### Degree Audit Reporting System

**Navigating and Interpreting the Interactive Audit:**

#### Audit

- **PREPARED:** 04/03/08 - 17:21
- **Student ID:** Joseph Quincy
- **PROGRAM CODE:** 6200008
- **Business Postbac Level:** Post-Bac
- **ACCOUNTING, B.S.A.**
- **COLLEGE OF BUSINESS ADMINISTRATION**

#### Categories

- **Hours**
  - Unfulfilled
  - Planned
  - In Progress
  - Complete

- **GPA**
  - Pre-Admission
  - General Edu
  - Bachelor Core
  - Major
  - Upper Level Req
  - Extra Courses

#### Course Cart

<table>
<thead>
<tr>
<th>Course</th>
<th>Term</th>
<th>Credit</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>2320:096</td>
<td>Spring</td>
<td>3.0</td>
<td>C</td>
</tr>
<tr>
<td>6500:222</td>
<td>Spring</td>
<td>3.0</td>
<td>C</td>
</tr>
<tr>
<td>7100:210</td>
<td>Spring</td>
<td>3.0</td>
<td>C</td>
</tr>
</tbody>
</table>

**Total:** 9.0

**Course to add:**

| Add to cart | Go |

**Update year/term of all courses**

| Spring 2008 | Go |

- **View Planned Courses**

#### Notes

- **PRE-CBA MATH REQUIREMENT**
  - Your PRE-CBA Behavioral Science Requirement has been satisfied.

- **PRE-BUSINESS BEHAVIORAL SCIENCE REQUIREMENT**
  - Your PRE-CBA Economics Requirement has been satisfied.

- **PRE-BUSINESS ECONOMICS REQUIREMENT**
  - The General Education Requirements have not been satisfied.

**Effective fall 1994, students entering the University must complete the General Education Program which consists of a minimum of 42 credits distributed in 8 categories.**

- **The Oral Communication Requirement for General Education has been satisfied.**

- **Oral Communication: 3 credits**

- **The English Composition Requirement for General Education has been satisfied.**

- **English Composition: 2 courses**
Header Information:

Header information, contained at the top of the interactive audit, displays student information for that audit run. The Program Code, Catalog Year and Academic Plan title information comes from the DARS audit run. The Student’s name, ID, Academic Program, Academic Level and College comes from the student’s Program/Plan file in PeopleSoft.

<table>
<thead>
<tr>
<th>You are here</th>
<th>Audit</th>
<th>View Course History</th>
<th>Close Window</th>
</tr>
</thead>
<tbody>
<tr>
<td>PREPARED: 04/03/08 - 17:21</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student: Esq, Joseph Quincy</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PROGRAM CODE: 62000080</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Business Postbac Level: Post-Bac</td>
<td>12/29/92</td>
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</tr>
<tr>
<td>ACCOUNTING, B.S.A.</td>
<td>GRADUATION DATE: UNKNOWN</td>
<td></td>
<td></td>
</tr>
<tr>
<td>COLLEGE OF BUSINESS ADMINISTRATION</td>
<td>CATALOG YEAR: 2008</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Requirement Categories:

At the top level of the interactive report is a summary of all degree categories. A category bar graph can be clicked to display details about the category requirements.

The Pie Chart represents the distribution of Unfulfilled, Planned, In Progress and Competed course hours. Pointing to each area of the pie chart will display a tag with the number of hours for each slice.

The Vertical Graph represents the Planned and Competed course GPAs. Pointing to the bar will display a tag with the overall GPA.

The Horizontal Hours Graph represents the distribution of Unfulfilled, Planned, In Progress and Competed course hours for each Requirement. Pointing to each color of the bars will display a tag with the number of hours for each section.

The Horizontal GPA Graph represents the GPA for each Requirement that calculates a GPA.
When the audit opens, all requirements are “closed”. To view the details of each requirement, select the “Open all sections” arrow. Or the icons adjacent to the each requirement can be selected to expand individual requirements.

A **red X** identifies an incomplete requirement and a **green check mark** identifies a complete requirement. A **blue check mark** indicates that the requirement contains planned courses.

Subsequently, a requirement bar graph can be clicked to display sub-requirement details. The text portion under the graphs will show only the requirement or sub-requirement selected.

To Return to the Audit level or Category Level use the ‘You are here >’ links.
Requirement and Sub-requirement Course Lists:

Each requirement is detailed in its sub-requirements. A sub-requirement indicator of - (minus sign) identifies an incomplete sub-requirement and an indicator of a + (plus sign) identifies a complete sub-requirement.

Course lists within the interactive audit in the Select From lines are presented as links. When the link is selected, a box opens allowing the course to be added to the course cart.

APPLIED MUSIC--PRIMARY INSTRUMENT

******** NOTE ******
COMPLETION OF THE 400 LEVEL IS REQUIRED PRIOR TO GRADUATION. SEE ADVISOR FOR COMPLETION.

EREARNED: 4.00 Credits
IN-PROCESS: 4.00 Credits

+ YOU HAVE SATISFIED THE 8 HOUR MINIMUM OF 100 LEVEL PRIMARY INSTRUMENT COURSEWORK. FURTHER COURSEWORK AT THIS LEVEL MAY BE REQUIRED. SEE YOUR COLLEGE ADVISOR FOR VERIFICATION OF COMPLETION.

