

# DEPARTMENT OF RESIDENCE LIFE & HOUSING

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## STUDENT ASSISTANT APPLICATION

Name \_\_\_\_\_

Local Address \_\_\_\_\_

Local Telephone Number \_\_\_\_\_

Home Address \_\_\_\_\_

\_\_\_\_\_

Home Telephone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_

UA ID# \_\_\_\_\_

High School \_\_\_\_\_ Date of Graduation \_\_\_\_\_

Name of University or College (besides UA) \_\_\_\_\_

Major Field of Study at UA \_\_\_\_\_

Anticipated Date of Graduation \_\_\_\_\_

**Previous Job Experience:** List below any jobs you've held with the most recent first. Please include the address, length of employment, reason for leaving and description of your duties.

1. \_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List below any special talents, office skills, machines you can operate (i.e. copier, fax machine)

\_\_\_\_\_

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\_\_\_\_\_

How many hours per week would you be able to work? \_\_\_\_\_

List the name of any computer software you have used. Also list the types of computers used.

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Why do you want to work in the Department of Residence Life & Housing?

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What is your perception of what a Student Assistant does in the office?

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If you live off-campus, how do you get back and forth to school/work?

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Our office is open during school breaks and the summer; you would be expected to work during these periods. Do you have a conflict with this arrangement?

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**PLEASE ATTACH A COPY OF YOUR CLASS SCHEDULE WHEN  
SUBMITTING THIS APPLICATION.**

**Return completed application to Residence Life & Housing – Ritchie Residence Hall**