

General Office Hours:

Monday:	8:00 a.m. – 6:30 p.m.
Tuesday:	8:00 a.m. – 6:30 p.m.
Wednesday:	8:00 a.m. – 6:30 p.m.
Thursday:	8:00 a.m. – 6:30 p.m.
Friday:	8:00 a.m. – 5:00 p.m.

If you would like to schedule an appointment, please call 330-972-5321 or e-mail lawcareerplanning@uakron.edu

Office Staff:

<u>Miranda A. Hall</u> Student Services Counselor Career Planning & Placement

Alisa N. Benedict O'Brien, Esq. Director Career Planning & Placement

On The Web:

www.uakron.edu/law/career

www.twitter.com/AkronLawCareers

THE ALUMNI CAREER CONNECTION

Presented by The University of Akron School of Law Career Planning & Placement Office

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MAJOR ANNOUNCEMENTS

LexisNexis® has a robust ID program for December 2013 graduates.

- **Graduate ID Program:** Graduates can apply and receive a new Lexis Advance ID for use to study for the bar, improve your research efficiency and prepare for employment through July 31, 2014, OR
- **ASPIRE:** Graduates working in public interest (501(C)(3) organization) can apply and receive a Lexis Advance ID for use through December 31, 2014.

Please refer to <u>this 2-sided PDF flyer</u> for additional details and application.

Career Planning Events Calendar:

Wednesday, March 19th – International Law Presentation with Matthew Wilson – 5:15 in Room W-206 Tuesday, April 15th – Review of Fall OCI- 12:20 & 5:15 in Room 133 Wednesday, April 16th – Careers In Criminal Law- A Day in the Life of a Prosecutor- 5:15- Room W-206

You may access all previous career planning workshops at http://www.uakron.edu/law/career/students/videos.dot

Akron Bar Association Events Calendar:

Note: most events require an RSVP to the Bar Association. A full calendar of Akron Bar events is located at: <u>http://www.akronbar.org/calendar.aspx</u>.

Upcoming Section and Committee Meetings:

- March 18: Diversity Committee Meeting
- March 18: Solo & Small Firm Practitioners Section: Practicing in the Municipal Courts
- March 18: Street Law Committee Meeting
- March 19: Finance Committee Meeting
- March 19: Executive Committee Meeting
- March 20: Grievance Committee Meeting
- March 25: Lawyers Assistance Committee
- March 25: Social Media IPad IPod and Expectations of Privacy
- March 27: Common Pleas & Appellate Courts Committee Meeting
- April 1: Family Law Section Meeting
- April 2: Law School Liaison Committee Meeting
- April 10: Pro Bono Committee Meeting
- April 10: Juvenile Court Committee Meeting: Adverse Childhood Experiences Study
- April 14:
 Federal Courts Committee Meeting
- April 14: Investigative Subcommittee Meeting
- April 15: Diversity Committee Meeting

News Flash:

Black Letter Discovery is currently recruiting for upcoming document review projects in our Cleveland office. Qualified candidates must have an active and in good standing license in any jurisdiction. Prior document review experience is a plus, though not required. For immediate consideration, please send a copy of your resume to Jennifer Rohrbaugh at jennifer@blackletterdiscovery.com.

<u>Legal Comedy Blog Seeks Contributors</u> We are currently seeking law students and lawyers to contribute to a satirical law blog. We are looking for material that is funny with an edge of acrimony towards the legal profession. We are open to any type of media: text, video, cartoon, etc. Contributors are paid per acceptable submission. There are also a few staff writer positions which are paid a flat monthly rate. For more information please email us at: editor@bitterlawyer.com.

The NCIIA is Hiring! The National Collegiate Inventors and Innovators Alliance (NCIIA) is seeking to fill several exciting new positions in our Amherst, MA office. Open positions:

- Vice President, Programs
- Sr. Program Officer, Faculty Programming
- Sr. Program Officer, Network Development
- Program Officer, I-Corps
- Research and Evaluation Analyst
- Venture Development Associate

To apply:

Please visit nciia.org/jobs for full descriptions and to apply.

<u>Akron Law Library</u>: If you are a new attorney, you are eligible for a free membership to the Akron Law Library for Premium Services (free first year of Bar Association membership). Subscription includes phone, fax and electronic references, free use of computers and legal databases, material checkout, reservation of conference room etc. To register for your free membership, please contact Denise Cook at 330-643-8320 or <u>dcook@akronlawlib.org</u>.

LexisNexis - As part of our ongoing services for Akron Law alums, the Career Planning & Placement Office has requested that our law school alumni continue to have access to LexisNexis for job search activities. LexisNexis has provided us with a Custom ID and Password for our law school alumni. If you would like this ID and password information, please contact our office at <u>lawcareerplanning@uakron.edu</u> or 330-972-5321 and we will give it to you. Please note that this new log-in information is only to be used for job search activities and application to the LexisNexis ASPIRE program (Lexis access for certain nonprofit employees).

Sign up now for your FREE ABA Membership!

The American Bar Association is offering all The University of Akron School of Law graduating students a free membership!

Join now at www.ambar.org/freegrad and discover the benefits of ABA membership:

•New! ABA CareerAdvice LIVE! – a FREE monthly webinar series that offers practical tips from legal experts.

•Access free resources from the ABA Career Center. Search for legal positions on our online job board featuring positions from across the country.

•Enjoy complimentary membership in your choice of 21 specialty groups.

•Save money on a variety of products and services from HP, Lenovo, Sprint and more.

•Keep up with the latest legal news through the ABA Journal and eJournal.

•Connect with lawyers through the ABA's searchable online member directory.

Sign up at www.ambar.org/freegrad and let the ABA help you launch a successful career!

Interested in a Mentor from the ABA Antitrust Section? The Section's Young Lawyers Division is interested in starting a Cleveland chapter of its mentoring program for young lawyers practicing or thinking about practicing antitrust, who might like to be paired with a more senior antitrust attorney. The program is low-time commitment, but aims to help young people build their practices. If interested, please contact:

Christopher L. Sagers James A. Thomas Distinguished Professor of Law Cleveland State University 2121 Euclid Ave., LB 138 Cleveland, OH 44115 (216) 687-2319

On Twitter!

To better serve you, the Career Office is on Twitter @AkronLawCareers. Follow @AkronLawCareers for job postings, event and seminar updates, as well as job search and career advice from the Career Office and national organizations like NALP and PSLawNet.

Symplicity is AkronLawJobs!

The CPPO's online job database, Symplicity, is now *AkronLawJobs*! AkronLawJobs is available through CPPO's website at <u>www.uakron.edu/law/career</u>.

Job Announcements: Attorney Positions

Akron, OH – Legal Fellowship – Goodyear

AkronLawJobs No. 5062 Overview: The fellowship is designed to be a unique, selective experience for a highly qualified and motivated graduate. The responsibilities of the fellow will be designed in accordance with specific company needs and the successful candidate will have the opportunity to have an inside view of corporate client needs while delivering real results tied to the business strategy The fellowship term is expected to be nine to twelve months in duration and is not intended to be renewable with the same fellow after that period of time.

Qualifications: Law school graduate. Strong interest in the corporate legal and business environment

Team Building - ability to be an exceptional team member supporting others in the legal department as well as business partners.

