

THE UNIVERSITY OF AKRON SCHOOL OF LAW
REQUEST FOR CHANGE OF CLASSIFICATION

A student may request a change of classification from full to part time or vice versa. Under normal circumstances, students should apply for change of classification at the following times:

First year part-time students may submit change of classification requests to transfer to the full-time program effective with the fall semester of the second year of law school AFTER grades for spring semester –OR- after Summer I or Summer II have been reported. Students must have a 2.5 or higher accumulative GPA by the end of the spring semester –OR- after Summer I or Summer II of first year.

First year full-time students may submit change of classification requests to transfer to the part-time program effective with fall semester of the second year of law school AFTER grades for all spring courses of the first year have been reported.

Upper division full-time and part-time students may submit change of classification requests prior to the final year of law studies.

Decisions will not be made until after the above-indicated semester grades are posted, unless exceptional external circumstances counsel for earlier decision to assist the student. Students who have unusual and compelling external circumstances and wish to request change of classification at a time not specified above should submit documentation and written request to the Assistant Dean of Students for consideration.

Once the request form is completed, submit it for consideration of approval. Consideration is given to academic performance, employment obligations (past, present and future), and other circumstances that could positively or negatively impact the student. If approved, the University Registrar’s office will enter an official change in the student’s classification.

Upon receipt of the completed pages of this Request for Change of Classification, your record will be reviewed. As soon as a decision has been made, you will receive notice of the status of this request in your law mailbox.

NAME: _____ ID#: _____

Cell Phone#: _____ Mailbox#: _____

Email Address: _____

CURRENT STATUS: FULL-TIME _____ PART-TIME _____

REQUEST CHANGE OF STATUS TO: FULL-TIME _____ PART-TIME _____

BEGINNING WHEN? _____

REASON(S): _____

DO YOU PLAN TO WORK? YES _____ NO _____

WHERE? _____

WHAT OCCUPATION? _____

HOW MANY HOURS PER WEEK? _____

AS CURRENTLY CLASSIFIED, WHEN DO YOU EXPECT TO GRADUATE?

MONTH _____ YEAR _____

IF RECLASSIFIED, WHEN DO YOU EXPECT TO GRADUATE?

MONTH _____ YEAR _____

Please complete the tentative schedule you plan to follow if you are reclassified that follows on page two. Begin with the semester of reclassification and continue through graduation. Use the Graduation Audit Checklist, page three, as a guide. Please follow the curricular tracks found at www.uakron.edu/law/curriculum when planning your academic program

THIS FORM DOES NOT SERVE AS A FINAL GRADUATION OR CREDIT HOURS AUDIT. THE GRADUATION OFFICE AND THE SCHOOL OF LAW WILL CONDUCT YOUR FINAL GRADUATION AUDIT AFTER YOU FILE FOR GRADUATION.

Student's Signature (or e-mail address if submitted electronically)

Date Submitted

Lauri S. Thorpe, Assistant Dean

Date

APPROVED _____

NOT APPROVED _____

Revised 3/24/09

ANTICIPATED SCHEDULE AFTER RECLASSIFICATION

Academic Year ____ - ____

FALL 20____	Course Title	Course Number	Credits
SPRING 20____	Course Title	Course Number	Credits
SUMMER 20____	Course Title	Course Number	Credits

Academic Year ____ - ____

FALL 20____	Course Title	Course Number	Credits
SPRING 20____	Course Title	Course Number	Credits
SUMMER 20____	Course Title	Course Number	Credits

Academic Year ____ - ____

FALL 20____	Course Title	Course Number	Credits
SPRING 20____	Course Title	Course Number	Credits
SUMMER 20____	Course Title	Course Number	Credits

Substantial Skills Requirement

Effective February 2, 2006, law school faculty adopted a new upper-level skills requirement for every student, effective with the entering class of Fall 2005.

Each student is already required to take Civil Procedure I and II, Legal Analysis, Research and Writing I and II, Advanced Legal Research, and Legal Drafting. Effective with the entering class of 2005, students are required to take at least 2 additional credits of upper-level skills instruction, selected from a designated menu of courses identified as skills-centered. The current courses that are designated as skills courses are:

- 9200: 628 Pretrial Advocacy (3 cr.)
- 9200: 642 ADR (3 cr.)
- 9200: 659 Negotiation (1 cr.)
- 9200: 675 Special Problems in Estate Planning (3 cr.)
- 9200: 687 Expert Evidence (3 cr.)
- 9200: 689 Appellate Advocacy (1 cr.)
- 9200: 690 Trial Advocacy I (3 cr.)
- 9200: 692 Trial Advocacy II (3 cr.)
- 9200: 693 Probate Practice (2 cr.)
- 9200: 694 Advocacy Teams (trial and appellate) (1-2 cr.)
- 9200: 695 Advocacy Teams (trial and appellate) (1-2 cr.)
- 9200: 696/697 Clinical Seminars I, II and NBLC (2-3 cr.)
- 9200: 707 Patent Prosecution (3 cr.)
- 9200: 705 Licensing Intellectual Property (3 cr.)

- 9200: 667 Seminar: Substantial Skills _____ (1-3 cr.)
 - 9200: 667 Basic Drafting (1 cr.)
 - 9200: 667 Mediation in Employment (1 cr.)
 - 9200: 667 Advanced Legal Communication Skills (3 cr.)

- 7400: 585 Mediation Skills (1-4 cr. offered by Family & Consumer Science)
requires pre-approval from the Assistant Dean of Law School for graduate credits to apply. Request form is located online at:
http://www.uakron.edu/law/students/student-services/docs/Transfer_of_Graduate_Credit_Permission_Form.pdf

Note: Not all courses are offered regularly.