

REQUEST FOR TRANSFER LETTER

In order to prepare a letter of standing for the purpose of transferring to another institution, The School of Law requires the following information prior to processing your request.

Name: _____ E-mail Address: _____

Student ID: _____ Cell Phone: _____ Home Phone: _____

Class (circle): D1 D2 D3 E1 E2 E3 E4 Cumulative GPA: _____

Have you received any scholarships from The University of Akron while in attendance? Yes No
If yes, please indicate scholarship and dollar amount:

State of Permanent Residence: OHIO_____ Other_____

Please write a brief commentary on your decision to apply to another law institution. Is there anything other schools have to offer that we do not? Is there a particular reason you are choosing to transfer? Is there anything we can do differently to change your decision? Do you have any suggestions for us?

Name and address to which the letter should be addressed:

To: _____

Address: _____

City, State _____ Zip Code: _____

Did you receive a scholarship to attend the institution which you are requesting to transfer? Yes No
If yes, amount: \$_____

Please check items to be included in the letter:

- Good Standing
- Eligibility to Return
- Grade Point Average, Class Rank and Percentile in Class
- Character and Fitness
- Other, please indicate: _____

Return completed form to Liz Sauders, Law Student Services, Office of the Dean, Room 136I.
Please allow 5-7 business days for processing.