

CHECKLIST FOR INCOMING GRADUATE STUDENTS

- ❑ Meet with your Graduate Adviser/Academic Department.
- ❑ UANet ID (university e-mail address allows you to register on the web) and password may be obtained in-person at the Bierce Library, Room 69. You may also contact the Help Desk at 330-972-6888.
- ❑ Register for classes and pay bill. Note: Additional billing information and due dates may be found at: <http://www.uakron.edu/busfin/studentfin/billing.php>.
- ❑ Zip Card (student identification card) can be obtained in the Student Union.
Note: You **MUST** be registered for classes before you can obtain your Zip Card
- ❑ Parking permit can be obtained in the Office of Parking Services.
- ❑ Buy books at either the Barnes & Noble Bookstore in the Polsky Building on the 3rd floor or at the Student Union.
- ❑ International Students must visit the Office of International Programs (OIP) and provide passport & immigration information. The OIP is located on the 4th floor of the Polsky Building Room 483.

CAMPUS MAP, DIRECTIONS & PARKING

See <http://www.uakron.edu/facilities/parking/maps.php>

TYPES OF REGISTRATION

(You **MUST** be registered by the 14th day of classes)

- In person at Hezzleton E. Simmons Hall
- Internet Registration at www.uakron.edu (click on ZipLine)
 - You will need both your UANet ID and password to register.
 - If you obtained your undergraduate degree at The University of Akron, and plan to register on-line, you will need to change your career from undergraduate to graduate. (see instructions below)

IMPORTANT PHONE NUMBERS

Bierce Library	330-972-7234
Cashier's Office	330-972-7214
Financial Aid	330-972-7032
Graduate School	330-972-7663
Parking	330-972-7213
Payroll	330-972-7205
Registrar	330-972-7844
Student Union	330-972-4636

Changing UGRD/GRAD Career Online (for Registration)

- Go to www.uakron.edu
- Click: Online Information Center
- Log on
- Click: Your Portfolio
- Click User Preferences
- Go to <Select your institution> and select <The University of Akron>
- Go to <Select your Academic Career> and select <Graduate>
- Click: <Keep these defaults>