For more information and to apply see:

http://www.candidatecare.com/srccsh/RTI.home?r=2000030500910&d=goodyear2.candidatecare.com&rb=INDEED Deadline: March 24, 2014

Akron, OH – Attorney – First Energy

AkronLawJobs No. 5085 Overview: This is an open position at FirstEnergy Service Company, a subsidiary of FirstEnergy Corp. and is in the Legal group. The position will be located at the corporate headquarters in Akron, Ohio.

The entry level State Regulatory attorney will learn and work on regulatory matters in proceedings before certain state regulatory commissions within FirstEnergy's footprint.

Qualifications: J.D. from an accredited law school. Member in good standing of at least one state bar.

Undergraduate degree in a business applicable discipline (such as math, accounting, economics, business, etc. Strong work ethic, ability to understand complex technical and regulatory issues. Good written and oral communication skills. Strong interpersonal skills.

For more information and to apply see:

HTTPS://ERECRUIT.FIRSTENERGYCORP.COM/sap/bc/erecruiting/posting_apply?param=cG9zdF9pbnN0X2d1aWQ9N TMwQzY2MTY5M0QzMzY5MEUxMDA4MDAwQUMxMTVCMTgmY2FuZF90eXBIPSZwb3N0aW5nX3RIeHQ9eWVz&sap -client=010

Deadline: March 26, 2014

Akron, OH – Entry Level Staff Attorney – Legal Defender's Office Of Summit County, OH, Inc.

AkronLawJobs No. 5105 Overview: The Legal Defender's Office of Summit County, OH, Inc., has an opening for an entrylevel staff attorney. Salary: \$32,400, plus benefits

Qualifications: Candidates must be licensed to practice law in Ohio.

How to apply: please submit a cover letter, resume, and 3-5 references via email to: Patti M. Schachter, Esq. Legal Defender Office of Summit County, OH, Inc. One Cascade Plaza, Suite 1940; Akron, OH 44308 Email: pmschachter@vahoo.com

Deadline: March 28, 2014

Berea, OH - Associate Attorney - Scott A. Williams & Associates, LPA

AkronLawJobs No. 5063 Overview: The estate planning law firm of Scott A. Williams & Associates, LPA, located in Berea, has a position available for an Associate Attorney.

Qualifications: 1-3 years of experience in Estate Planning, Estate Settlement and Probate Law. *How to apply*: Interested candidates should submit an electronic copy of their resume and cover letter to careers@lifedesignlaw.com No phone inquiries will be accepted. Detailed job description at www.lifedesignlaw.com/careers

Deadline: March 24, 2014

Canton, OH – Staff Attorney (Part-Time) – Stark County Probate Court

AkronLawJobs No. 5067 Overview: Legal research and writing related to cases or other probate topics for Probate Judge. Review motions and filings.

Qualifications: recent or experienced graduate, excellent research and writing skills. Admitted to Ohio Bar. *How to apply*: Send a cover letter, resume and writing sample Penny Latham, Administrative Assistant, Stark County Probate Court 110 Central Plaza South, Suite 501, Canton, Ohio 44702.

For questions call Penny Latham at 330-451-7752

Deadline: March 25, 2014

Cleveland, OH – Employment Counsel – Sherwin Williams

AkronLawJobs No. 5064 Overview: The Sherwin-Williams Company legal department has an immediate opening for an Employment Counsel. This position supports in-house counsel and human resource professionals with domestic and international employment issues, including employee benefits and compensation, immigration, and general day-to-day employment litigation support.

Qualifications: A minimum of 2 years of relevant experience in a law firm or a corporate law department of a publicly traded corporation.

For more information and to apply see: http://www.glassdoor.com/job-listing/employment-counsel-

JV IC1145778 KO0,18 IE599.htm?jl=961668670&utm source=jobalert&utm medium=email&utm content=ja-

jobtitle&utm_campaign=jobAlertAlert&paoIdKey=MA

Deadline: March 24, 2014

Cleveland, OH – General Attorney (Civil Rights) – Office for Civil Rights-Department of Education

AkronLawJobs No. 5104 Overview: As a General Attorney, you will participate in all aspects of complaint investigations including on-site investigations, analyzing factual issues, collecting data, and interviewing witnesses and others who may have bearing on a case. Serves as a legal and policy advisor to team members on complex factual and legal issues related to the investigation, negotiation, resolution of complaints and compliance reviews and the acceptance and monitoring of resolution agreements. 16 total vacancies in the U.S.

Qualifications: Candidates must possess the first professional law degree (LL.B. or J.D.).

For more information and to apply see: <u>https://www.usajobs.gov/GetJob/ViewDetails/363800600</u>

Deadline: March 24, 2014

Cincinnati, OH – Associate Level Attorney – Frost Brown Todd LLC

AkronLawJobs No. 5060 Overview: The Cincinnati, Ohio office of Frost Brown Todd LLC, one of the largest regional law firms in the Midwest and one of the 150 largest law firms in the United States, seeks an associate level attorney. *Qualifications*: Experience: 3-5 years in business immigration preparing H-1B, E, and L NIVS and PERM labor certifications and client management. Applicants must have a strong academic record and excellent written and oral communication skills.

To apply see:

http://l.oh.akr.associationcareernetwork.com/JobSeeker/JobDetail.aspx?abbr=L.OH.AKR&jobid=523611e8-0013-4417-8fac-0e47fce2c983&stats=y

Deadline: March 24, 2014

Cincinnati, OH – Immigration Attorney – Frost Brown Todd, LLC

AkronLawJobs No. 5091 Overview: The Cincinnati, Ohio office of Frost Brown Todd LLC, one of the largest regional law firms in the Midwest and one of the 150 largest law firms in the United States, seeks an associate level attorney. *Qualifications*: 3-5 years experience in business immigration preparing H-1B, E, and L NIVS and PERM labor certifications and client management. Applicants must have a strong academic record and excellent written and oral communication skills.

For more information and to apply see:

http://l.oh.akr.associationcareernetwork.com/JobSeeker/JobDetail.aspx?abbr=L.OH.AKR&jobid=523611E8-0013-4417-8FAC-

0E47FCE2C983&stats=y&stats=y&utm_source=JobFlash&utm_medium=Email&utm_content=JobTitle&utm_campaign=J obFlash-March%2B05%2C%2B2014

Deadline: March 24, 2014

Dover, OH – Independent Contractor – City of Dover

AkronLawJobs No. 5106 Overview: An East Central Ohio Municipality needs a lawyer licensed to practice law in Ohio (preferably a recent graduate) with experience with complex contract issues to work on a contract basis. The person will work and prepare pleadings for the elected Law Director. The independent contractor position will involve working on a single extensive contract issue with many subsequent violations by both parties over an extended number of years. Office space and office supplies provided, but contractor will need own laptop to draft documents in 'word' Contractor position

would be expected to commence work immediately, would be expected to spend an initial extensive amount of time to absorb a great deal of information and will have the likelihood of long hours over either a six month or year period of time. *Qualifications*: Must have strong knowledge of contract law, statute of limitations, drafting complaints, discovery, preparation of documents, preparation of subject matters and outlines of questions for witnesses, including expert witnesses, and the ability to organize, assimilate and use large number of documents to prepare and respond to motions for judgment on pleadings, to dismiss, and summary judgment.

How to apply: Contact shall be by email. Please send resumes, CVs, and a sample of writhing samples to: Doug.Omeara@doverohio.com

Deadline: April 10, 2014

West Chester, OH – Privately Held Business and Wealth Planning Attorney – Frost Brown Todd, LLC

AkronLawJobs No. 5092 Overview: The West Chester, Ohio office of Frost Brown Todd LLC, one of the largest regional law firms in the Midwest and one of the 150 largest law firms in the United States, seeks an attorney.