4.00 Credits Added

IN-P ---> 4.00 Credits
07F  7520:125  4.00  A >R Piano
08S  7520:125  4.00  RG >R Piano

- COMPLETE A MINIMUM OF 8 HOURS AT THE 200 LEVEL.
NEEDS:  8.00 Credits
SELECT FROM: 7520:225
Requirement and Sub-requirement Text:

**EARNED:** Reports the calculated number of sub-requirements (sub-groups), hours, number of courses and/or grade point average (GPA) applying toward the requirement and sub-requirement.

**NEEDS:** Reports the number of sub-requirements (sub-groups), hours, number of courses and/or GPA still needed to complete the requirement and sub-requirement.

**IN-PROCESS:** Reports the number of sub-requirements (sub-groups), hours, number of courses and/or GPA using currently registered courses (RG) or courses with an IP grade. These courses are not included the Earned fields but will be included when the student successfully completes the course.

**PLANNED:** Reports the number of sub-requirements (sub-groups), hours, number of courses and/or GPA planned courses and planned grades. These courses are not included the Earned fields.

**TEXT:** Each requirement and sub-requirement can display descriptive or instructive text.

**NOT FROM and SELECT FROM:** Identifies the course list that will be rejected from or accepted by the sub-requirement.

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**OTHER REQUIREMENTS FOR A BACCALAUREATE DEGREE IN THE COLLEGE OF FINE & APPLIED ARTS: DEVELOPMENTAL COURSES ARE EXCLUDED FROM THIS REQUIREMENT.**

- **EARNED:** 45.00 Credits
- **IN-PROCESS:** 24.00 Credits
- **NEEDS:** 53.00 Credits

- The overall 2.0 GPA has been satisfied.

- 4.00 GPA

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**THE ORAL COMMUNICATION REQUIREMENT FOR GENERAL EDUCATION HAS BEEN SATISFIED.**

**ORAL COMMUNICATION:** 3 CREDITS

Planned: 3.00 Credits

0831 7506:105 3.00 C >W

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**PRE-CBA MATH REQUIREMENT**

- **NEEDS:** 6.00 Credits
  - Please complete one of the ALGEBRA courses below:
    - **NEEDS:** 1 COURSE
      - **NOT FROM:** 3450:189 [Sel T: Math for Liberal Arts]
      - **SELECT FROM:** 3450:145 3450:141
  - Please complete one of the CALCULUS courses below:
    - **NEEDS:** 3.00 Credits
      - **NOT FROM:** 3450:250 3450:289 [Sel T: Math for Liberal Arts]
      - **SELECT FROM:** 3450:215 3450:210
**Status Indicators:**

**+**: The sub-group is complete - the number of courses and/or hours taken, and the courses used are listed; the SELECT FROM typically displays until the entire requirement is completed.

**-**: The sub-group is not complete.

**OR**: Only one of two or more sub-groups needs to be completed.

**+R or -R**: This sub-group is required to be completed.

<table>
<thead>
<tr>
<th>Status</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>+</td>
<td>YOU HAVE SATISFIED THE 8 HOUR MINIMUM OF 100 LEVEL PRIMARY INSTRUMENT COURSEWORK. FURTHER COURSEWORK AT THIS LEVEL MAY BE REQUIRED. SEE YOUR COLLEGE ADVISOR FOR VERIFICATION OF COMPLETION. 4.00 Credits Added</td>
</tr>
<tr>
<td>-</td>
<td>COMPLETE A MINIMUM OF 8 HOURS AT THE 200 LEVEL. 8.00 Credits NEEDS: SELECT FROM: 7520:225</td>
</tr>
<tr>
<td>+R</td>
<td>PLEASE SELECT ONE OF THE FOLLOWING COURSES: 1 COURSE NEEDS: SELECT FROM: 3230:150 3750:100 3850:100</td>
</tr>
</tbody>
</table>

**Course Summary:**

The View Course History link at the top of the audit will display a chronological listing by academic year/term of the student's course work.
This course history differs from an official transcript in that it groups courses by Academic Year rather than Academic Term. The list can be sorted by Term, Course, Hours, Grades or Title by selecting the links above the columns.

<table>
<thead>
<tr>
<th>Course Cart</th>
<th>Course Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course</td>
<td>Term</td>
</tr>
<tr>
<td>2820:105</td>
<td>Spring 2008</td>
</tr>
<tr>
<td>6500:222</td>
<td>Spring 2008</td>
</tr>
</tbody>
</table>

Total: 5.0

Course to add: [ ]

[Add to cart] [Go]

Update year/terms of all courses

[Spring 2008] [Go]

View Planned Courses

Specific academic years can be displayed by selecting the options in the drop-down box above the list.

<table>
<thead>
<tr>
<th>COLLEGE OF BUSINESS ADMINISTRATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>GPA Status</td>
</tr>
<tr>
<td>GPA Hours</td>
</tr>
<tr>
<td>GPA</td>
</tr>
<tr>
<td>Hour Status</td>
</tr>
<tr>
<td>In Progress</td>
</tr>
<tr>
<td>Earned</td>
</tr>
<tr>
<td>Total</td>
</tr>
</tbody>
</table>

For information and details on adding, editing and interpreting Planned Courses see _______. 