

THE OFFICE OF ACADEMIC AFFAIRS AND DIVISION OF STUDENT SUCCESS



2015 Award to Recognize Contract Professionals/Staff Instrumental in Student Success *Criteria and Application Process*

THE AWARD

The University of Akron recognizes exceptional achievement in the dedication to student academic support, student learning, and student engagement with the Award to Recognize Contract Professionals/Staff Instrumental in Student Success. The award will include an honorarium of \$1,500.

APPLICATION PROCESS

Individuals, who are nominated by their department for this award should collect, prepare, organize, and submit a portfolio containing the following materials to the Office of Academic Affairs, Buchtel Hall 102 by 4 p.m. on Monday, March 2, 2015. The materials should be contained in a 3-ring binder with labeled tabs for each of the requested sections.

1. A current and complete resume
2. Supporting material (no more than 20 pages, single-sided), that includes:
 - a. A letter of nomination from the director or supervisor
 - b. A letter of application—no more than 4 pages in length—responding to the general criteria, highlighting applicant's level of engagement with **verified** impact on students related to student success
 - c. Student/colleague testimonials and letter of support—no more than 5, total—that focus on the applicant's engagement with students
 - d. A complete list of activities with which the nominee has been **substantially** involved
 - e. Other forms of **verifiable** evidence or artifacts collected within the past three years, which support the application such as evidence of campus and community involvement, student mentoring, serving on division- or university-wide committees

GENERAL CRITERIA

Excellence in student success can take many forms. Those submitting materials may want to consider the following perspectives:

Contract Professionals/Staff who are Instrumental in Student Success must have demonstrated exceptional:

- **Dedication** to students' academic success and engagement in the campus community
- **Commitment** to enhancing support for student success, particularly through creating and supporting "The Akron Experience"
- **Skill** in promoting the appreciation of what it takes to be successful in college
- **Ability** to adapt/develop new solutions to the ever-changing needs and characteristics of UA students
- **Commitment** to helping UA students discover and achieve their individual educational goals

*Submit Nominations by Monday, March 2, 2015 to: Student Success Award Committee,
Office of Academic Affairs, attention Laurel Rooks*