

Litigation Certificate Application

The School of Law offers J.D. students the opportunity to specialize in Litigation and to receive a certificate denoting successful completion of their requirements. Students must be admitted into the program by a Litigation advisor and the Associate Dean, must attain a cumulative 3.0 grade point average in all certificate courses, and must work closely with a Litigation faculty advisor. Designated faculty advisors for the Litigation Certificate Program are Professors Carro, Cole and Genetin.

Students intending to enroll in the Litigation Certificate Program must first meet all eligibility requirements. After eligibility has been established between the student and the faculty, the student must:

- Submit the Application and the Litigation Certificate Course Selection, Tracking and Approval List with Item #1 completed, signed and dated
- Obtain admission approval from the Associate Dean

An essential aspect of earning a Certificate is the close working relationship between the student and the faculty mentor as part of an enhanced learning experience justifying awarding a Certificate. *Students are encouraged to submit applications to enter certificate programs as early as the second semester of full-time attendance and the fourth semester of part-time attendance.* The earlier a student begins working with a faculty advisor, the better.

A student **shall submit** the certificate application (and course selections approved by the Faculty Advisor for the certificate) to the Associate Dean during **February of the second year of law school (full-time) or February of the third year of law school (part-time)**. The Faculty Advisor for the certificate may waive the deadline only upon determining that the student would be able to fulfill all of the requirements of the program and that the student would be able to work with the faculty advisor to achieve the enhanced learning experience that the program is intended to provide.

Timely submission of BOTH a Certificate Application and the Litigation Certificate Course Selection, Tracking and Approval List is a prerequisite to earning a Certificate.

Failure to comply with any requirement may result in failure to earn a Certificate.

Please fill out the following information, see a Litigation faculty advisor for counsel and obtain that advisor's signature approving your application toward admission into a program. Return this signed application *and* the Litigation Certificate Course Selection, Tracking and Approval List to the dean's office for the Associate Dean's signature and final approval.

Student Name: _____

Address: _____

Phone Numbers: Cell: _____ Home or Work: _____

Student ID #: _____ Law Mailbox #: _____ E-mail: _____

LGPA: _____ Total Law Credit Hours Completed: _____

Signature of Student

Date

Signature of Certificate Program Advisor

Date

Approval Signature of Associate Dean

Date

After your application has been reviewed, you will be notified of your admission status via your law school mailbox. Questions regarding this process can be directed to Liz Saunders, Law Student Services Registrar by emailing her at liz@uakron.edu.

The Litigation Certificate is awarded concurrently with the Juris Doctor (JD) degree. **Return this completed form with all signatures to the law school Dean's Office when you have completed the requirements, BUT NO LATER THAN the conclusion of your JD coursework.** We will perform the final audit and request the processing and awarding of your certificate through the Office of the University Registrar Records Office.

