

# PeopleSoft V9 View a Student's Schedule

Navigation: <https://sahr.uakron.edu>  
**Records and Enrollment > Enrollment Summaries > Enrollment Summary**

①

Enter the Search criteria.

## Enrollment Summary

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

ID:

Academic Career:

Academic Institution:

Term:

Campus ID:

National ID:

Last Name:

First Name:

Term Alternate Key:

[Basic Search](#)

Enter the Student's ID or SSN (National ID). Click **Search**.

②

The Search Results display under the search criteria:

③

Academic institution:

Term:

Campus ID:

National ID:

Last Name:

First Name:

Term Alternate Key:

[Basic Search](#)

## Search Results

[View All](#)

ID	Academic Career	Academic Institution	Term	Short Description	Name	Gender	Date of Birth	Campus ID
1229982	Graduate	AKRON	4107	2011 Fall	Student,Josephine P	Male	06/12/1980	(blank)
1229982	Graduate	AKRON	4108	2011 Summer	Student,Josephine P	Male	06/12/1980	(blank)
1229982	Graduate	AKRON	4101	2011 Spring	Student,Josephine P	Male	06/12/1980	(blank)
1229982	Graduate	AKRON	4107	2010 Fall	Student,Josephine P	Male	06/12/1980	(blank)
1229982	Graduate	AKRON	4108	2010 Summer	Student,Josephine P	Male	06/12/1980	(blank)
1229982	Graduate	AKRON	4101	2010 Spring	Student,Josephine P	Male	06/12/1980	(blank)
1229982	Graduate	AKRON	4007	2009 Fall	Student,Josephine P	Male	06/12/1980	(blank)
1229982	Graduate	AKRON	4008	2009 Summer	Student,Josephine P	Male	06/12/1980	(blank)

Look in the Short Description column for the term you wish to view the schedule for. Click on any field in that row to view the schedule for that term.

# PeopleSoft V9 View a Student's Schedule

Review the Enrollment Summary page that displays.

④

Enrollment Summary | Term Statistics

Josephine Student 1229982

Term: 2010 Fall Career: Undergrad The University of Akron

[Print Study List](#) [Report Manager](#)

Class Nbr	Subject	Catalog	Session	Section	Status	Status/Reason	Acad Plan	Grading Basis	Units Taken
85290	2260	131	Regular	701	Enrolled	Drop	BUSU	ABC/NC	2.00
82042	2260	150	Regular	801	Enrolled	Enrolled	BUSU	ABC/NC	3.00
85826	2260	251	Regular	780	Enrolled	Enrolled	BUSU	ABC/NC	3.00

View Tools: [Find](#) | [View All](#) | First 1-3 of 4 Last

Use the View Tools to verify that all the rows are displayed.

If necessary, select **View All** to get a list of all courses the student is taking.

[Find](#) | [View All](#) | First 1-3 of 4 Last

To process the report, click on the **Print Study List** link. To view or print the report, click on the **Report Manager** link. The Report Manager pages display. If necessary, click on the **Administration** tab to display the list of your reports.

⑤

This page does not automatically refresh its display. To view and print the report, the report Status must be **Posted**.

Click on the **Refresh** button to update the status. It may be necessary to click on the Refresh button more than one time.

When the status is Posted, you can click on the link for the report in the **Description** column

⑥

List | Explorer | Administration | Archives

View Reports For

User ID: TRAIN06 Type: Last: 1 Days Refresh

Status: Folder: Instance: to:

Report List Customize | Find | View All | First 1 of 1 Last

Select	Report ID	Prce Instance	Description	Request Date/Time	Format	Status	Details
<input type="checkbox"/>	410928	521756	<a href="#">Individual Student Study Rpt</a>	04/08/2011 8:02:29AM	Acrobat (*.pdf)	Posted	<a href="#">Details</a>

A new window opens with Adobe Reader.


⑦

The report displays.

Report ID: SRTDNT2 CLASS SCHEDULE Page No. 1  
Run Date 04/08/2011  
Run Time 08:03:15

Name: Student, Josephine P Career: Undergraduate  
ID: 1229982 Program: Business Undergraduates  
Term: 2010 Fall

Class No.	Subject	Catalog	Session	Section	Status	Credits Taken	Grading Basis	Class Dates
85290	2260	131	1	701	Enrolled Lecture 8:30am - 10:10am	2.00	ABC/NC	08/23/2010-12/05/2010
	Intro: Develop Disabilities			D216		Dropped		Holland, Cynthia L
82042	2260	150	1	801	Enrolled Lecture 5:10pm - 6:25pm	3.00	ABC/NC	08/23/2010-12/05/2010
	Introduct to Gerontolcgl Serv			152				Mumper, John
85826	2260	251	1	780	Enrolled Lecture 6:00pm - 8:40pm	3.00	ABC/NC	08/23/2010-12/05/2010
	Commun Service Senior Citizens			D216				Ashbrook, Shirley A
80948	6100	101	1	790	Enrolled Lecture 8:00am - 10:40am	3.00	ABC/NC	08/23/2010-12/05/2010
	Global Bus Concepts & Practices			DL1				Tavallali, Lisa M

Use the Printer tool  in the Adobe toolbar to print the report.