categories depending upon the nature of their need. So if they need a care team referral they'll be forwarded to the care team referral center. If they need more of a counseling situation that's not as desperate as a care team referral they'll be referred for counseling. If they need to be referred to academic services they will be. But this is an excellent resource.

Currently there have been over 160 referrals on this site, and 60+ faculty have actually submitted a referral for students. So this is really good, and I just wanted to get the word out that this exists, and that these are some really good programs that we have here to help aid in student success and help them benefit from a better Akron experience.

VIII. Report of the Faculty Senate Representatives to University Council

Senator Lillie reported as follows on behalf of the Faculty Senate Representatives to Graduate Council:

As you may know, we have three representatives to the University Council: myself, Senator Witt and Senator Erickson. In addition to that, because of the role of chairs of respective committees there are a few other senators who are here and also members of University Council: Senator Sterns and Senator Hajjafar.

One of the concerns we had earlier this semester had to do with the massive revision of the bylaws that had been passed by the University Council in February, 2013. As a result of a lot of people working together and also as a result of this body supporting us, I can report that we have been able to successfully return to the consideration of the bylaws that were passed by the University Council itself in February, 2013 as a basis on which to consider the feedback that we had received from the Strategic Issues Committee of the board of trustees.

It turned out that we had a set of bylaws, as passed February, 2013, that on three of the four concerns expressed by the Strategic Issues Committee of the board, that group were pleased with the existing bylaws proposed. They felt that those bylaws had actually met those criteria. The fourth which had to do with nimbleness and quickness of response, was one in which a lot of people felt we needed to work on it to some further extent.

So a number of folks were selected from among the University Council representatives of their constituents. Myself, Senator Blewitt, and Senator Anderson are representing the Graduate Student Government and the Undergraduate Student Government. We also have a representative from SEAC, Mary Hardin, and then also the representative from CPAC, Matt Bungard, is the chair of the committee.

We met several times, talked at some length, and realized that the concerns that we had raised that had been based on the bylaws that had been proposed unilaterally through the Steering Committee of the University Council in August and September of 2013 were not the ones that we had to really consider since we returned to the February 2013 bylaws as approved by the UC.

So we found that a lot of the work that we had dreaded would need to be done and would take a long time didn't have to be done, because we were relying on a document that had already received most of the appropriate approvals, and we were improving that document not trying to fix an impossible newer one.

So we have done that. We have made some changes, recommended them. In the past couple of days, Matt Bungard who is the chair of the committee had forwarded them on to the members of the University Council.

You have available on University Council website a copy of the 2010 bylaws, a copy of the board of trustees concern and some other materials.

It does appear that we do have a set of bylaws that would be as close to shared governance as we can get on this campus at this time. So I think that's a positive point to make.

The bylaws should be voted on next week at the University Council meeting on November 12 which is again a public meeting.

IX. New Business

There was no new business.

X. Adjournment

Chair Rich adjourned the meeting at 4:54 pm.

Any comments concerning the contents in *The University of Akron Chronicle*
may be directed to the Secretary, Frank J. Bove (x5104).
facultySenate@uakron.edu

APPENDIX A

THE UNIVERSITY OF AKRON

RESOLUTION 11-7-13

Whereas, Rule 3359-2-02(C)(2) provides, “The functions of the faculty of a college shall be to prepare and recommend to the faculty senate curricula and courses for the college, changes in departmental or school organization, requirements for admission to and graduation from the college, and candidates for degrees and certificates”;

Whereas, The attached documentation of college and department/school admission criteria have been submitted by the respective college faculties; and

Whereas, The Academic Policies Committee concludes that the submitted department/school admission criteria appear to be the result of a thoughtful exercise of professional judgment of the college faculties;

Resolved, That the Academic Policies Committee on October 22, 2013, unanimously recommends that Faculty Senate approve the attached college and department/school admission criteria; and

Resolved, That the Academic Policies Committee recommends that the Faculty Senate encourage the colleges to use the admission index in rule 3359-60-02 to determine direct admissions.

Department	Direct Admit			Other	ICT			Other	Transfer			Other
	GPA	ACT	SAT		GPA	ACT	SAT		GPA	ACT	SAT	
BCAS												
Anthropology & Classical Studies	3.00	21	980	Upper 50% of HS graduating class; Completion of HS core curriculum.				Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.				Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.
Art	3.00	21	980	Upper 50% of HS graduating class; Completion of HS core curriculum.				Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.				Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.
A & S Undecided/Exploratory	3.00	21	980	Upper 50% of HS graduating class; Completion of HS core curriculum.								
Biology	3.00	21	980	Upper 50% of HS graduating class; Completion of HS core curriculum.				Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.				Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.
Chemistry	3.00	23 ACT w/24 math	1080 SAT with 560 Math	Must meet 3 or 4 criteria.				Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.				Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.
Communication	3.00	21	980	Upper 50% of HS graduating class; Completion of HS core curriculum.				Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.5 GPA in all coursework, including transfer work.				Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.5 GPA in all coursework, including transfer work.

Computer Science	3.00	22	1030	Upper 50% of HS graduating class; Completion of HS core curriculum.			Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in all coursework, including transfer work. Successfully completed 3450:208, 3450:221, 3460:209 and 3460:210.		Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in all coursework, including transfer work. Successfully completed 3450:208, 3450:221, 3460:209 and 3460:210.
Dance, Theatre & Arts Admin	3.00	21	980	Dance no direct admit for Freshmen. For music - music department determines. For Theatre, guidelines on left apply.			Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in all coursework, including transfer work. Audition (dance only).		Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.
Economics	3.00	21	980	Upper 50% of HS graduating class; Completion of HS core curriculum.			Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.		Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.
English	3.00	21	980	Upper 50% of HS graduating class; Completion of HS core curriculum.			Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major, including transfer work Minimum 2.2 GPA in all coursework, including transfer work.		Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major, including transfer work Minimum 2.2 GPA in all coursework, including transfer work.
Family & Consumer Science	3.00	21	980	Upper 50% of HS graduating class; Completion of HS core curriculum.			Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.3 GPA in major and all coursework, including transfer work.		Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.3 GPA in major and all coursework, including transfer work.
Geosciences	3.00	21	980	Upper 50% of HS graduating class; Completion of HS core curriculum.			Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.		Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.

History	3.00	21	980	Upper 50% of HS graduating class; Completion of HS core curriculum.			Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.		Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.
Humanities Divisional				College Decision					
Mathematics	3.00	22 w/ 24 math	1030 SAT w/ 560 Math				Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.		Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.
Modern Languages	3.00	21	980			2.00 or 2.5 w/ACT=20/SAT=950	Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.		Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.
Music	2.00			Departmental Decisions, Test in Theory 1 Placement, Audition into 100 Applied Instruction.			Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work. Test into Theory I Placement or further. Audition into 100 Applied Instruction or further.		Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work. Test into Theory I Placement or further. Audition into 100 Applied Instruction or further.
Natural Sciences Divisional				College Decision					
Philosophy	3.00	21	980	Upper 50% of HS graduating class; Completion of HS core curriculum.			Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.		Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.

Physics	3.00	22	1030	Upper 50% of HS graduating class; Completion of HS core curriculum.			Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.			Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.
Political Science	3.00	21	980	Upper 50% of HS graduating class; Completion of HS core curriculum.			Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.2 GPA in major and all coursework, including transfer work.			Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.2 GPA in major and all coursework, including transfer work.
Psychology	3.00	21	980	3.00 w/ any ACT/SAT score or 2.5 w/ACT = 20/SAT=950			Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.			Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.
Social Sciences Divisional				College Decision			Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.			Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.
Sociology	3.00	21	980	Upper 50% of HS graduating class; Completion of HS core curriculum.			Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major, including transfer work Minimum 2.2 GPA in all coursework, including transfer work.			Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major, including transfer work Minimum 2.2 GPA in all coursework, including transfer work.
Statistics	3.00	22	1030	Upper 50% of HS graduating class; Completion of HS core curriculum.			Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.			Earned 30 UA credits (excl. IP or RG). Successfully completed English & Mathematics. Minimum 2.0 GPA in major and all coursework, including transfer work.

College of Business	3.00	22	1030	Upper 50% of HS graduating class; Completion of HS core curriculum.	2.50		English Composition 1 & 2, Speech, College Algebra or higher level math, Principles of Microeconomics.	2.50		3.5
College of Health Professions	3.00	22	1030	Core Curriculum	3.00	22	1030	Proposed 12 UA credits, cumulative 3.0, 1 prereq. Science, exception Social Work.		Proposed 12 UA credits, cumulative 3.0, 1 prereq. Science, exception Social Work.
Child Life	3.00	22	1030	Core Curriculum	3.00	22	1030	30 credits		
Nursing	3.00	22	1030	Core Curriculum	3.00	22	1030	24 credits or minimum 12 hours completion of 1 prereq. Science, no pre-req grades below C.		24 credits or minimum 12 hours completion of 1 prereq. Science, no pre-req grades below C.
Nutrition	3.00	22	1030	Core Curriculum	3.00	22	1030	Completion of 30 credits, all preadmission courses completed with a C or better.		Completion of 30 credits, al preadmission courses completed with a C or better.
Social Work	3.00	22	1030	Core Curriculum	3.00	22	1030	Completion 30 credits		Completion 30 credits
SLPA	3.00	22	1030	Core Curriculum	3.00	22	1030	Minimum of 12 hours; completion of 1 prereq. Science course, no prereq. grades below a C.		Minimum of 12 hours; completion of 1 prereq. Science course, no prereq. grades below a C.

College of Engineering	3.30	24	560 4 units high school math w/trig. B or better. 1 yr Chemistry w/B or better.		Completed at least 30 semester hours of coursework. Second course in Calculus. Meet 2.3 grade point requirement in any three of the following categories: in all coursework in all engineering coursework in all required mathematics coursework in all required chemistry and physics coursework. No more than three grades for any one course. At least C- in each required mathematics course attempted less than three times; at least a B grade for any such course attempted a third time. No more than six "repeats for change of grade" .		Completed at least 30 semester hours of coursework. Second course in Calculus. Meet 2.3 grade point requirement in any three of the following categories: in all coursework in all engineering coursework in all required mathematics coursework in all required chemistry and physics coursework. No more than three grades for any one course. At least C- in each required mathematics course attempted less than three times; at least a B grade for any such course attempted a third time. No more than six "repeats for change of grade" .
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APPENDIX B

THE UNIVERSITY OF AKRON

RESOLUTION 11-7-13

Whereas, The faculty of the Department of Sports Science and Wellness Education have voted to move as an academic unit to the College of Health Professions;

Whereas, The faculty of the College of Education have voted to approve the move;

Whereas, The faculty of the College of Health Professions have voted to accept the move, and have made the necessary changes to their College Bylaws and Retention, Tenure and Promotion processes; and

Whereas, The Academic Policies Committee concludes that the mission of the Department of Sports Science and Wellness Education aligns well with the mission of the College of Health Professions;

Resolved, That the Academic Policies Committee on October 22, 2013, unanimously recommends that Faculty Senate approve the move of the Department of Sports Science and Wellness Education as a unit to the College of Health Professions, where it shall be the School of Sports Science and Wellness Education.

APPENDIX C
Curriculum Proposals

Faculty Senate November 7, 2013

Description	Proposal Type	Proposal Title	Degree/ Certificate/ Minor Type
ENGR-BIOMED-12-5099	PROGRAMCHANGE	Biomedical Engineering	MASTERS
POLY-PENGR-12-4587	COURSECHANGE	Rheology of Polymer Fluids	
A&S-FAMILYCONS-12-4150	COURSECHANGE	Middle Childhood and Adolescence	
A&S-FAMILYCONS-12-4152	COURSECHANGE	Middle Childhood and Adolescence	
SUMM-ASSOC-13-6488	COURSENEW	Signs of Professional Writing	
A&S-MUSIC-12-4233	COURSENEW	Seminar in Music	
BUS-ACCOUNT-13-6826	PROGRAMCHANGE	Taxation - Brecksville	MASTERS

APPENDIX D

The University of Akron

Curriculum Review Committee

Resolution to expedite mode-change only curriculum reviews

November 7, 2013

Whereas, rule 3359-20-05.2 requires that mode-only curriculum changes follow the same review and approval process as other proposed curriculum changes, and

Whereas, many faculty have questioned the need for such a comprehensive and lengthy review of mode-change only proposals for currently existing courses, and

Whereas, the Curriculum Review Committee strives to improve the curriculum approval process and facilitate thoughtful and expedited review of mode-only change proposals, and

Whereas, the Curriculum Review Committee recommends that department/school and college level faculty approvals, with additional approval by the Distance Learning Review Committee, is sufficient to provide thoughtful review of mode-change only proposals in a timely manner,

Therefore, be it resolved that the Curriculum Review Committee on November 1, 2013, unanimously recommends that Faculty Senate approve the attached revisions to rule: 3359-20-05.2 Curricular changes.

3359-20-05.2 Curricular changes.

- (A) University-wide approval required: The following curriculum changes require university-wide approval, ~~regardless of mode of delivery:~~
- (1) Addition of courses.
 - (2) Deletion of courses.
 - (3) Changes in bulletin descriptions.
 - (4) Addition of degrees, majors, minors, tracks, certificates and programs.
 - (5) Changes in degrees, majors, minors, tracks, certificates and programs.
 - (6) Deletions of degrees, majors, minors, tracks, certificates and programs.
 - (7) Proposals to change any university-wide curriculum requirements.
 - (8) Changes of general education requirements.
 - (9) Changes of mode of delivery of existing courses to any of the following:
 - (a) Web-based course: 31-99 percent on-line instruction – any class that meets less than 31 percent of the time in a traditional classroom setting with remainder of the instruction delivered on-line.
 - (b) On-line delivery: 100 percent on-line delivery – any class that does not meet in a traditional classroom setting.
 - (c) A class taught synchronously on-line not using a distance learning classroom.
- (B) Proposing a curriculum change.
- (1) Each college shall have its own procedures for proposing

3359-20-05.2

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curricular changes consistent with the requirements of this rule. These procedures shall be described on the college website or in a document that is available from the dean's office.

- (2) Curriculum change proposals shall originate within the academic unit that is to offer the course(s). Curriculum change proposals may be initiated only by regular faculty members in the academic unit.
 - (a) For purposes of this rule, "academic unit" means any group having a separate identity that participates in the offering of curricula. It includes academic departments, schools that do not have departments, colleges that do not have departments or schools, and institutes and centers that offer courses of academic study.
 - (b) When an interdisciplinary curriculum changes is proposed that involves more than one academic unit, one unit shall be designated as the originating unit, but each unit involved must approve the proposal before it is reviewed by the college(s).
 - (3) Proposals may be submitted to the automated curriculum review system at any time.
 - (4) When a proposal has been initiated, the office of academic affairs is responsible for determining whether it must be approved by the board of trustees, the Ohio board of regents, or the higher learning commission. The office of academic affairs shall inform the originator of the proposal of its determination.
- (C) College review: After a curriculum change proposal has been approved by the academic unit(s), the appropriate college review committee(s) shall review and approve or disapprove the proposal. The college review committee may request clarification of or changes to the proposal before it approves or disapproves it. A majority of the members of the college review committee shall be regular faculty members of the college who do not also hold administrative appointments.
- (D) Institutional review: A curriculum change proposal that has been approved by the college(s) shall be released by the authorized personnel of the college(s) for institutional review. Except in the case of a proposal to

3359-20-05.2

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change only the mode of delivery of an existing course. Institutional reviewing bodies include but are not limited to the university library, graduate school, institutional research, distance learning review committee (DLRC), general education advisory committee (GEAC), and university review committee (URC). In the case of a proposal to change only the mode of delivery of an existing course, only DLRC shall be included in the institutional review.

- (1) Institutional review bodies may either accept the proposal as submitted or recommend that changes be made. Any approval or recommendation for change shall be recorded in the automated curriculum review system.
 - (2) If an institutional review body recommends changes to a proposal, the originator of the proposal may make such changes, subject to approval by the academic unit and college if required by college procedures. Any such changes shall be recorded in the automated curriculum review system.
 - (3) DLRC, GEAC, and URC shall be subcommittees of CRC.
 - (a) DLRC shall be responsible for reviewing curriculum changes proposals that include distance learning components and proposals to change the mode of delivery of existing courses.
 - (b) GEAC shall be responsible for reviewing curriculum change proposals that affect general education requirements.
 - (c) URC shall be responsible for reviewing curriculum change proposals from a comprehensive, university-wide perspective. This review shall consider, among other things, the appropriateness of the academic unit offering the course(s) or program(s) and the effect the proposal may have on academic units in other colleges.
- (E) University-wide review.
- (1) Two weeks after the curriculum change proposal was released for institutional review, it shall be released for university-wide review, except in the case of a proposal to change only the mode of

3359-20-05.2

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delivery of an existing course. Two weeks after its release for institutional review, a proposal to change only the mode of delivery of an existing course shall be released for review by the curriculum review committee (CRC) of the faculty senate.

- (2) During the two weeks after a proposal has been released for university-wide review, any regular faculty member of the university may object to the proposal. Any such objection shall be recorded in the automated curriculum review system.
- (3) Two weeks after a proposal has been released for university-wide review, it shall be reviewed by the curriculum review committee (CRC) of the faculty senate.
 - (a) The CRC shall consider any recommendations for changes that may have been made by institutional review bodies and any objections that may have been made by regular faculty members of the university.
 - (b) If there are any unresolved recommendations from institutional review bodies or objections made by regular faculty members of the university, the CRC shall invite the originator of the proposal and a representative of the institutional review body or bodies, or the objecting faculty member(s), as the case may be, to a meeting at which the invited parties shall be afforded an opportunity to express their views and provide information to the CRC.
 - (c) The CRC shall recommend to the faculty senate either that it approve or that it disapprove the proposed curriculum change. Each such recommendation shall be reported to the faculty senate at its next regular meeting.
 - (d) Any of the functions of the CRC except the making of a recommendation to the faculty senate may be delegated to a subcommittee of the CRC.
- (4) The faculty senate shall either approve or disapprove each curriculum change proposal reported by the CRC. Proposals that are approved by the faculty senate shall be forwarded to the office of academic affairs. The originator of proposals that have been disapproved by the faculty senate shall be informed of the

3359-20-05.2

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disapproval.

- (5) The deadline periods specified above shall include only days the fall within the fall or spring semester, excluding university holidays and recesses.
- (6) The senior vice president and provost of his or her designee shall, within two weeks, approve or disapprove any curriculum change proposals forwarded to it by the faculty senate and shall inform the originator of the proposal and the faculty senate of his or her decision. If a proposal is disapproved, a statement of the reason(s) for the disapproval shall be included.

Replaces: 3359-20-05.2

Effective: June 30, 2011

Certification: _____
Ted A. Mallo, Secretary
Board of Trustees

Prom. Under: 111.15

Rule Amp.: 3359.01

Stat. Auth.: 3359.01

Prior Effective Dates: 11/27/89, 7/20/90, 9/16/96, 5/31/01, 1/30/06, 8/30/09

APPENDIX E

PTFC Report to Faculty Senate, November 7, 2013

The Part Time Faculty Committee met on October 17. The following is a summary of discussions: OPTFA to hold a meeting on campus on October 23. Progress is being made with a handbook for Department Chairs. The committee will hold a special meeting for Part-time Faculty with questions about benefits and policies in November with Rex Ramsier. The November PTFC meeting will be largely dedicated drafting changes to the Rules governing PT Faculty Appointments. The PTFC will seek a student member.

Respectfully submitted,
Shannon Osorio, Chair

November 7, 2013

APPENDIX F

Faculty Senate Athletic Committee Report 11/7/13

John B. Nicholas, Chair

The Faculty Senate Athletic Committee met twice in October (11 and 25).

The committee has two major items on the agenda for the year:

- 1) The Faculty Senate has been approached by the Coalition on Intercollegiate Athletics (COIA) to join the group. The group is a voluntary coalition of FBS (formerly NCAA Division 1) Faculty Senate's whose goal is to keep the focus on college athletics on academics. The Athletic Committee has been vetting this group to determine if it is the right choice for The University of Akron. The Chair of the Athletic Committee, the Faculty Athletic Representative (ex-officio) and the Athletic Director (ex-officio) are in contact with their respective counterparts at member and non-member universities to gather as much information as possible before the FSAC vote to recommend joining or to not join.
- 2) Reviewing the Head Injury and Concussion Policy for the athletics program. The process is in the early stages. The FSAC is gathering information about head injuries and the policies being adopted at other institutions and by professional sports organizations.

The committee plans to meet again on 11/15/13 to continue these dialogues.

APPENDIX G

Computing & Communications Technologies Committee

Particulars

- **Subject:** Computing & Communications Technologies Committee meeting report
- **Date:** [2013-10-18 Fri]

Report

The CCTC met on Monday, October 14, 2013.

Scott Randby was elected to be the chair of the committee for this academic year.

Thomas Calderon, chair of the Web Conferencing Committee, presented a progress report. The committee developed an RFP for web conferencing software over the summer. However, the Inter-University Council is in the process of finalizing an agreement with Cisco for a contract for the WebEx conferencing system. If this agreement is made and the terms are good for the university, then the RFP will not be sent out and the committee's business will be finished.

IT will present a list of projects to the CCTC during its next meeting. The committee will examine the list, add new projects to the list if necessary, and help IT prioritize the items on the list.

The CCTC will be discussing what should be done when the next faculty laptop refresh occurs. The committee will examine whether faculty wish to continue using university owned laptops or to be given a stipend which may be used to purchase any device. Input will be sought from faculty, IT, and other institutions. The plan is to provide a list of recommendations to the Faculty Senate and the CIO during the spring semester.

The next meeting of the CCTC will be during the second week of November.

Scott Randby
CCTC Chair