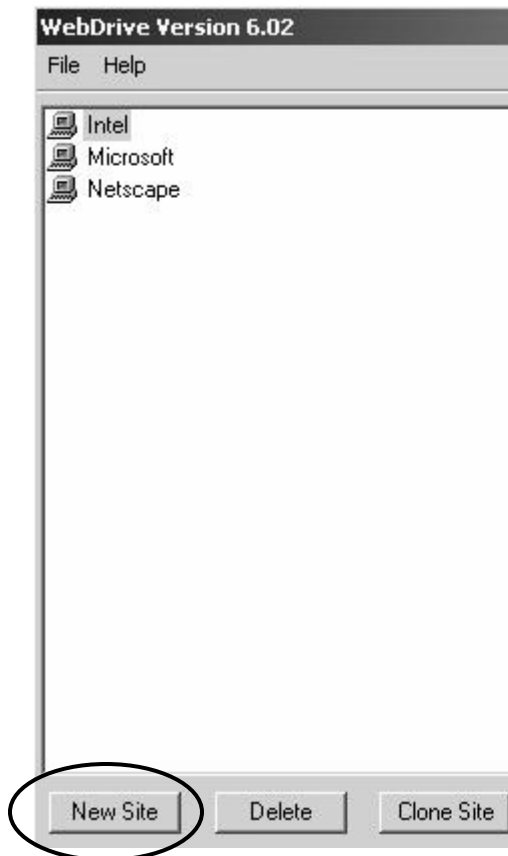


## Webdrive Installation Guide

The following instructions are provided to assist clients in accessing their personal storage space (ZipSpace) from home or one of the campus dorms.

1. Download webdrive from the following location:  
<https://www2.uakron.edu/webdrive/wd602ua.exe>
2. After the installation completes, open the WebDrive application by selecting **Start->Programs->WebDrive**.
3. Click "**New Site**".



4. Complete the necessary information to establish the new site:
  - a. Enter the name for your new site = **ZipSpace**
  - b. Enter the site address = your url (for example, <https://gozips.uakron.edu/mcgates> if your uanetid is mcgates)
  - c. Click the **Finish** button

**Add new site**

Enter the name for your new site.

Enter the site address/URL, e.g. ftp.microsoft.com


To secure a HTTP connection by using SSL, enter https://

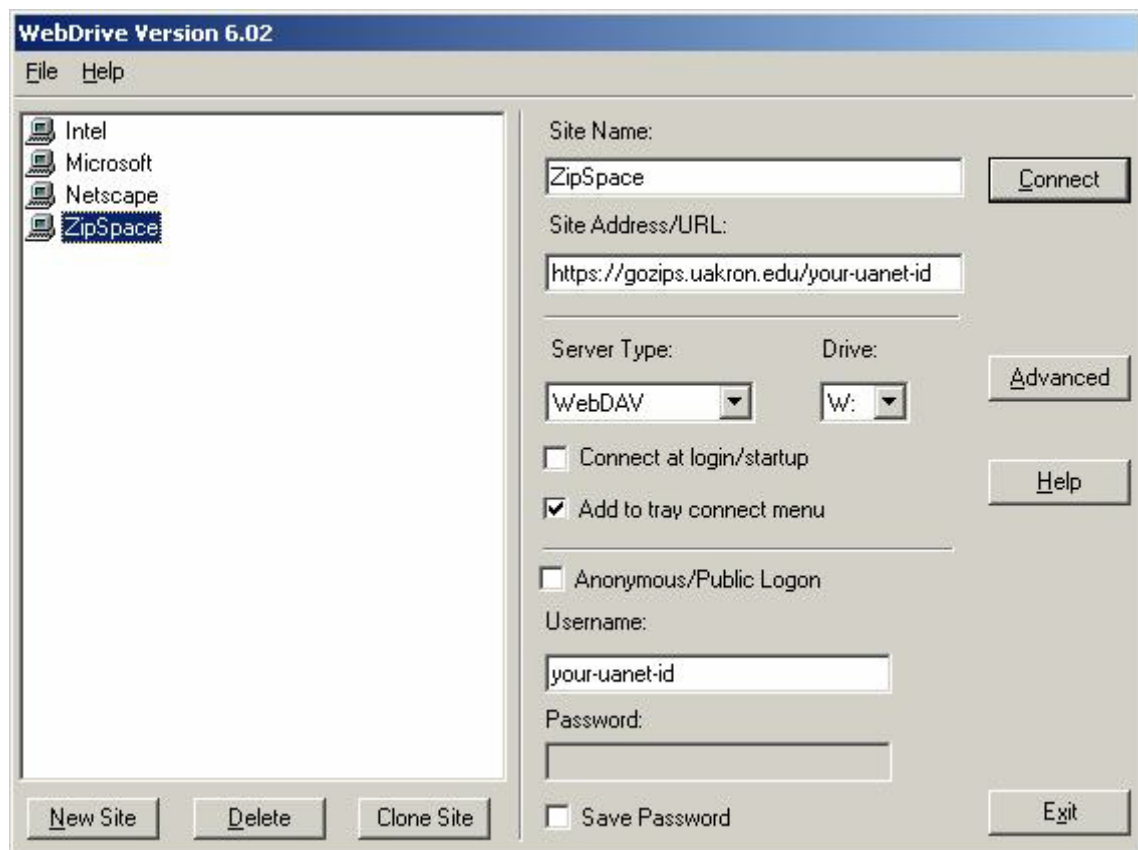
< Back   Finish   Cancel

Make sure to type the address with the "s" in **https**

5. The WebDrive dialog box should still be open. Modify the settings as follows:
  - a. **Server Type** = WebDAV
  - b. **Drive Letter** = choose a drive letter (for example, W)
  - c. Uncheck the **Anonymous/Public Logon** box
  - d. **Username** = your uanet ID (for example, mcgates)
  - e. Uncheck the **Save Password** box

Optional configuration change:

- f. Check the **Connect at login/startup** box. This option will connect to your ZipSpace each time you logon to your computer. If this box is unchecked, you can connect by double clicking on the webdrive icon  in your task tray to access the webdrive program.



6. Click the **Connect** button. You will be prompted you for your UANetID and password. Upon entering this information, Windows Explorer will open and display your ZipSpace directory.

