**Title:**

Graduate Resident Director

**Responsibilities:**

The Graduate Residence Director (GRD) position is one of a variety of graduate assistantships available in the Department of Residence Life and Housing at The University of Akron (UA). The department employs between four to six GRDs each year. A GRD is responsible for ensuring the successful operations and management of one co-educational residence hall that serves first-year and upper-class UA students. The GRD is responsible for executing the department’s vision, mission and diversity statements, as well as facilitating the University’s academic and educational goals. Specific hall responsibilities are based on individual hall needs of residence hall communities and facilities that will include: resident assistant (RA) staff supervision, hall government advisement, providing leadership and a safe living and learning environment that supports student engagement and success. The GRD reports directly to a Residence Life Coordinator (RLC) or Assistant Director serving as his or her supervisor.

Specific job tasks and responsibilities are outlined in the GRD position description.

Core responsibilities include:

* Completing tasks and assignments which contribute to the effective management of department initiatives
* Efforts to engage students within the residence hall in an attempt to further individual student development as well as to construct sustainable community development
* Supervise a RA staff
* Administrative tasks associated with the operational management of a residence hall
* Advisement, oversight and support of Hall Government and its members

The Department of Residence Life and Housing is part of the division of Student Affairs at UA. The department boasts highly engaged student leaders, RAs and qualified professional staff who operate 10 separate residence hall facilities. The department employs over 300 professional staff, classified staff and students. As many as 2,900 students reside in the residence halls at UA. Department leadership is spearheaded by Interim Director of Residence Life & Housing, Melinda F. Grove. For more information regarding our graduate assistantships, including full job descriptions please visit: <http://www.uakron.edu/reslife/employment/index.dot>

All interested candidates are encouraged to apply by submitting a cover letter, resume and professional contact information of three references to the email address below:

Deidrinelle Moton

The University of Akron

Akron, OH 44325-1401

drouse@uakron.edu

Prior to being eligible for consideration for an interview all candidates must demonstrate progress toward acceptance into graduate school and admission into one of two graduate programs, Higher Education Administration or Community Counseling

**Requirements:**

* + Eligible to maintain an assistantship as discerned by the graduate school
	+ Acceptance into the Higher Education Administration or Community Counseling graduate programs.
	+ Strong administrative, organizational, programming and interpersonal skills
	+ Previous live-in residence life and housing experience is required. Qualified candidates must have lived on campus in a residence hall community. Additional experience as an RA or student leader position is desired.
	+ Two-year availability is preferred (Note: employment and renewal of assistantship will be evaluated annually)

**Remuneration:**

* Remuneration includes The University of Akron tuition waiver up to 15 credit hours
* Current meal plan value $2,848.00 (when residence hall dining facility is in operation)
* The gross bi-weekly stipend is $459.46 (calendar determined by area of employment within department).
* Partially furnished on-campus apartment (valued at $8,400.00)