



# THE UNIVERSITY OF AKRON SCHOOL OF LAW COMMENCEMENT

## INFORMATION AND INSTRUCTIONS

### Details

**When:** Sunday, May 20, 2018, 2pm

**Where:** E.J. Thomas Performing Arts Hall (EJT)

**Speaker:** Dennis Garris ('92), partner-in-charge of Alston & Bird LLP Washington, D.C. office

**Candidate Arrival:** 12:45 pm, Main Entrance Doors of EJT on Hill Street

**Attire:** Professional attire is requested; Wear Robe and Tam upon arrival. \* **Only** military cords, Pro Bono cords, and Honors Medallions issued by Akron Law may be worn.

**Register:** In the lobby of EJT — Final instructions on the line of march and seating will be given at registration

- ◆ There is **no** rehearsal
- ◆ All candidates are required to remain for the entire ceremony

### Programs

**Do not** carry a copy of the program with you in the line of march. A copy of the Law Commencement Program will be on your seats in the theater.

### Personal Items and Valuables

**Please note:** all personal items and valuables including purses and cameras must be left with a friend or family member. For a professional and uniform appearance, **you are not to carry anything with you in the line of march.**

### Tickets

Tickets are **not** required. Graduates may invite any number of guests.

### Parking

Parking Services **will not** be ticketing on the day of the ceremony. You and your guests are welcome to park in the E.J. Thomas Deck as available, as well as the surrounding lots including Lot 34 near the Law School.

### Seating

- ◆ Theater doors open at 1 pm. Guests should be seated by 1:45pm.
- ◆ Guests who require accessible or special seating should notify Melissa Paul of EJT at 330.972.6316.

### Reception

There will be a reception immediately following the ceremony until approximately 4:30pm in the Goodrich Lobby of EJT. All invited guests of graduates are welcome to attend.



May 20, 2018  
2 P.M.

Edwin J. Thomas  
Performing  
Arts Hall



## Cap & Gown Order

- ◆ Attend the Grad Fair in McDowell Law Center on March 7th, from 2:30pm to 6:30pm to purchase your Regalia and other Graduation items.
- ◆ **Approximate** cost to purchase complete regalia (gown, hood, tam, & tassel): \$140 plus tax.
- ◆ Robe & Tam (with tassel) are to be worn upon arrival to the Commencement ceremony.
- ◆ Hood will be given to you during the ceremony.
- ◆ If you are borrowing your regalia, you may **only** borrow from a 2009 - 2017 Akron Law graduate as styles have changed from previous years. Please give the hood to Mary Cooke, Room 103 in the Dean's Suite in McDowell Law Center by April 30, 2018.

## Financial Obligations

- ◆ All financial obligations due to the University Cashier's Office and/or the Library must be resolved prior to degree conferral.
- ◆ Keys issued in your name must be returned to before the end of exam period.
- ◆ Any requests for reimbursements must be submitted to Asst. Director Misty Franklin before May 1st.

## Update Your Contact Information

- ◆ Please be sure to update your contact information in MyAkron prior to graduation.
- ◆ Check your zips.uakron.edu email address now and after you graduate for Commencement info and bar preparation notices.
- ◆ Any address changes that occur **after** graduation should be submitted to The University of Akron School of Law, Office of Alumni and Development.

**Please keep your MyAkron profile up-to-date with your mailing address, phone number, name spelling, and employment information. Thank you!**

## Photos

- ◆ We will email you at your zips.uakron.edu email with details on receiving the class composite when it is finished.
- ◆ **Commencement Photos:** If you are marching, your photo will be taken as you are being hooded and again while being congratulated by President Matthew Wilson. GradImages will contact you directly by mail or email.

## Exit Interview

- ◆ All graduating students need to sign up in Career Services for a mandatory 10-15 minute exit interview. (330-972-5321)
- ◆ Return your address verification, Bar Fellowship Application, and completed NALP Employment Questionnaire to Career Services at the time of your exit interview. Please submit your completed Senior Survey at the link provided by Career Services.

*The Administration, Faculty, Staff and your Akron Law Alumni Association look forward to congratulating you and your family at your Commencement Ceremony and reception.*

