



THE UNIVERSITY OF AKRON
Strategic Position Review Process
Rationale Form

ACADEMIC COLLEGES
(Faculty, Contract Professionals & Staff)

Complete after preliminary discussion with Sr. VP & Provost

I. REQUEST (choose one)

Replace Position #	Vacated on	New Continuing Position <input type="checkbox"/>	Employee Action <input type="checkbox"/>
As Continuing <input type="checkbox"/>	or Temporary <input type="checkbox"/>	New Temporary Position <input type="checkbox"/>	

II. SUMMARIZE REQUEST

III. GENERAL INFORMATION

Employee Name or Vice:	Empl ID:
Title:	Fac <input type="checkbox"/> CP <input type="checkbox"/> Staff <input type="checkbox"/>
College/Administrative Unit:	
Department:	
Start Date:	End Date (if temporary):
	FTE:

IV. FUNDING

Proposed Salary:	Salary Basis: <input type="checkbox"/> 12mo <input type="checkbox"/> 9mo <input type="checkbox"/> bwkly <input type="checkbox"/> hourly <input type="checkbox"/> for the period
Total \$ Needed Annually:	
Source of Funding:	

V. RATIONALE (attach up to 5 pages of additional data)

Enrollment data – faculty/staff assignments and sections that must be offered:

Analysis of utilization of part-time and/or temporary employees, including student/graduate assistants for the area:

Document the position as a strategic hire:

Immediate need to fill position:

VI. SIGNATURES

Dean or Vice President:	Date:
Sr. VP & Provost:	Date:
Strategic Position Review Committee:	Date:

After obtaining approval via this form, prepare the appropriate Job or Temporary Job Requisition Form or Personnel Action Form and attach this rationale before processing. This request is subject to the availability of funds.

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