

Date

To Whom It May Concern:

It is our desire to hire _____ for the position of _____
in the department of _____ at the University of Akron. The salary offered to
this scholar is consistent with other in our department working in similar capacities. The
following examples are given:

Dr. Jones	\$34,000
Dr. Smith	\$29,000
Dr. Green	\$31,000

Please let me know if you need further documentation.

Sincerely,

Signature