



# The University of Akron School of Law

## Application for Audit Enrollment

### Section 1: Applicant Information

I plan to audit law courses during the  Fall  Spring  Summer term of the year \_\_\_\_\_.

Prefix: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_ Last Name: \_\_\_\_\_

Previous Name(s): \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Gender:  Female  Male

Race/Ethnicity (Optional;  American Indian/Alaska Native  Asian  Black/African American

check all that apply)  Native Hawaiian/Other Pacific Islander  White/Caucasian

### Section 2: Contact Information

E-mail Address: \_\_\_\_\_ Alternate E-mail Address: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ Current Phone: \_\_\_\_\_ Permanent Phone: \_\_\_\_\_

Permanent Address: \_\_\_\_\_ County (Ohio only): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP/Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Current Address: \_\_\_\_\_ County (Ohio only): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP/Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Emergency Contact Person (Last Name, First Name) \_\_\_\_\_ Relationship: \_\_\_\_\_

Emergency Contact Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP/Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Emergency Contact Mobile Phone: \_\_\_\_\_ Emergency Contact Home Phone: \_\_\_\_\_

### Section 3: Residency and Citizenship Information

City of Birth: \_\_\_\_\_ State of Birth: \_\_\_\_\_ Country of Birth: \_\_\_\_\_

Ohio Residency Status:  Ohio Resident  Nonresident Date Ohio Residency Established: \_\_\_\_\_

Ohio County of Residency: \_\_\_\_\_

Immigration Status: \_\_\_\_\_ Date Immigration Status Received: \_\_\_\_\_

Country of Citizenship: \_\_\_\_\_ Native Language: \_\_\_\_\_ Visa Type: \_\_\_\_\_

Visa or Alien Registration No.: \_\_\_\_\_ Date Visa or Alien Registration No. Received: \_\_\_\_\_

### Section 4: Colleges and Universities Attended

1. School Name: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Major/Program: \_\_\_\_\_ Degree Received: \_\_\_\_\_

Attended From: \_\_\_\_\_ To: \_\_\_\_\_ Graduation Date: \_\_\_\_\_

2. School Name: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Major/Program: \_\_\_\_\_ Degree Received: \_\_\_\_\_

Attended From: \_\_\_\_\_ To: \_\_\_\_\_ Graduation Date: \_\_\_\_\_

3. School Name: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Major/Program: \_\_\_\_\_ Degree Received: \_\_\_\_\_

Attended From: \_\_\_\_\_ To: \_\_\_\_\_ Graduation Date: \_\_\_\_\_

If you have attended more than three colleges or universities, please list them on an attachment to your application.

## Section 5: Employment, Professional, and Military Service Information

Employer Name: \_\_\_\_\_

Job Title: \_\_\_\_\_ Employment time:  Full-Time  Part-Time

Employer Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP/Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Are you licensed to practice law?  Yes  No

If so, where are you licensed (state/province, country)? \_\_\_\_\_

Military Service: \_\_\_\_\_

## Section 6: Character and Fitness

All law schools are obligated to ensure that their law students have the necessary fitness and character to be lawyers. **If you answer any of these questions affirmatively, you must provide an explanation, which must include the information outlined on the next page, along with this application for admission.**

You have a duty to be truthful and accurate as well as a duty to reveal all information even if you do not have complete documentation. You need to disclose details of the result of any criminal charges. Even if the charges were dismissed, adjudication was withheld, a conviction was reversed, a conviction was set aside, a conviction was **vacated**, a conviction was **expunged**, or the **record sealed**, you **must** provide disclosure. Contrary advice by legal counsel does not exempt you from this requirement. The charges of driving under the influence of alcohol, driving under the influence of drugs, and reckless driving must be disclosed as criminal charges.

Your answers to these questions are confidential and are you are under a **continuing obligation** to notify the Admissions Office of any changes in your answers to these questions up until the time of your enrollment. Once enrolled, you are under a **continuing obligation** to notify the Assistant Dean of Admissions of any changes in your answers to these questions.

1.  Yes  No Were you ever on **disciplinary** (non-academic) probation; have you ever been charged with, penalized for, or adjudicated guilty of a violation of a college or university honor code; or have you ever been suspended or dismissed from any educational institution?
2.  Yes  No Are there any **disciplinary** (non-academic) charges from any educational institution pending against you?
3.  Yes  No Have you ever been the subject of disciplinary action for **plagiarism** at **any** educational institution?
4.  Yes  No Have you been arrested, formally accused, cited, fined, posted bail, subject to a restraining order, or ordered to do community service for the violation of any law?
5.  Yes  No Are there any criminal charges pending against you?
6.  Yes  No Have you ever been the subject of a court martial hearing, dishonorably discharged from military service, or administratively separated from military service with other than an honorable discharge?
7.  Yes  No Have you ever been involuntarily separated from a job?
8.  Yes  No Have you ever been sued for a non-criminal act that was alleged to have been intentional?
9.  Yes  No Have you ever been subject to disciplinary action by a licensing board or professional association, or had **any** license denied, suspended, or revoked?
10.  Yes  No Was your application to take a bar examination ever denied, delayed, or questioned?