Qualifications: J.D. from accredited law school. 4+ years of experience in estate planning, state and local tax, and business combinations. Applicants must have a strong academic record and excellent written and oral communication skills

How to apply: Send resume and law school transcript to Karen Laymance, 3300 Great American Tower, 301 East Fourth Street, Cincinnati, Ohio 45202 or by email to klaymance@fbtlaw.com. Frost Brown Todd LLC is an equal opportunity employer.

Deadline: March 24, 2014

West Chester, OH – Attorney – Frost Brown Todd LLC

AkronLawJobs No. 5059 Overview: The West Chester, Ohio office of Frost Brown Todd LLC, one of the largest regional law firms in the Midwest and one of the 150 largest law firms in the United States, seeks an attorney.

Qualifications: Experience: 4+ years in estate planning, state and local tax, and business combinations.

Applicants must have a strong academic record and excellent written and oral communication skills.

How to apply: Send resume and law school transcript to Karen Laymance, 3300 Great American Tower, 301 East Fourth Street, Cincinnati, Ohio 45202 or by email to <u>klaymance@fbtlaw.com</u>

Deadline: March 24, 2014

Denver, CO - Appellate Attorney - Office of the Federal Public Defender

AkronLawJobs No. 5094 Overview: The Office of the Federal Public Defender, Districts of Colorado and Wyoming, seeks an experienced appellate attorney to handle capital habeas appeals in the U.S. Court of Appeals for the Tenth Circuit. *Qualifications*: A graduate of an accredited law school; 2) licensed by the highest court of a state, federal territory, or the District of Columbia; 3) a member in good standing in all courts where admitted to practice; and 4) a United States citizen, or a person authorized to work in the United States and receive compensation from this agency.

How to apply: Qualified individuals may apply by submitting a letter of interest, resume, and a representative writing sample. E-mailed and faxed applications will not be considered. Applications should be sent to: Kim W. Bechard, Administrative Officer, Office of the Federal Public Defender,

633 17th St, Ste. #1000 Denver, Co 80202

Deadline: March 17, 2014

San Diego, CA – IP Associate Attorney

Overview: We are looking for a recent law school graduates, or candidates with 1-2 years of experience. *Qualifications*: Law school and undergraduate GPA must be 3.0 or above. Superior written and verbal communication skills required. Must possess a Bachelor's degree in Computer Science. Graduate degree desirable, but not necessary. Experience in software development for web-based applications, client-server systems, mobile devices, Internet, social media, or telecommunication a plus.

How to apply: send resume <u>torecruiter@knobbe.com</u> **Deadline: April 11, 2014**

Washington, D.C. – Attorney Opportunities – U.S. Department of Justice

Overview: There are several current attorney vacancies at the United States Department of Justice. All interested applicants are encouraged to apply; however, please note that due to temporary funding restrictions all of the currently advertised positions may not be able to be filled.

For more information and to apply visit: http://www.justice.gov/careers/legal/

Deadline: See specific deadlines for each position at link above.

Washington, D.C. – General Attorney (Contracts) – Federal Aviation Administration

AkonLawJobs No. 5039 Overview: The incumbent serves as a General Attorney (Contracts) in the Office of the Chief Counsel, Acquisition & Fiscal Law Division, AGC-510 or AGC-520. Performs the following duties and functions of an entry-level attorney. Serves as a legal advisor to Federal Aviation Administration (FAA) service organizations for competitive acquisitions, other-than-full and open competitions, inter agency agreements, other transaction agreements, and other interactions with entities outside the agency.

Qualifications: To qualify for this position at the FV-G (GS/FG-10/11) payband level, all applicants must possess the following: Must have a JD Degree from an accredited law school; and, Admitted to practice before the bar of any U.S. jurisdiction; and, Be an active member of that bar.

For more information and to apply see: <u>https://www.usajobs.gov/GetJob/ViewDetails/361866200</u> Deadline: March 18, 2014

Washington, D.C. – General Attorney – Department of Transportation

AkronLawJobs No. 5084 Overview: The incumbent serves as a General Attorney in the Office of the Chief Counsel, International Law, Legislation, & Regulations Division. Performs the following duties and functions of an entry-level attorney. Serves as the legal adviser regarding rulemaking on a variety of aviation topics, including any or all of the following subjects: air traffic, aircraft, airman, operator certification, and operating requirements. Analyzes and critiques draft agency rulemaking support documents, detailing contemplated rulemaking actions, and setting forth the policy, scientific, and economic analyzes and justifications for those actions.

Qualifications: Must have a JD Degree from an accredited law school; and, admitted to practice before the bar of any U.S. jurisdiction; and, be an active member of that bar.

For more information and to apply see: <u>https://www.usajobs.gov/GetJob/ViewDetails/362604200</u> Deadline: March 27, 2014

Washington, D.C. – Public Interest Fellowship – Public Justice

AkronLawJobs No. 5086 Overview: Public Justice, a national public interest law firm dedicated to pursuing justice for the victims of corporate and government abuses, seeks to hire a law school graduate to serve as a Fellow for two years in either its Washington, D.C. headquarters or its Oakland, California office. The Fellow will help develop and litigate Public Justice's cases. Salary is \$50,000 per year. Excellent benefits

Qualifications: Law school graduate. Superb analytical, legal research, legal writing, and speaking skills. Preference given to individuals with demonstrated commitment to the public interest and at least two years of litigation experience. Self-motivation, creativity, and can-do personality. Strong organizational skills. Willingness to travel for several weeks per year

How to apply: Your application should consist of two electronic files: (1) your cover letter, resume, transcript, and references in a single .pdf file; and (2) a writing sample exhibiting persuasive legal writing in another .pdf file. Please send both files to lawfellow@publicjustice.net

Deadline: March 31, 2014

Washington, D.C. – Staff Attorney – Office of Compliance

AkronLawJobs No. 5095 Overview: The Congressional Office of Compliance is an independent agency within the Legislative Branch of the federal government, which implements and enforces provisions of thirteen labor and employment statutes as applied to employees in the Legislative Branch.

Qualifications: Must be a graduate of a law school accredited by the American Bar Association. Must be a member in good standing of the bar of a state, territory of the United States, District of Columbia or Commonwealth of Puerto Rico. At least 2-3 years' experience in at least three of the thirteen statutes that apply to the Legislative Branch under the CAA. Legislative Branch and litigation experience a plus.

For more information and to apply see: <u>https://www.usajobs.gov/GetJob/ViewDetails/363378400</u> Deadline: March 26, 2014

Washington, D.C. – Temporary Staff Attorney – Human Rights First

AkronLawJobs No. 5096 Overview: The Temporary Attorney will be in our Washington, DC office to assist in administering Human Rights First's pro bono asylum legal representation program, primarily within the DC Metro

area. This includes supervision of asylum claims filed at the Arlington Asylum Office, the Arlington Immigration Court, the Baltimore Immigration Court, and the Board of Immigration Appeals.

