

3359-20-060 Statement on teaching evaluations.

- (A) The evaluation processes, forms, etc. shall be developed and/or agreed to by the various faculties affected, appropriate to the discipline and/or level involved. Statistical data and summaries of results, as deemed appropriate by the discipline/level/department faculties, concerning an individual faculty member shall be made available to that faculty member.
- (B) Procedures, rights, and responsibilities developed by the faculties shall be clearly stated in writing. No changes shall be made in practices without the prior agreement of the appropriate faculties. The process of reviewing teaching evaluation shall be reviewed at least every three years by the appropriate faculty body.
- (C) Evaluation results of individuals are to be treated with confidentiality by the department chair and appropriate department/college committees and administrators.
- (D) Individual evaluations and any statements or interpretations by the department chair and/or committees must be shared in writing with the faculty member involved. The faculty member is entitled to append dissenting, supplementary, or other statements to the interpretation of the evaluation prior to the forwarding of it to higher administrative offices. A uniform procedure shall be adopted in accordance with "b" above specifying which data will be forwarded to higher administrative offices.
- (E) Faculty shall have the right to examine their teaching evaluations.

Effective: September 16, 1996

Certification: \_\_\_\_\_  
Secretary  
Board of Trustees

Prom. Under: 111.15

Rule Amp.: Ch. 3359

Prior Effective Date: