



# 2018-19 Federal Direct Loan Request Form

You may type your information directly onto this form, print to sign, then submit it to the Office of Student Financial Aid. Do not submit this form until you have gathered all required documents/forms requested from you.

## Student Information

Last name \_\_\_\_\_ First name \_\_\_\_\_ Middle Initial \_\_\_\_\_

UA Student ID #: \_\_\_\_\_

**IMPORTANT:** Accept your loans online at my.uakron.edu **OR** complete and return this form. Accepting your loans online will ensure that your loans are entering the system immediately as anticipated aid.

### Federal Direct Loan Policies and Procedures

1. Refer to your award notification letter or view your award online for your total Federal Direct Loan eligibility.
2. Your loans will be processed for both the Fall and Spring semesters unless you will only be enrolled for one semester.
3. You must be enrolled at least half-time to be eligible for a Federal Direct Loan (6 credits for undergraduate students; 5 credits for graduate/law students).
4. You must remain at half-time status throughout the Fall semester in order for your Spring semester loan(s) to disburse to your University account. If you do not complete the Fall semester with at least half-time enrollment, your Fall semester loan will be cancelled and you will need to re-request the loan(s) for the Spring semester.
5. This form must be received by the Office of Student Financial Aid no later than the last week of classes for the eligible term.

**First-time Federal Direct loan borrowers must complete Entrance Counseling and sign the Master Promissory Note.** These requirements must be completed online at [www.studentloans.gov](http://www.studentloans.gov). You will need your FSA ID in order to complete these requirements.

**If you are an undergraduate student** attending only one term because you are graduating at the end of the Fall semester, or you are not planning to enroll for Spring, your loan(s) will be prorated on the number of credit hours are you enrolled for the Fall semester. (If are you enrolling for the Summer semester, please see [www.uakron.edu/finaid/summer](http://www.uakron.edu/finaid/summer))

**Are you an undergraduate student who plans to graduate at the end of the Fall 2018 semester?**  Yes  No

If yes, how many credit hours will you take during the Fall 2018 semester?

## Loan Request

Please process the following loan amount(s) for me for the 2018-19 academic year:

Federal Direct Subsidized Loan

Federal Direct Unsubsidized Loan

I understand that I cannot request more than what I have been awarded for the 2018-19 academic year. If I request more loan(s) than my eligibility allows, the Office of Student Financial Aid will reduce the amount(s) accordingly).

Student signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Electronic signatures will not be accepted. Please print this form to sign before submitting.*

**Do not submit this form until you have gathered all other required documents/forms to avoid delays in processing.** When all required documents have been gathered, you may submit your information by: a) mail to the address below; b) fax to 330-972-7139; or c) deliver to the Office of Student Financial Aid, 2nd Floor, Simmons Hall. **Watch for two-sided documents. Be sure to include both sides when faxing. Do not email any documents with personally identifiable information.**