Qualifications: U.S. law degree (J.D.). Excellent oral and written communication skills; At least one year, and ideally several years, of direct representation of asylum applicants at all levels of the administrative process; Knowledge of U.S. immigration law and policy; Commitment to working with volunteer lawyers

For more information and to apply see: <u>http://ejob.bz/ATS/PortalViewRequirement.do?reqGK=782713</u> Deadline: March 31, 2014

Portland, OR – Attorney – The Victim Rights Law Center (VRLC)

AkronLawJobs No. 5042 Overview: The Victim Rights Law Center (VRLC) is a nonprofit law center that provides free legal services to victims of sexual assault in Oregon and in Massachusetts, and legal technical assistance nationally to state, tribal and territorial sexual assault and domestic violence programs and coalitions, and other non-profit organizations who are (or could be) funded by the Office on Violence Against Women (OVW). This position is based in Portland, Oregon. We seek a full-time, self-directed, Oregon-licensed attorney to join our team.

Qualifications: We seek a full-time, self-directed, Oregon-licensed attorney to join our team.

For more information and to apply see: <u>http://www.victimrights.org/about-vrlc/career-opportunities</u> Deadline: March 17, 2014

Portland, OR - Attorney (VRLC National Privacy Rights Project) - The Victim Rights Law Center

AkronLawJobs No. 5043 Overview: The full-time attorney will help implement VRLC's new Privacy Rights Project, which is designed to help OVW-funded lawyers and advocates, and Rural Program grantees, establish or expand their individual and programmatic capacity to respond to survivors' needs.

Qualifications: This position is based in Portland, Oregon. We seek a full-time, self-directed attorney, with excellent writing, product development and organizational and communication skills, as well as a strong work ethic, a good sense of humor, and a commitment to serving vulnerable populations.

For more information and to apply see: <u>http://www.victimrights.org/about-vrlc/career-opportunities</u> Deadline: March 17, 2014

Reston, VA - Counsel, Privacy - Sprint

AkronLawJobs No. 5083 Overview: Provides legal advice and recommendations for action to executives and management, which have or may have a sizable dollar impact on business activities and operations. Leverages knowledge of legal specialty in providing counsel and builds knowledge of the business through various functional assignments. Receives specific direction from management or more senior law professionals as to the outcomes, process and schedules expected.

Qualifications: Juris Doctorate required. Three years legal work experience as an attorney. Current state bar license and eligible to obtain license from state where position is located

For more information and to apply see: <u>http://www.sprint.jobs/job/Reston-Counsel-%28Corporate-Attorney%29-Office-of-Privacy-Job-VA-20190/46180100/</u>

Deadline: April 4, 2014

US Department of Justice Openings

Below is a list of current attorney vacancies at the United States Department of Justice. We encourage all interested applicants to apply; however, please note that due to temporary funding restrictions we may not be able to fill all of the currently advertised positions.

To learn more about Justice and our legal careers, please visit our website: www.justice.gov/careers/legal/.

In addition, every year over 1,800 volunteer legal interns serve in DOJ components and U.S. Attorneys' Offices throughout the country. If you know any law students who may be interested in a DOJ volunteer internship, please encourage them to review the many opportunities featured at <u>www.justice.gov/careers/legal/volunteer-intern.html</u>.

<u>Trial Attorney - Commercial Litigation Branch, Corporate/Financial Litigation Department of Justice Friday,</u> <u>March 7, 2014 to Friday, March 28, 2014 Applications must be received by the closing date of the announcement.</u> Date posted: 03-07-2014

Experienced Trial Attorney, GS-13 Through GS-15 Civil Division, Torts Branch, Federal Tort Claims Act Section Washington, DC Open: March 7, 2014 Close: March 21, 2014 Applications must be postmarked by no later than March 21, 2014.

Date posted: 03-07-2014

U.S. Department of Justice Assistant United States Attorney United States Attorney's Office Southern District of Indiana Evansville, Indiana Vacancy Announcement 14-SDIN-1067032-AUSA-CREV-2 The deadline to apply is Friday, March 21, 2013.

Date posted: 03-07-2014

<u>U.S. Department of Justice Assistant United States Attorney United States Attorney's Office Southern District of Indiana Vacancy Announcement 14-SDIN-1066902-AUSA-IN-03 The deadline to apply is Friday, March 21, 2013.</u> Date posted: 03-07-2014

Attorney Advisor / GS-9050-15 U.S. Department of Justice Criminal Division Office of Overseas Prosecutorial Development, Assistance and Training (OPDAT) 14-CRM-OPD-052 Closing Date: April 7, 2014.

Date posted: 03-07-2014

<u>U.S Department of Justice U.S. Trustee Program (9) Assistant United States Trustee Vacancy Announcement # UT-14-1047311 Open: 03/06/14 Close: 03/20/14.</u>

Date posted: 03-06-2014

<u>U.S Department of Justice Assistant United States Attorney United States Attorney's Office Middle District of</u> Louisiana Vacancy Announcement NO: 14-MDLA-02 Applications must be postmarked no later than Wednesday, March 19th, 2014 to be considered.

Date posted: 03-06-2014

<u>U.S. Department of Justice Assistant United States Attorney United States Attorney's Office Eastern District of Virginia Richmond Office 14-EDVA-08 Positions are open until filled, but resumes must be received by March 21, 2014.</u>

Date posted: 03-06-2014

<u>U.S. Department of Justice Assistant United States Attorney United States Attorney's Office Eastern District of Virginia Alexandria Office 14-EDVA-07 Positions are open until filled, but resumes must be received by March 21, 2014.</u>

Date posted: 03-06-2014

<u>U.S. Department of Justice Assistant United States Attorney United States Attorney's Office Eastern District of Virginia Norfolk Office 14-EDVA-06 Positions are open until filled, but resumes must be received by March 21, 2014.</u>

Date posted: 03-06-2014

<u>U.S. Department of Justice Assistant United States Attorney United States Attorney's Office Eastern District of Virginia Norfolk Office 14-EDVA-05 Positions are open until filled, but resumes must be received by March 21, 2014.</u>

Date posted: 03-06-2014

<u>U.S. Department of Justice Assistant United States Attorney United States Attorney's Office Eastern District of Virginia Richmond Office 14-EDVA-04 Positions are open until filled, but resumes must be received by March 21, 2014.</u>

Date posted: 03-06-2014

<u>U.S Department of Justice Assistant United States Attorney United States Attorney's Office Eastern District of</u> <u>Virginia Alexandria Office 14-EDVA-03 Positions are open until filled, but resumes must be received by March 21,</u> <u>2014.</u>

Date posted: 03-06-2014

<u>U.S. Department of Justice Assistant United States Attorney United States Attorney's Office District of North</u> <u>Dakota Salary: 51,403 - 136,049 Closing date: April 11, 2014 14 USAND-AUSA-01-Crm Application deadline is April 11, 2014.</u>

Date posted: 03-06-2014

U.S. Department of Justice Assistant United States Attorney United States Attorney's Office Western District of Michigan Vacancy Number 14-WDMI-A02 Your application materials must be received in our office by 5:00 p.m. Eastern time on March 31, 2014.