## Section 6: Character and Fitness (Continued)

If you answered “Yes” to any of the questions on the previous page, please submit a **DETAILED** statement that includes the following information (please be as **SPECIFIC** as possible):

1. Date of incident and your age at the time of the incident
2. Parties involved
3. Description of incident
4. Result (expunged, dismissed, probation, arrest, incarceration, etc.)
5. Degree of misdemeanor or felony and code section (Ohio Revised Code or other state or city code involved)
6. Photocopy of official court documentation, if applicable
7. Information related to post-sentence events (pardon, etc.)

**Vague statements are NOT acceptable. Failure to fully disclose may result in dismissal from the School of Law.**

### Moving and Nonmoving Traffic Violations

1.  Yes  No Have you ever been cited or fined for any moving or nonmoving violations (e.g., speeding tickets, traffic accidents, parking tickets, etc.).
2.  Yes  No Were any drug or alcohol-related?
3.  Yes  No Did any result in the suspension of your driver’s license?
4.  Yes  No Did you ever **FAIL TO PAY** any of the resultant fines or ever **FAIL TO FULFILL** any of the requirements that arose from these violations?

If you answered **YES to QUESTION 1 ONLY**, please submit a statement summarizing minor moving and nonmoving violations. **For example**, “I have been driving for XX years and have received approximately X parking tickets and X speeding tickets. None of these were drug or alcohol related, nor did any result in the suspension of my driver’s license. All of these incidents resulted in minor fines, all of which were paid promptly.”

If you answered **YES to QUESTION 1 AND ONE OR MORE OTHERS**, please provide **detailed statements** describing each incident that would require you to answer “yes” to these questions. Structure your statements according to the seven points enumerated at the top of this page.

## Section 7: Additional Required Information

### Cover Letter

Your cover letter should explain in detail your reasons for seeking audit status at The University of Akron School of Law and **list the exact classes that you would like to audit**. Your cover letter should not exceed two pages in length (typed and double-spaced). See [www.uakron.edu/law/curriculum/registration.dot](http://www.uakron.edu/law/curriculum/registration.dot) for the current schedule of classes.

### Educational Documentation

Before you may enroll as an audit student, you must submit an original, official transcript from every college or university you have attended, whether or not you were awarded a degree. The transcripts must be sent directly from the registrar’s office to our admissions office.

### Law School Documentation (Attorneys Only)

Before you may enroll as an audit student, you must submit an original, official law school transcript showing the award of the Juris Doctor degree. The transcript must be sent directly from the law school or university registrar’s office to our admissions office.

### Proof of Bar Registration (Attorneys Only)

Before you may enroll as an audit student, you must submit a photocopy of your bar registration card.

## Section 8: Certification

I certify that to the best of my knowledge the information herein is true. I understand that any misrepresentation of facts on this application could be cause for refusal of admission, cancellation of admission, or suspension or dismissal from the University if discovered subsequently. I acknowledge that I have a continuing duty to inform the School of Law as to any relevant information or change in circumstances that relates to any of these questions of which I became aware after the date of my signature below. In accordance with 20 U.S.C. Section 1232 (g), et. seq., of the Family Educational Rights and Privacy Act of 1973, I hereby authorize each school or college that I have attended, and the officers and faculty thereof, to make available all my educational records and personally identifiable information contained herein concerning me to the officers and faculty of The University of Akron School of Law.

\_\_\_\_\_

Date

\_\_\_\_\_

Signature

**Please print and mail your completed application form and any accompanying documents to the following address:**

The University of Akron School of Law  
Admissions Office  
302 Buchtel Common  
Akron, OH 44325-2901

**PLEASE DO NOT E-MAIL THIS APPLICATION FORM TO THE SCHOOL OF LAW. THIS APPLICATION CONTAINS SENSITIVE PERSONAL INFORMATION, AND E-MAIL IS NOT A SECURE TRANSMISSION CHANNEL.**

**PLEASE KEEP A COPY OF THIS APPLICATION FOR YOUR RECORDS.**