

RITA Y. NMAI
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PROFESSIONAL SUMMARY

Associate Lecturer, School of Communication, University of Akron.
Master of Arts Degree - Business Organizational Communication with expertise in human resource development, and journalist with six years of experience in television news reporting, public relations and print media. Excellent oral and written communication skills.

PROFESSIONAL EXPERIENCE

THE UNIVERSITY OF AKRON; Akron, Ohio **Fall 2006 to present**

Assistant Lecturer, Communication Department (Part -Time)

I taught Survey of Communication Theory from Fall 2006 to Spring 2009. In addition to Survey of Communication Theory, I have taught Introduction to Public Speaking and Effective Oral Communication. These are the two basic courses that introduce students to the principles and theories of effective communication in public speaking, and is a general education requirement for all students at the University of Akron. I currently teach Introduction to Public Speaking and Effective Oral Communication.

UNIVERSITY OF AKRON; Akron, Ohio **2004-2005**

Graduate Assistant, (instructor) Introduction to Public Speaking

Taught introductory speech class for three semesters. Course introduced students to the principles and theories of effective communication in public speaking, and is a general education requirement for all students at the University of Akron.

AKRON GENERAL MEDICAL CENTER (AGMC); Akron, OH **Summer 2004**

Intern, Human Resource and Development Office

Assisted department manager and human resource development specialists in the group.

- Performed research and gathered material towards the formation of a Training Steering Council to oversee training for employees, and a Career Development Strategy to help managers provide guidance to employees specifically enrolled in various educational programs.
- Re-designed a diversity training program for use in management training and gave a pilot presentation of the re-designed program to key members of the Human Resources Department. Also did the opening session of “Service Plus”, a part of AGMC’s new employee orientation program.
- Wrote post-strike ground rules to help nurses transition back to work smoothly after a strike in June of 2004; reviewed and analyzed patient satisfaction and workforce needs assessment surveys and was principal author of the July and August “Service Plus Updates,” a newsletter mailed to all directors and managers, and posted for all employees.

- **RECORD PUBLISHING COMPANY**; Stow, Ohio
Independent Correspondent

January/February 2001

Performed interviews and wrote articles for:

- Twinsburg Bulletin
- Hudson Hubtimes

- **GHANA BROADCASTING CORPORATION**; Accra, Ghana

1990-1995

News Reporter - Television Division

Responsibilities included straight news reporting and writing feature stories for the national television station, with particular emphasis on population issues.

- Assisted in the production and direction of the early evening and late news broadcasts.
- Produced and directed "Headlines," a weekly TV News magazine program that reviewed top news items reported in the print media.
- Researched and reported several feature stories for "CNN World Report." Won the Ghana Journalists Association's "Best Television Feature Writing" Award in 1993 for a feature on the impact of non-formal education in Ghana that was also aired on CNN World Report.

- **UNIVERSITY OF GHANA**; Accra, Ghana

1989-1990

Public Relations Officer- Resident Theatre Company, School of Performing Arts

Was responsible for promoting the image of the Resident Theatre Company, a song and dance drama group within the School of Performing Arts.

- Organized press conferences, placed advertisements, and developed tour programs to enhance public awareness of the group.

EDUCATION

- MA, Business Organizational Communication; May 2005
University of Akron; Akron, Ohio
- BA (Cum Laude) Business Organizational Communication and Public Relations; May 2002
University of Akron; Akron, Ohio
- Certificate in Human Development Reporting, July 1995
British Council and Ghana Institute of Journalism; Accra, Ghana
- Certificate in Population Communication, November 1992
UNFPA and Ghana Institute of Journalism; Accra, Ghana
- Diploma in Journalism, June 1989
Ghana Institute of Journalism; Accra, Ghana

AWARDS

- Pixley Scholarship 2001/2002
School of Communication; University of Akron; Akron, Ohio
- G.J.A. Award for Best Television Feature Writing, 1993 Media Awards
Ghana Journalists Association; Accra, Ghana
- Ghana Armed Forces Award for the Best Student in Military Reporting, 1989
Ghana Institute of Journalism; Accra, Ghana