CHECKLIST FOR INCOMING GRADUATE STUDENTS

• Meet with your Graduate Adviser/Academic Department.

• UANet ID (university e-mail address allows you to register on the web) and password may be obtained in-person at the Bierce Library on the first floor at the Media Tech Desk. You may also contact the Help Desk at 330-972-6888.

• Register for classes and pay bill:
  o Go to http://www.uakron.edu/
  o Click: “My Akron” link at the top of the page
  o Log on: UA Net ID and Password
  o Click: My Experience
  o Click: Student Center
  o Registration and billing information can be found on this page

• Note: Additional billing information and due dates may be found at: http://www.uakron.edu/student-accounts/

• Check your University email account for your Financial Aid award. You may also log into MyAkron to see if you have been awarded Financial Aid.

• Zip Card (student identification card) can be obtained in the Honors Complex, Room 142.
  o Note: You MUST be registered for classes before you can obtain your Zip Card

• Parking permit can be obtained in the Office of Parking Services.

• Buy books at either the Barnes & Noble Bookstore in the Polsky Building, or in the 3rd floor or at the Student Union.

• International Students must visit the Office of International Programs (OIP) and provide passport & immigration information.
  • Office of International Programs is on the third floor of Simmons Hall, in room 301
  • To provide information and documentation online, you can email immigration@uakron.edu
  • For OIP questions, call 330-972-6349
CAMPUS MAP, DIRECTIONS & PARKING
See http://www.uakron.edu/about_ua/visiting/parking.dot

TYPES OF REGISTRATION
(You MUST be registered by the 14th day of classes)

- In person at Hezzleton E. Simmons Hall
- Internet Registration at www.uakron.edu (click on My Akron)
  - You will need both your UANet ID and password to register.
  - If you obtained your undergraduate degree at The University of Akron, and plan to register on-line, you will need to change your career from undergraduate to graduate. (see instructions below)

IMPORTANT PHONE NUMBERS
Bierce Library 330-972-7234
Cashier’s Office 330-972-7214
Financial Aid 330-972-7032
Graduate School 330-972-7663
Parking 330-972-7213
Payroll 330-972-7205
Registrar 330-972-8300
Student Union 330-972-4636

Changing UGRD/GRAD Career Online (for Registration)
- Go to http://www.uakron.edu/
- Click: “My Akron” link at top of page
- Log on: UA Net ID and Password
- Click: My Experience
- Click: Student Center
- Click: User Preferences
- Go to <Select your institution> and select <The University of Akron>
- Go to <Select your Academic Career> and select <Graduate>
- Click: Save