**The Constitution of**

**Food and Environmental Nutrition Association**

**at**

**The University of Akron**

**Article I – Name**

1. The official name of this organization shall be Food and Environmental Nutrition Association (F.E.N.A.)

**Article II – Purpose**

1. The purpose of this organization shall be to introduce students to career opportunities in the food industry through plant tours, professional panels, lively discussion about new technologies in the food industry

**Article III – Membership**

1. Those eligible for membership are currently enrolled undergraduate and graduate students at The University of Akron and must be in good standing with the university, defined as:
2. At least a 2.0 GPA for undergraduates and 3.0 for graduate students.
3. Being clear of academic probation or suspension.
4. Being clear of disciplinary probation or suspension.
5. Being clear of unsatisfied financial obligations to the university.
6. Being in good standing as defined by the student's academic college or program.
7. Membership will consist of the following duties and roles:

1. General: Those eligible for all membership benefits and have voting rights.

2. Associates: Those eligible for select benefits, and have no voting rights.

1. Membership will be revoked by the organization under the following situations:
2. Failure to pay dues, if any exist
3. Failure to remain in good standing with The University of Akron
4. Failure to abide by the constitution’s stated purpose.

**Article IV – Officers**

1. Officer positions in this organization include:
2. President
3. Vice-President
4. Treasurer
5. Secretary
6. powers and duties of the officers shall be:
7. President

a. The president shall have one equal vote on the executive board.

b. Preside over all general meetings and executive board meetings

c. Serve as the organization's spokesperson to any campus or community organization as deemed necessary and subject to approval of the executive board.

d. Delegate necessary responsibilities

e. Recruit educational speakers for the F.E.N.A. meetings.

1. Vice President

a. The vice president shall have one equal vote on the executive board.

b. Take the president's responsibilities during meetings when the president is absent.

c. Assume presidency in case of resignation or impeachment.

d. Preside over committees as needed.

e. Recommend committee chair people as needed.

f. Recruit educational speakers for the F.E.N.A. meetings.

1. Treasurer

a. The treasurer shall have one equal vote on the executive board.

b. Maintain financial records.

c. Seek out membership dues.

d. Oversee expenditures and balance budget.

e. Maintain that all monies are allocated correctly and not misused.

1. Secretary

a. The secretary shall have one equal vote on the executive board.

b. Record and present executive board minutes and the minutes of all general meetings.

c. Conduct general correspondence.

d. Maintain membership roll and provide a list of names, addresses, and phone numbers of members.

e. Recruit educational speakers for the F.E.N.A. meetings.

1. Election of officers

To qualify to be an officer a student must:

1. Be a current member of the organization for at least one semester before assuming an officer role.
2. Nomination of officers will be conducted by:
3. The Executive Committee and nominations from the floor
4. The election and/or selection process to be used will be:
5. Approval by the majority of the membership by vote
6. The candidate(s) receiving a 2/3vote will be declared the winner and will take office on the start of the following fall semester.
7. The term(s) of office shall be from the Fall semester until the following fall semester.
8. Should vacancies occur before the completion of a term of office, the vacancy will be filled in the following manner:
9. Election of a new person to take over the vacant spot
10. Removal by Impeachment: Charges can be brought against any officer for the

 following reasons:

 1. Failure to abide by the purpose of the organization as stated in the constitution.

 2. Consistent failure to perform assigned duties as stated in the constitution.

 3. Being in poor standing with the University (except in cases of owing the school

 money, because sometimes things like this are out of a student’s control.)

 4. Unethical behavior

1. Impeachment proceedings may be enacted upon a majority, 2/3vote consisting of all current members, officers, advisor, etc.
2. If an impeachment proceeding is voted to occur, the following procedures will be

 followed:

 1. Officer in question be notified and given the opportunity to address grievances in

 front of all active members. At that point, all active members will make a

 decision and vote

 2. A 2/3 majority vote is required to dismiss an individual.

 3. If decision is made to proceed, club will then vote on a replacement.

 Replacement will take office immediately.

**Article V – Organizational Structure**

1. The Executive Committee shall consist of the following officers:
2. President
3. Vice-President
4. Treasurer
5. Secretary
6. The Executive Committee’s duties shall be to:
7. Plan meetings, outings, fundraising events, as well as plan and implement the goals and purpose of F.E.N.A. as stated in the constitution

**Article VI – Campus Advisor**

1. In order to qualify to be the Campus Advisor, the individual must be a full-time faculty or contract professional at The University of Akron. Final approval of the Campus Advisor will rest with the Department of Student Life.
2. The Campus Advisor shall be selected by:
3. Majority vote by student members.
4. The term of office for the Campus Advisor will be from Fall semester until following fall semester
5. In the event that the Campus Advisor fails to meet the organization’s requirements outlined in Article VI, Section A., the following procedure shall be taken for removal of office:
6. The Executive Board shall notify the organization at a meeting consisting of at least two-thirds (2/3) of all active members.
7. The membership will hold a vote of confidence for the Campus Advisor.
8. All members shall vote either “Confidence” or “No Confidence”
9. If the Campus Advisor receives a vote of “No Confidence” from two-thirds (2/3) of the membership, the Campus Advisor will be notified in writing and shall be removed from advising the organization.
10. If deemed necessary, a Campus Advisor may also be removed at the discretion of the Associate Vice President and Dean of Students or the Vice President of Student Engagement and Success.
11. In the event of a vacancy within the position of Campus Advisor, it is the responsibility of the organization to appoint a new Campus Advisor within five (5) business days. No business shall be conducted until a new Campus Advisor has been appointed and approved through the Department of Student Life (via RooConnect) or before conducting business.

**Article VII – Rules or Organizational Procedures**

1. Attendance policy for members shall be:
2. Shall be encouraged to attend but not mandatory for membership.
3. Organizational meetings shall be held:
4. At least monthly
5. In order to conduct business, a quorum shall consist of:
6. At least 3 general
7. 1 officer
8. In the event of conflict concerning proper rules of procedure, Robert’s Rules of Order will serve as the recognized authority.

**Article VIII – Finance**

1. Dues for membership to the organization shall be:
2. $10 per school year due by the second meeting.
3. Other sources of organizational funding, besides university funding, shall be:
4. Through fundraising activities and private donations
5. The organization shall manage its own finances in accordance with the rules and regulations prescribed by The University of Akron. Registered student organizations, with the exception of those under the Office of Greek Life Programs, are not permitted to have outside accounts, other than the provided UAF/EAF and SAF accounts which are administered by the Department of Student Life and the SOuRCe.

**Article IX – Amendments**

A. The following process must be followed to amend this constitution:

 1. Any proposed amendments must be presented in writing to the membership

 2. Discussion should occur at a full meeting

 3. A vote for acceptance shall occur at the following meeting

 4. The amendment(s) shall become part of the constitution upon majority vote of

 members

**Article X – Nondiscrimination Clause**

1. It is the policy of this institution that there shall be no unlawful discrimination against any individual in employment or in its programs or activities at the university of Akron because of race, color, religion, sex, sexual orientation, gender identity or expression, age, national or ethnic origin, disability, status as a parent during pregnancy and immediately after the birth of a child, status as a parent of a young child, status as a foster parent, military status, genetic information, or status as a veteran. The university of Akron prohibits sexual harassment of any form in all aspects of employment and in its programs and activities and prohibits discrimination on the basis of sexual and racial or ethnic orientation in employment and admissions. See UA Board Rule 3359-38-02.

**Article XI – Student Life Clause**

1. Food and Environmental Nutrition Association shall maintain a current registration form, including a list of officers, their addresses, the name of the Campus Advisor, and the most recently amended constitution with the Department of Student Life.