

Outstanding Researcher Checklist

An individual recognized nationally, or internationally, as outstanding in a specific field, in receipt of an offer for a research position.

- Form I-140, Immigrant Petition for Alien Worker
- Form I-485, Application to Adjust Status (for applicant and each family member)
- Form I-765, Application for Employment Authorization
- Form I-131, Application for Travel Document
- Form G-325A, Biographic Information (for applicant and each family member)
- Form I-693, Medical Examination of Aliens Seeking Adjustment of Status
- Six (6) passport size photos
- Letter in support/offer of employment from Petitioner
- Copy of applicant's birth certificate, with translation if applicable
- Copy of applicant's passport biographic information page, current I-94 card and visa, and any prior EAD cards
- Copy of applicant's degrees and transcript
- Copy of applicant's resume
- Evidence that the applicant has at least three (3) years of research experience in the academic field in the form of a letter from former or current employers and should include the name, address, and title of the writer, and a specific description of the duties performed by the person.
- Evidence of at least two (2) of the following:
 1. Documentation of the individual's receipt of major prizes or awards for outstanding achievement in the academic field;
 2. Documentation of the individual's membership in associations in the academic field that require outstanding achievements of their members;
 3. Published material in professional publications written by others about the person's work in the academic field. Material should include the title, date, and author of the material, and any necessary translation;
 4. Evidence of the individual's participation, either individually, or on a panel, as the judge of the work of others in the same academic field;
 5. Evidence of the individual's original scientific or scholarly research contributions to the academic field; or
 6. Evidence of the individual's authorship of scholarly articles or books (in scholarly journals with international circulation) in the academic field.