

## PeopleSoft v8: Security Overview

### General

PeopleSoft v8 makes access to all of UA's business applications available on the "web." This change comes at a time when all businesses, including the University, face significant challenges in safeguarding information. ITS is responsible to design and implement the necessary safeguards and procedures to secure the confidentiality and integrity of student and employee information. Details about security are at <http://www.uakron.edu/ogc/rules/RulesbyNumber.php#policies>.

During the course of the v8 upgrade, an independent agency assessed UA's current security methods. The recommendations and issues presented within that report support the need for stringent policies.

### Policies Implemented with PeopleSoft v8

The following policies are necessary at this time to accomplish an acceptable level of security in regards to PeopleSoft v8 application data.

- Student and faculty using self-service applications such as those required to enroll in classes, make payments, and post grades will continue to be available on the Internet (available on- and off-campus). Self-service users will access PeopleSoft through the portal (ZipLine).
- Business applications such as those functions accomplished by the Payroll and the Registrar's offices will be available only on-campus. For security reasons, off-campus access to PeopleSoft v8 will be restricted.

Every effort is being made to allow information access where needed without compromising security. In order for UA to remove the limitations noted above, newer and more advanced security methods must be implemented. Some of these efforts are underway; others require the University as a whole to move toward state-of-the-art methods.

### Log-In

Unless you were contacted by the Security Administrator, all business application users will log in with their current PeopleSoft ID and password. Both the ID and PASSWORD must be in all UPPERCASE.

### Security Web Site

All security information and forms are available on the security web site at <http://www.uakron.edu/its/applications/security/index.php>.

### Getting Password Changes

To change or reset IDs and passwords, there will be no change. For help with your PeopleSoft ID and passwords, contact [pssecurity@uakron.edu](mailto:pssecurity@uakron.edu). For help with UAnet IDs and passwords, contact the Help Desk ([helpdesk@uakron.edu](mailto:helpdesk@uakron.edu)).

### Contact

For questions and concerns, contact the PeopleSoft security administrator at [psSecurity@uakron.edu](mailto:psSecurity@uakron.edu). Other information about PeopleSoft v8 is at <http://www.uakron.edu/its/peoplesoft8/peoplesoft.php>.