Date posted: 03-05-2014

U.S. Department of Justice Assistant United States Attorney United States Attorney's Office Northern District of

Date posted: 03-05-2014 U.S. Department of Justice Assistant United States Attorney United States Attorney's Office Northern District of Florida 14-FLNAUSA-3A Applications must be received by COB (5:00pm Eastern) on March 21, 2014. Date posted: 03-05-2014 U.S. Department of Justice Criminal Division, Fraud Section Trial Attorneys / GS-0905-15 14-CRM-FRD-049 Closing Date: April 1, 2014 Date posted: 03-05-2014 Assistant United States Attorney United States Attorney's Office Western District of Virginia Vacancy Announcement Number: 14-WDVA-AUSA-01 Emailed applications must be received by 11:59 Eastern Time on Friday, March 14, 2014. Mailed applications must be postmarked by Friday, March 14, 2014. Date posted: 03-04-2014 Assistant United States Attorney United States Attorney's Office District of Nevada Criminal Division Announcement Number 14-NV-03-AUSA Opens; March 3, 2014 Closes: March 17, 2014 Resumes must be received by 11:59 p.m., Pacific Standard Time on March 17, 2014. Date posted: 03-04-2014 Assistant United States Attorney United States Attorney's Office District of Nevada 14-NV-04-AUSA (Indian Country) Opens; March 3, 2014 Closes: March 17, 2014 Resumes must be received by 11:59 p.m., Pacific Standard Time on March 17, 2014. Date posted: 03-04-2014 Assistant United States Attorney United States Attorney's Office District of Nevada 14-NV-05-AUSA Civil Division Opens; March 3, 2014 Closes: March 17, 2014 Resumes must be received by 11:59 p.m., Pacific Standard Time on March 17, 2014. Date posted: 03-04-2014 U.S. Department of Justice Assistant United States Attorney United States Attorney's Office Western District of Michigan Vacancy Number 14-WDMI-A01 Your application materials must be received in our office by 5:00 p.m. EST on March 31, 2014. Date posted: 03-04-2014 U.S. Department of Justice Assistant United States Attorney United States Attorney's Office Southern District of Indiana Vacancy Announcement 14-SDIN-1064321-AUSA-CR-01 The deadline to apply is Tuesday, March 18, 2014. Date posted: 03-04-2014 Assistant United States Attorney United States Attorney's Office Northern District of Illinois Vacancy Announcement Number: AUSA-NDIL-14-1 Position is opened until filled. Date posted: 03-04-2014 Supervisory Attorney-advisor Federal Bureau of Prisons Consolidated Legal Center Federal Medical Center Rochester, Minnesota GS-905-13/14 This position is open until filled, but no later than March 18, 2014. Date posted: 03-04-2014 Assistant United States Attorney United States Attorney's Office Middle District of Florida Announcement Number 14-MDFL-AUSA-01 If you previously applied within the last 6 months, you do not need to re-apply. Date posted: 03-04-2014 Assistant United States Attorney United States Attorney's Office Southern District of Texas Vacancy Announcement #14-SDTX-06 (AUSA-BRO-Criminal) Closes: March 18, 2014 The deadline to apply is March 18, 2014. Date posted: 03-04-2014 Federal Bureau of Prisons Office of General Counsel Legislative and Correctional Issues Branch Attorney-Advisor GS-905-12/13/14 This position is open until filled, but no later than March 18, 2014. Date posted: 03-04-2014 U.S. Department of Justice Assistant United States Attorney United States Attorney's Office Western District of Pennsylvania Vacancy Announcement No: 14-WDPA-01-AUSA Applications must be received by March 17, 2014. Date posted: 03-04-2014

Florida 14-FLNAUSA-4A Applications must be received by COB (5:00pm Eastern) on March 21, 2014.

Special Assistant United States Attorney (Serves without compensation) United States Attorney's Office Northern

District of California – San Jose Branch Vacancy Announcement No. 14-NDCA-03-ES Applications must be received by March 14, 2014.

Date posted: 03-04-2014

Department of Justice Tax Division Civil Trial Section, Central Region Assistant Chief Washington, D.C. Applications must be received by March 20, 2014. Date posted: 03-04-2014

Brazilian or US Lawyer – international law firm

Overview: Our Client is an international firm that seeks a Brazilian and/or US Lawyer with a strong International Arbitration and FCPA investigation experience to join, in the first instance, its team in the US.

Qualifications: This candidate is expected to be a high caliber individual with strong portable business in Brazil to enhance the LatAm practice. Previous experience conducting investigations in Brazil involving FCPA issues is desirable. Fluency in both Portuguese and English is mandatory.

For more information and to apply: For further details, please send your CV in English with a covering email to <u>claudia@jlegal.com</u>

Deadline: April 10, 2014

Job Announcements: Jobs Received From Various Legal Recruiting Firms

The Career Planning Office receives many job openings/postings/opportunities from a wide variety of legal recruiting companies. While we do not verify that these jobs are still available or that they are "real" opportunities, we do want to make all our job seeking alumni aware of these potential opportunities and so we are listing them separately under this category.

(102544) Affordable Housing Attorney (Cleveland or Columbus/Ohio)

Our well-established law firm client seeks an Ohio licensed (or eligible to waive in) attorney with a minimum of five plus years of affordable housing practice experience for its Real Estate & Environmental Practice Group. Skills should include financings involving low-income housing tax credits and historic tax credits, mortgage revenue bond financings and restructurings, transactions with bonds backed by Fannie Mae, Freddie Mac and GNMA, FHA insurance and other forms of HUD risk-sharing transactions and letter of credit transactions. Experience with New Markets Tax Credits would be a plus. An excellent academic record and superior writing, analytical and communication skills are a must for this position. Qualified candidates should email their resumes for consideration to Sally Goodwin, Esq. (sally@majorlegalservices.com) or Deborah Peters, Esq. (deborah@majorlegalservices.com).

Beachwood, OH – Licensing Paralegal (Direct Hire)

Beachwood firm seeks experienced paralegal to support Consumer Finance Practice Group. Three plus years of licensing experience preferred. The ideal candidate will have experience working with State Regulators and a Banking background. Competitive salary and benefits offered. No parking costs. Qualified candidates should email their resumes for consideration to Lesley Shiels, Legal Recruiter (Lesley@majorlegalservices.com).

Chagrin Falls, OH – Contract Attorney

Chagrin Falls firm specializing in business law is seeking an Of Counsel attorney to sublease office space. The ideal candidate is an attorney with his or her own practice who is willing to work for the firm's clients and also refer work on matters outside practice area. Complementary practices are ideal. The office is fully furnished and offers a conference room and receptionist. Rent on the sublease is \$750 per month but reduced based on revenues generated by contract work and referrals. Qualified candidates should send their resumes for consideration to Deborah Peters, Esq. (Deborah@majorlegalservices.com) or Sally Goodwin, Esq. (Sally@majorlegalservices.com). Job 102545

<u>Cleveland, OH – Compliance and Contracts Specialist or Paralegal (Temp to Hire)</u>

Global manufacturer is seeking a Compliance and Contracts Specialist or Paralegal for its Cleveland

headquarters. Primary responsibility is the management and administration of compliance programs and processes, especially import/export and anti-bribery programs. Experience managing compliance processes at a global company is essential, as is substantive knowledge of import/export laws and regulations (including INTAR), antibribery regulations (FCPA) and government contracting regulations (FAR and DFAR). Experience drafting and negotiating contracts is a plus. Ideally, the client may want to try the qualified candidate out on a temp to hire basis for this position, but a direct hire situation is also possible. Qualified candidates should email their resumes for consideration to Deborah Peters, Esq. (deborah@majorlegalservices.com) or Lesley Shiels (lesley@majorlegalservices.com).

Cleveland, OH – Litigation Secretary (Direct Hire)

Cleveland firm seeks experienced litigation secretary. Minimum of 5+ years of large law firm experience and business litigation experience preferred. The ability to multi-task and prioritize large volumes of work in a fast paced, professional environment is essential. Must be proficient with Microsoft Office Suite. Qualified candidates should email their resumes for consideration to Lesley Shiels, Legal Recruiter (lesley@majorlegalservices.com)

Cleveland, OH – Legal Administrative Assistant

Small downtown Cleveland law firm is seeking an experienced Legal Administrative Assistant. The candidate must possess strong typing skills, accuracy and exceptional attention to detail. This position also includes administrative duties, including billing accounts payable and receivable, answering phones, mailing documents and assisting with discovery. Qualified candidates should email their resumes for consideration to Lesley Shiels, Legal Recruiter (Lesley@majorlegalservices.com) or Deborah Peters, Esq. Deborah@majorlegalservices.com).

Office Administrator (Cleveland, OH)

Law firm located in downtown Cleveland is seeking an ambitious, proactive Office Administrator. The person in this position will provide a broad array of office and administrative activities including overseeing staff, working with the Managing Partner and Executive Committee, coordinating firm events, and assisting in the recruitment of talented individuals to our firm. Must have strong computer skills, including knowledge of social media, the ability to manage website content, and expertise in MS Word, Excel, PowerPoint, and Adobe Acrobat.

Bachelor's degree is highly preferred, and 5-7 years professional experience exhibiting progressive growth in responsibilities in a like position is a must. Prior experience in a professional services firm is preferred. If interested and qualified, please send an updated resume to Lesley Shiels, Legal Recruiter (Lesley@majorlegalservices.com) or Deborah Peters, Esq. (Deborah@majorlegalservices.com)

Deadline: April 11, 2014

Corporate Transactional Licensing and IP Counsel

Our in-house client seeks an Ohio licensed attorney with a minimum of five plus years of practice experience. Responsibilities include contract review, drafting and negotiations, intellectual property, licensing as well as domestic and international corporate and transactional work. The qualified individual will be actively involved in the innovation technology transfer and commercialization areas including handling licensing and start-up company activities and financings. A honed knowledge of regulated industry operations is a must as well as strong academics and excellent communication skills. Qualified candidates should email their resumes for consideration to Sally Goodwin, Esq. (Sally@majorlegalservices.com) or Deborah Peters, Esq. (Deborah@majorlegalservices.com

Docket Specialist

Overview: Under the supervision of the Docket Manager and according to established policies and procedures, the Docket Specialist is responsible for entering data into and maintaining the firm-wide docket/calendaring system, identifying and resolving problems relating to docketing, and responding to inquiries regarding docketing. *Qualifications*: Knowledge of the legal process, court operations, and federal, state and local court and administrative rules typically acquired through approximately 5 years of experience in docketing or other legal environment. *How to apply*: Qualified candidates should email their resumes for consideration to Lesley Shiels, Legal Recruiter (Lesley@majorlegalservices.com) or.Deborah Peters, Esq.(Deborah@majorlegalservices.com). **Deadline: March 20, 2014**

Contracts Administrator or Contracts Paralegal

Global manufacturer is seeking a Contracts Administrator or Paralegal with prior contracts Database experience for its Cleveland headquarters. Ideally, prior experience with the tool/contracts platform iMANY or a comparable product. Will

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assist with the process of uploading executed agreements to the database. Must be able to identify terms, renewal terms, non-compete, non-solicitation clauses, and other key clauses to later be searched. Will also be incorporating agreements from the business groups. Attention to detail is essential to be successful in this position. Ideally, the client may want to try the qualified candidate out on a temp to hire basis for this position, but a direct hire situation is also possible. Qualified candidates should email their resumes for consideration to Deborah Peters, Esq. (Deborah@majorlegalservices.com) or Lesley Shiels (Lesley@majorlegalservices.com)

Corporate Paralegal, Contracts Specialist

Assist management of a biotechnology company in performing legal review and negotiation of contracts, and manage the contracts process through execution. Interact directly with contractual third party during negotiations, execution and potential review or amendments. Maintain contracts database and minutes book, including required administrative processing and filing. Support management to ensure that corporate contractual requirements are met and documents well-organized and retrievable. Minimum 4-year degree and 3-5 years relevant experience in a law firm or corporation is required. Qualified candidates should email their resumes for consideration to Deborah Peters, Esq. (Deborah@majorlegalservices.com) or Lesley Shiels (Lesley@majorlegalservices.com).

Troy, MI – Director of Compliance

Overview: Our client, a nationally known Health Plan, is seeking a Director of Compliance who will be responsible for the oversight of all ongoing activities related to the policies and procedures and functions associated with ensuring compliance with state contracts and federal and state law. This person will functions as an objective body that reviews, promotes and evaluates compliance issues/concerns within our Client's Health Plan.

Qualifications: We are looking for someone with 3-5 years of experience with Commercial, Medicare and/or Medicaid Compliance and is a strong manager of people. A degree would be preferred but someone with outstanding experience will be strongly considered.

For more information and to apply see: <u>http://www.ess123.com/jobs/Details.aspx?id=803</u> Deadline: April 7, 2014

Nashville, TN – Capital Habeas Investigator – Federal Public Defender, Middle District of Tennessee

AkronLawJobs No. 5107 Overview: The Federal Public Defender, Middle District of Tennessee, Capital Habeas Unit, is accepting applications for the position of Investigator. The Unit represents death-sentenced prisoners in federal habeas corpus litigation proceedings in the Middle District of Tennessee. This position is located in Nashville, but significant travel is involved.

Qualifications: We seek an energetic and thoughtful investigator. Strong interviewing, document control and writing skills are required. Computer skills are preferred. The capital habeas investigator should have a commitment to high-quality representation in the defense of indigent death-sentenced prisoners

How to apply: Qualified persons may apply by forwarding a letter of interest (including a statement of reasons for applying), list of references, résumé with experience described in detail and writing sample to:

Deborah Hampton, Administrative Officer Federal Public Defender, Middle District of Tennessee

810 Broadway, Suite 200 Nashville, TN 37203 Fax (615) 736-5265 (no phone calls or emails please) **Deadline: April 15, 2014**

Job Announcements: Judicial Clerkships

Some judges have added new clerkship positions on OSCAR. For an update on new judges accepting judicial clerkship applications, please visit the OSCAR website (<u>http://OSCAR.dcd.uscourts.gov/</u>

Trenton, NJ – Judiciary Law Clerk – New Jersey Judiciary

AkronLawJobs No. 4688 Overview: Start your legal career in a court system recognized as one of the best in the nation and enhance your future career prospects. Professional law clerk positions are available in the New Jersey Judiciary for individuals with strong communication and analytical skills.

Qualifications: Law clerks must have graduated from a law school approved by the American Bar Association by the time of their law clerk appointment. The Judiciary's law clerkship program is intended for recent law school graduates who have not yet engaged in the practice of law.

For more information or to apply see: <u>http://www.judiciary.state.nj.us/jobs/2013/13-44-15LawClerk2014.pdf</u> Deadline: March 28, 2014

New Jersey – Judicial Clerkship – New Jersey Judiciary

AkronLawJobs No. 4518 - The New Jersey Judiciary seeks recent law school graduates to fill approximately 480 one-year judicial clerkships that will commence August 25, 2014 and end August 31, 2015.

New Jersey Bar membership and New Jersey residency are NOT requirements. Excellent writing and analytical skills are essential.

