

Faculty: Class Search

This document provides an overview of viewing the schedule of classes available in self-service.

To access the self-service applications log in to the portal, Zipline, at <http://zipline.uakron.edu> with your UANetID and password.

There is an online tutorial available which accompanies this document. Please visit the [Software Training website](#) and select the link for the appropriate tutorial.

Important Guidelines:

- ✓ Log into ZipLine (zipline.uakron.edu) to access the self-service applications.
- ✓ The self-service applications are available Monday – Saturday from 7:30 A.M. to midnight and Sunday from noon to midnight.
- ✓ ALWAYS log out of the portal by clicking on the Sign Out link - clicking the X does not end your session

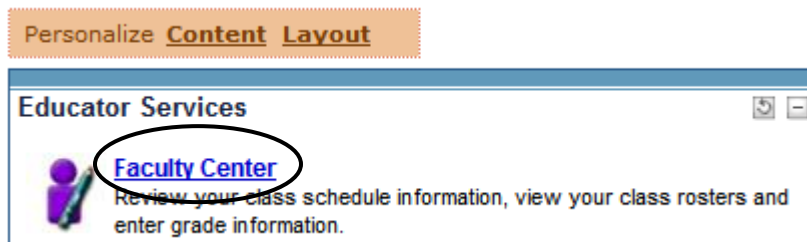
Class Search

Instructions:

1. Log in to ZipLine with your Uanet ID and password:



1. Click the **Faculty Center** link located on the **Faculty/Staff** tab.



Instructions:

- Click the **Class Search** link located at the bottom of the page.

[Class Roster](#)
[Grade Roster](#)
[Learning Management](#)

My Teaching Schedule > 2008 Fall > The University of Akron

Class	Class Title	Enrolled	Days & Times	Room	Class Dates
3100 103-001 (70516)	Natural Science: Biology (Lecture)	183	TuTh 10:45AM - 12:00PM	Auburn Sci 120	Aug 25, 2008- Dec 7, 2008
3150 305-001 (77689)	Phys Chemistry for Bio Science (Lecture)	11	MoTuWeFr 1:10PM - 2:00PM	Gladwin 204	Aug 25, 2008- Dec 7, 2008
3300 111-001 (70755)	English Composition I (Lecture)	21	MoTuWeFr 6:50AM - 7:40AM	Olin Hall 374.	Aug 25, 2008- Dec 7, 2008
3750 100-013 (71485)	Introduction to Psychology (Lecture)	42	TuTh 9:15AM - 10:30AM	Olin Hall 121	Aug 25, 2008- Dec 7, 2008

[View Weekly Teaching Schedule](#)
[Go to top](#)

My Exam Schedule > 2008 Fall > The University of Akron

You have no final exams scheduled at this time.

[Go to top](#)

[Faculty Center](#)
[Class Search](#)
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[Faculty Search](#)

Instructions:

3. The Search page is returned.
4. If you wish to browse the course catalog, click the **Browse Course Catalog** button at the bottom of the page.
5. Keep the following in mind when searching:
 - Specify the term using the drop down at the top of the page.
 - You must enter at least 2 search criteria (unless you enter Course Number or Course Subject – you only need 1 entry if using this criterion).
 - Check the “**Show Open Classes Only**” box to limit your search results to only those classes which are available.

Enter Search Criteria

Institution

Term

Select at least 2 search criteria. Click Search to view your search results.

Class Search Criteria

Course Subject

Course Subject

Course Number

Course Career

Show Open Classes Only

Use Additional Search Criteria to narrow your search results.

Meeting Time (example: 1:00PM)

Day of Week

Mon Tues Wed Thurs Fri Sat Sun

Instructor Last Name

Class Nbr (example: 1136)

Course Title Keyword (example: statistics)

Course Units

Course Component

Session

Mode of Instruction

Campus

Location

[Faculty Center](#) [Class Search](#) [Browse Catalog](#) [Faculty Search](#)

6. There are a number of methods which can be used to specify the **Course Subject**:
- Specific Subject Number**: If you know the Subject number, such as 5400 for Technical Education, you may enter the number directly in the Subject field.
 - Subject Name Order**: If you wish to locate the Subject in alphabetical order by the Subject Name, click the down arrow on the Course Subject field.
 - Subject Number Order**: If you wish to locate the Subject Number in numerical order by the Subject number, click the **select subject** button.

Select at least 2 search criteria. Click Search to view your search results

Class Search Criteria

Course Subject

Course Subject

Course Number is exactly

Course Career Undergraduate

Show Open Classes Only

Criteria to narrow your search results.

Alpha order by Course Subject Name

Numerical order by Course Subject Number

Enter the Course Subject Number (i.e. 5400)

7. After entering the Search criteria click the **SEARCH** button at the bottom of the page.

8. A list of all classes which meet your search criteria will be displayed. You will see the following codes listed to identify the status of the course (Open or Closed) and whether or not the class fits into your schedule (Fits or Conflict).

Fits in Your Schedule

Fits Conflict

Open Closed

NOTE: If you select the option “**Show Open Classes Only**” on the search criteria page you will only see Open classes.

9. All of the classes which meet the search criteria will be displayed.

The University of Akron | 2008 Fall

The following classes match your search criteria Course Subject: **Technical Education**, Course Career: **Undergraduate**, Show Open Classes Only: **Yes**

[START A NEW SEARCH](#)

Fits in Your Schedule
 Fits Conflict Open Closed

▼ 5400 400 - Postsecondary Learner

Section 801-LWW(75748) Status <input checked="" type="checkbox"/> Fits			
Session Regular			
Units	3	Total Enrolled	7
Days & Times	Room	Instructor	Meeting Dates
TBA	TBA	Qetler Jensrud	08/25/2008 - 12/07/2008
TBA - Contact department for specific details			

▼ 5400 401 - Learning with Technology

Section 800-LWW(77663) Status <input checked="" type="checkbox"/> Fits			
Session Regular			
Units	3	Total Enrolled	12
Days & Times	Room	Instructor	Meeting Dates
TBA	TBA	Qetler Jensrud	08/25/2008 - 12/07/2008
TBA - Contact department for specific details			

10. If you wish to search for another class, click the **Start a New Search** button.

11. Use the links at the bottom of the page to return to the **Faculty Center**, **Browse Catalog**, or perform a **Faculty Search**.

[START A NEW SEARCH](#)

[Faculty Center](#) [Class Search](#) [Browse Catalog](#) [Faculty Search](#)

For questions regarding registration and enrollment, please e-mail the Registrar's Office at:
registrar@uakron.edu