

View Advisers

This document provides an overview of viewing your advisers.

To access the advisor information log in to the portal, Zipline, at <http://zipline.uakron.edu> with your UANetID and password.

There is an online tutorial available which accompanies this document. A tutorial exists for each of the student center options (class schedule, weekly schedule, and exam schedule, personal portfolio, financial). Please visit the [Software Training website](#) and select the link for the appropriate tutorial.

Important Guidelines:

- ✓ Log into ZipLine (zipline.uakron.edu) to access the self-service applications.
- ✓ The self-service applications are available Monday – Saturday from 7:30 A.M. to midnight and Sunday from noon to midnight.
- ✓ ALWAYS log out of the portal by clicking on the Sign Out link - clicking the X does not end your session

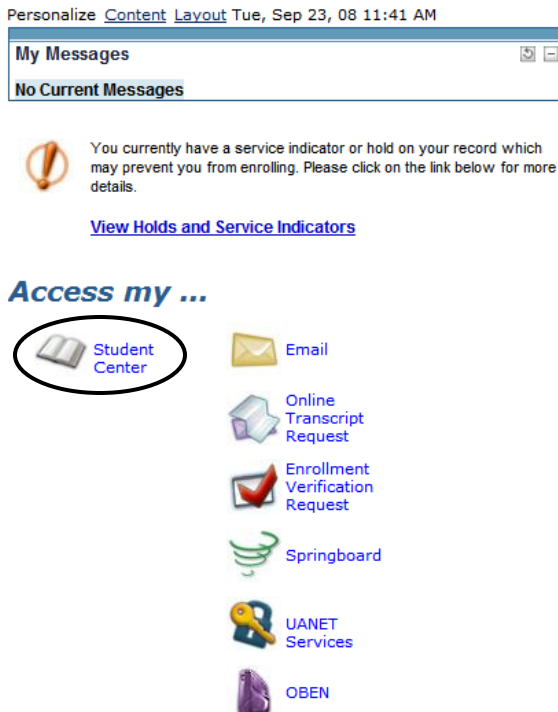
View My Advisers

Instructions:

1. Log in to ZipLine with your UAnet ID and password:



2. Click the **Student Center** link located under the “Access my ...” heading.



Instructions:

- 3. From the **Student Center** you can easily navigate to your academic, financial, and personal information. Under the **Academics** heading click the **My Academics** link.

Nancy's Student Center

The screenshot shows the 'Academics' section with a search bar containing 'other academic...' and a dropdown arrow. Below the search bar are links for 'Search', 'Enroll', and 'My Academics' (circled in red). To the right is a 'Deadlines' and 'URL' section, followed by a 'This Week's Schedule' table. Below the table are links for 'weekly schedule' and 'enrollment shopping cart'. The 'Finances' section below shows 'My Account' and 'Financial Aid' links, an 'Account Summary' box with a balance of 2,113.70, and links for 'make a payment', 'sign up for payment plan', and 'authorize parent access'. A search bar with 'other financial...' is also present.

This Week's Schedule	
Class	Schedule
6200 201-701 LWW (72428)	MoWe 10:00AM - 11:15AM Wayne Coll B119

Account Summary	
You owe 2,113.70.	
■ Due Now	724.56
■ Future Due	1,389.14
** You have a past due balance of 724.56. **	
Currency used is US Dollar.	

- 4. Click the **View my Advisers** link.

The screenshot shows 'Jane Doe's My Academics' section with 'Search' and 'Enroll' buttons. Below is a navigation bar with 'Advisors' and 'View my advisers' (circled in red) links.

Instructions:

- 5. The list of advisers to which you have been assigned will be displayed.
- 6. To email your adviser, click their name (which is a hyperlink) and an email message will be addressed to them.

Jane Doe

go to ...

My Advisers

Academic Program Arts & Sciences undergraduate

Notify	Advisor Name	Phone
<input type="checkbox"/>	Debra Hayes	330/972-7210

For questions regarding registration and enrollment, please e-mail the Registrar's Office at: registrar@uakron.edu