Change In Account Responsibility

Start Date: _____

List Speedtypes

Speedtype #	Description

Current Responsible Person: _____

New Responsible Person:

Name: _____ Employee ID: _____

Title: _____

Department: _____ Campus: _____

Phone Ext: _____ Mail Zip: + _____

Reason For Change:

_____

Approvals:

Requester: _____ Phone Ext: _____

Dept/Director: _____ Phone Ext: _____

☆ Send competed form to: Controller +6205 Non-Budgetary accounts
Budget +6202 Budgetary accounts

☆ If the new responsible person requires security access to view the financial system, please visit Information Technology's website to submit your request online at **http://www.uakron.edu/computer-operations/security**

Budget/Controller Office Use

Processed By: _____ Date: _____

Comments: _____

_____