It is suggested that you apply both directly and through electronic:

1. Apply directly to individual Justices and Judges. Send a cover letter and resume directly to their chambers.

2. Centralized Electronic Application. Effective immediately, you may email one copy of a cover letter and resume to lawclerkresumes.mailbox@judiciary.state.nj.us

For more information, please email lawcareerplanning@uakron.edu

Deadline: It is highly recommended that applicants apply early in the process (June – September 2013) to increase the likelihood of securing interviews.

Job Announcements: Other Positions

Akron, OH – Financial Advisors with Legal Expertise – The Sirak-Brockett Agency, LTD

Sirak-Brockett Agency, LTD is a comprehensive financial services firm committed to helping individuals and businesses achieve and sustain success. Firm has a track record of developing recent law graduates into successful financial advisors. No previous work experience in this field is required. If interested, contact Jessica Ciccarelli, Agency Supervisor, at 330-493-3211 or Jessica_ciccarelli@glic.com.

Akron, OH – Executive Director – Stewart's Caring Place: Cancer Wellness Center

AkronLawJobs No. 5061 Overview: Stewart's Caring Place: Cancer Wellness Center provides support services and programs, free-of-charge, to individuals and families touched by cancer in Summit, Medina, Portage, Stark and Wayne counties. Essential Functions: Implement the strategic goals and objectives of the organization

Provide direction and leadership toward the achievement of the organization's philosophy, mission, strategy, and its annual goals and objectives. Increase, strengthen and diversify the organization's funding sources. Provide advocacy in the community for the organization and our participants

Qualifications: At least 5+ years proven effectiveness in leading all aspects of a non-profit organization Bachelor's Degree required; Master's Degree preferred. Strong strategic thinker who excels at partnership building. *For more information and to apply see*: <u>http://www.indeed.com/viewjob?cmp=Stewart%27s-Caring-Place%3A-Cancer-Wellness-Center&t=Executive+Director&jk=76d04f765ecb17d6&sjdu=QwrRXKrqZ3CNX5W-</u>

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Deadline: March 24, 2014

Akron, OH – Bi-Lingual (Spanish) Paralegal – Kisling, Nestico, & Redick

AkronLawJobs No. 5073 Overview: Responsibilities include: Obtain, review and organize medical records, calculate damages including medical expenses, lost wages and property damage. Prepare, maintain and update damages summaries. Log daily mail. Prepare and forward demand packages to insurance carriers and defense counsel. Communicate and correspond with client about case status and preparation.

Qualifications: Bilingual (Spanish) Preferred Articulate, organized team player with excellent grammar skills who is a self-starter ready to take charge. Professional demeanor and ability to multi-task will be essential in working in extremely fast-paced environment.

How to apply: send cover letter and resume to Kevin Thompson 3412 W. Market St. Akron, OH 44333 **Deadline: March 28, 2014**

Canton, OH – Guardian Visitor Coordinator – Stark County Probate Court

AkronLawJobs No. 5068 Overview: Assist with the Probate Court Guardian Visitor Program. Recruit & train volunteers from the community. Perform Guardian Visits as needed. Prepare monthly reporting on visitor statistics. Presentations in the community on the program. Stark County Probate Court has the duties that include the administration of decedent's estates, consent for medical treatment, the appointment of guardians for minors and incapacitated adults and the supervision of their property, civil involuntary commitments of the mentally ill, adoptions, birth record corrections &

registrations, changes of name, issuance of marriage licenses, supervision of testamentary trusts, and interpretation & enforcement of intervivos trusts, land appropriations, and will constructions.

Qualifications: 3L, recent or experienced graduate from law school with excellent research and writing skills *How to apply*: send cover letter, resume, and writing sample to Karen Ross Quinlan 110 Central Plaza, South, 501 Stark County Office Building, Canton, OH 44702

Deadline: March 25, 2014

Cleveland, OH – Project Manager, Enterprise Risk Management – Federal Reserve Bank of Cleveland

AkronLawJobs No. 5054 Overview: An opportunity exists within the Enterprise Risk Management department to serve as a Project Manager. The Project Manager will be responsible for providing high level support and leadership for the planning, implementation and administration of the Bank's enterprise risk management (ERM) program.

Qualifications: Bachelor's degree in Accounting, Finance, Business Administration or related business field or a nonbusiness related undergraduate degree with a master's degree in business, preferred.

Developed business acumen and demonstrated ability to cultivate and maintain effective relationships with senior leaders, peers and other key stakeholders.

High level of motivation, organizational agility and influencing skills.

For more information and to apply see: http://www.clevelandfed.org/about_us/career_center/

Deadline: March 21, 2014

Cleveland, OH – Document Review Projects – Black Letter Discovery

AkronLawJobs No. 5077 Overview: Black Letter Discovery is currently recruiting for upcoming document review projects in the Cleveland office.

Qualifications: Must have an active and in good standing license in any jurisdiction. Prior document review experience is a plus, though not required.

How to apply: Send a copy of your resume to Jennifer Rohrbaugh at <u>jennifer@blackletterdiscovery.com</u> **Deadline: March 27, 2014**

Dayton, OH – Financial Services Supervisor – City of Dayton

AkronLawJobs No. 5089 Overview: Supervises professional, technical and supervisory staff along with clerical and blue collar employees assigned to a section within the department. Works with considerable independence and makes frequent decisions concerning day-to-day operations using thorough analysis, experience and judgment.

Qualifications: Master's degree in Accounting, Public Administration, Finance, Business Administration,

Economics or a closely related field AND 3 years of progressively more responsible professional level work in finance, accounting, collections, customer service, or a closely related field, preferably in a governmental agency AND 2 years of supervisory or project management experience.

For more information and to apply: <u>https://jobs.daytonohio.gov/JobDetails.aspx?Postings=1103</u> Deadline: March 19, 2014

Dayton, OH - Special Projects Consultant - City of Dayton

AkronLawJobs No. 5110 Overview: Accountable for a variety of duties including public relations, coordination of training events

and correspondence with customers. Promote, coordinate and manage the necessary guidance and training of staff relating to customer service improvement and development. Act in an official capacity at various activities and must be able to resolve customer complaints or requests expediently and diplomatically.

Qualifications: Bachelor's degree in Business, Management, Communications, or a related field and 3 years of successful professional customer service experience or business office experience with progressively higher levels of responsibility *For more information and to apply see*: <u>https://jobs.daytonohio.gov/JobDetails.aspx?Postings=1106</u> Deadline: March 27, 2014

Ravenna, OH – Human Resources Director – Portage County

AkronLawJobs No. 5052 Overview: Incumbent is responsible for managing all human resources functions for the departments that report to the Portage County Board of Commissioners. In addition, the incumbent directs the administration of employee benefits, safety and risk management, and workers' compensation for all departments of the County.

Qualifications: A Law degree, Master's degree in human resources, business or public administration or related field from an accredited college or university and five years of advanced level experience managing human resources operations. *For more information and to apply see*: <u>http://www.co.portage.oh.us/jobs.htm</u> **Deadline: March 20, 2014**

Wilmington, DE – Assistant Federal Public Defender – District of Delaware – Capital Habeas Unit AkronLawJobs

No. 5078 *Overview:* Accepting applications for a full-time Assistant Federal Public Defender in the Capital Habeas Unit. The duties of this position will include researching and drafting habeas corpus petitions, motions, appellate briefs, and other pleadings, working with investigators and paralegals, field work gathering records, interviewing witnesses and conducting investigation; reviewing and analyzing extensive social history and other records; and participating in evidentiary hearings and other court appearances.

Qualifications: The applicant must be a graduate of an accredited law school and a member in good standing before the federal bar, in combination with admission and good standing to a state bar. Capital post-conviction or other capital litigation experience is highly desirable. Delaware Bar licensure or a willingness to take the Delaware Bar exam is preferred.

How to apply: send resume and cover letter detailing your commitment to providing the highest quality representation to indigent clients, and a writing sample to: Edson A. Bostic, Esq. Federal Public Defender

Office of the Federal Public Defender District of Delaware 800 N. King Street Suite 200 Wilmington, DE 19801 Email: DECHUAFD-<u>DECHUAFD@fd.org</u>

Deadline: March 14, 2014

New York, NY – 2014-2015 Tyron Garner Memorial Fellowship – Lambda Legal

AkronLaw Jobs No. 4985 Overview: Lambda Legal is pleased to announce its posting for the 2014-2015 Tyron Garner Memorial Fellowship for African-American LGBT Civil Rights, expanded in 2013 from a summer position to a year-long funded fellowship. Lambda Legal is a national nonprofit organization committed to achieving full recognition of the civil rights of lesbian, gay, bisexual, and transgender ("LGBT") people and those with HIV through impact litigation, education, and public policy work

Qualifications: We are looking for recent law school graduates who have first-hand understanding of the issues that affect communities of color and have demonstrable interest in working with LGBT and HIV issues affecting African-American communities.

For more information and to apply see: <u>http://www.lambdalegal.org/about-us/jobs/tyron-garner-memorial-fellow-1</u>

Pittsburgh, PA – Investigator/Mitigation Specialist – Office of the Federal Public Defender

AkronLawJobs No. 5074 Overview: The Federal Public Defender for the Western District of Pennsylvania (Pittsburgh Division) is seeking an experienced Investigator/Mitigation Specialist for its Capital Habeas Unit (CHU). The Unit represents death-sentenced prisoners in federal habeas corpus proceedings.

Qualifications: Applicants must possess substantial investigative and mitigation experience, including conducting multigenerational family history investigations for capital trial or post-conviction litigation. Preferred, but not required are Spanish language fluency, and a Master's or higher degree in Social Work or its equivalent. Applicants must be a U.S. Citizen or eligible to work in the United States.

How to apply: Interested candidates should submit a cover letter and resume postmarked by

March 16, 2014, to: Lisa B. Freeland Federal Public Defender Attn: 2014-01-CINV 1001 Liberty Avenue, Suite 1500 Pittsburgh, PA 15222

Deadline: March 16, 2014

University of Georgia School of Law Open Position Announcement Associate Director of Legal Career Services

The position will be responsible for assisting students in applying for federal and state judicial clerkships, providing career counseling to law students and alumni, collecting and reporting job placement data, employer development, providing input on print and web resources and other duties related to successful job placement for law students and alumni. Preferred qualifications include a JD, a judicial clerkship and experience practicing law. Applicants must apply online at **www.ugajobsearch.com**. Applications may also be e-mailed to rollins@uga.edu. Please type "Associate Director of Legal Career Services" in the subject line. Review of applications will begin immediately and continue until the position is filled. Please send: (1) a cover letter stating interest in the position and describing your relevant experience, (2) a curriculum vitae or resume, and (3) the names of three references. Expected start date is March 2014.

Articles and Items of Interest:

Tips for Jobless Law School Grads:

http://www.lawstudent.tv/2013/08/15/tips-for-jobless-law-school-grads-get-experience-on-your-resume/

New Lawyers Need Administrative Law:

http://www.ncbex.org/assets/media_files/Research/AMP-Final-2012-NCBE-Newly-Licensed-Lawyer-JAR.pdf. Exploring Growing Areas of Law

In a recent article from *Student Law*, the American Bar Association's publication, Janan Hanna explores growing areas of law by focusing on "three areas of law that are starting to grow because of changing demographics, health care reform, and a poor economy." Find the article here: <u>http://www.americanbar.org/publications/student_lawyer/2012-13/feb/exploring_areas_of_law.html</u>

A Note About AkronLawJobs

For those Akron Law alumni who are actively job searching, please be aware that you can search for job vacancy announcements any time right from the comfort of your own home or office. There is no need to wait for the monthly Alumni Career Connection. All job postings that the Career Planning Office receives are immediately posted on AkronLawJobs, the online job database powered by Symplicity. It is very easy to navigate and we encourage all of you to check it out. Username and password are required so please e-mail <u>lawcareerplanning@uakron.edu</u> or call our office at 330-972-5321 and we will set you up with an AkronLawJobs account. If, for some reason, you have misplaced your AkronLawJobs username or password, please stop by or e-mail the Career Planning Office at <u>lawcareerplanning@uakron.edu</u> and we will re-register you with AkronLawJobs.

New York Pro Bono Bar Admission Requirement: The New York Court of Appeals has recently adopted a new rule affecting applicants for bar admission in New York. In his Law Day address in May, 2012, Chief Judge Jonathan Lippman emphasized the need for additional resources to help ease the serious lack of legal services for those unable to pay for legal representation. Thousands of litigants appear pro se each year in New York courts, placing these litigants at a severe disadvantage in the legal system and detrimentally affects the administration of justice. One of Chief Judge Lippman's proposals for addressing this gap in access to justice is directed at encouraging pro bono activities, both by law students and the practicing bar. To improve the assistance available to unrepresented litigants and to ease the burden on legal services providers, Judge Lippman has spearheaded a new initiative that will require applicants for admission to the New York bar to demonstrate that they have performed 50 hours of qualifying pro bono work. Qualifying pro bono work must be law-related and conducted under the supervision of a law school faculty member, an attorney or a judge. The new rule (22 NYCRR 520.16) will take effect on January 1, 2015 so the graduates of the class of 2013 who seek bar admission in New York before the effective date will not need to comply with the new requirement. However, first- and second-year law students interested in practicing law in New York should begin acquiring their pro bono hours since those students will most likely apply for bar admission after the rule takes effect. The 50 hours of pro bono work is not a prerequisite for gualifying to take the New York bar examination, but the 50 hours of gualifying service must be completed before application for admission to the New York bar. The rule aims to instill in law students a greater appreciation of the fundamental responsibility of the legal profession to provide service to others, along with exposing law students to real-life legal issues. It is our hope that this rule will foster future members of the practicing bar who recognize the benefits of volunteering.

Southwest Florida Law Firm For Sale

Pre-eminent law practice that specializes in business closings, real estate closings, corporate and commercial agreements, and civil litigation. Established over 30 years. Highly respected. Plenty of opportunity for expansion. Profits have increased substantially in 2013. Confidentiality agreement and buyer profile required. Asking Price: \$749,000 (\$115,000 down). Contact Dave Williams, Corporate Investment Business Brokers, <u>cibb@cibb.net</u> or 239-936-1718.

Useful Links:

AkronLawJobs: <u>https://law-akron-csm.symplicity.com/students</u> NALP Directory of Legal Employers: <u>http://www.nalpdirectory.com/</u>

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PSJD (formerly PS Law Net) Career Central: <u>http://www.psjd.org/</u> Martindale Hubbell Search Function: <u>http://www.martindale.com/Find-Lawyers-and-Law-Firms.aspx</u> Martindale Hubbell Job Search: <u>http://careers.martindale.com/c/search_results.cfm?action=Job-Seeker-Job-Search&site_id=7302</u>