

The University of Akron
Staff Employee Advisory Committee (S.E.A.C.)
Minutes for March 18, 2010 Meeting

Members and Attendance:

Name & Start Date	Position	Attendance
Jean Andrick - 2008	HR Liaison	Present
Kristina Artino - 2009		Present
Gary Beckman		Present
Mary Dingler - 2009	HR Liaison	Present
Lissia Gerber - 2007	Vice Chair	Present
Nancy Homa - 2009		Present
Mike Kimble - 2009	Chair	Present
Jim Shuster - 2008	WWW	Present
Laura Spray	Ex-Officio	Present
Bob Stachowiak		Present
Mary Tabatcher - 2007	Secretary	Absent w/o Notice
Lindsie Webb - 2008	Treasurer	Present
Pam Woodall Caine - 2008		Absent w/o Notice

Meetings always scheduled on third Thursday of month at 12:30 PM.

Meeting called to order at 12:50 PM.

Reviewed minutes for February meeting. Minutes approved .

Agenda for Today's Meeting:

I. Opening

II. Goals

- Vote on SEAC membership for By Laws
- Compilation of survey questions

III. Agenda Topics

- Discuss Survey
- Scholarship fundraising information
- Elections

IV. New Initiatives

- Survey
- **Dollars for Scholars Campaign**
- Elections

V. Closing

Awards & Recognitions Sub-Committee: Mary Dingler (reporting), Gary Beckman, Jean Andrick, Jim Shuster and Pam Woodall Caine: No Report

Board of Trustees Observers (www.uakron.edu/bot/) - Kristina Artino (reporting) and Gary Beckman: No Report

By-Laws - Laura Spray (ex-officio and Chair reporting), Pam Woodall Caine, Nancy Homa and Lindsie Webb:

By-Laws Discussion – should SEAC increase membership of the committee or not. A formal ballot vote was taken after discussion and the results were eight (8) for the increase with one (1) against.

Stachowiak presented a motion to increase the number of elected members from three to four. This was seconded by Dingler. Discussion ensued. Reasons for increase were cited as; need for more bodies during social events, need for more bodies should University Council be enacted, broader representation base around campus. Reasons not to increase membership were that it would be more difficult to come to concensus and would take more people away from university business. Formal ballot vote was taken. Motion passed nine (9) for with one (1) against.

Budget Committee (Lissia Gerber reporting): No report.

Campus and Community Outreach Committee - Lissia Gerber (reporting), Pam Woodall Caine, Kristina Artino, Jean Andrick and Mike Kimble: No report.

Faculty Senate (<http://www.uakron.edu/president/facultySenate/>) - Nancy Homa and Mike Kimble (reporting): Faculty Senate met on March 4, 2010 with the following.

In Dr. Sterns' absence, Senator Rich opened the meeting. The agenda as published was approved as were the minutes of February 3, 2010 after suggested changes by Senator Gandy.

A moment of silence was given in remembrance of Dr. James White, Polymer Science. Executive Committee met and accepted all volunteers as well as Exe. Comm. members to the Reorganization Committee formed by Dr. Proenza. EC also met with the President to discuss the Provost search, dean searches.

Senator Gerlach inquired as to the situation in the College of Education. APC is reviewing this issue and if forming a consensus based on review of minutes, COE faculty meeting minutes, etc. Will have a formal response with regards to TK20 at next meeting.

Discussion of FRC: Senator Bouchard shared that there were many more grant applications than funding. 20% cut by the Dean of Graduate Research earlier this year played a toll. Senator Gerlach inquired as to a list of awardees, that normally the FS is provided a copy. Senator Bouchard explained that not all the awardee winners had been notified at the time of the FS meeting and that it was unfair to provide such information until all submitters had been notified.

Rudy Fenwich, President, Ohio Faculty Council shared the February 12th meeting held in Columbus. It was at this meeting were there was lengthy discussion of proposed changes to retirement systems, particularly STRS. He shared that HB 315 is one under consideration and involves our health care funding.

University Council: Assoc. Provost Ramsier presented the final version of bylaws. Senator Gandy questioned the impact the new provost may have on this. Senator Erickson shared that most of the changes to this version were wording, except dealing with Implementation Committee and its structure. Because the VPs had made an issue of the makeup of this committee earlier and then repeatedly had no response, it was decided to pass the bylaws and send it on to the President, who has the authority to exempt individuals from this committee as well as others.

Student Judicial Committee: History: Revised student code of conduct – ready for review by BOT at December 2009 meeting; BOT approved with some recommended changes. Office of General Counsel then made their changes. Rules Committee of the BOT then reviewed the additional changes of the OGC as well as from the BOT. New version has a clear, concise statement with regards to sanctions; that staff from Judicial Committee would preside over hearings – have no vote – just there to ensure that meeting would be fair and run smoothly. Issues with witness testifying via telephone or in writing and not allowing the accused to question this witness. Currently the use of written statement without accused able to ask questions is in place. Issues still to be addressed; FS will be kept apprised.

Curriculum Review Software: Phase I – Fall 2009; Phase II – January 2010; Business Design to satisfy UA's requirements – to be completed by 3/31/10. Rollout: Focus groups will be involved in review of forms. Phase III – April 2010 build phase; Phase IV – July 2010 IT Training; Phase V – September 2010 – Soft rollout – user training. Submission of new proposals may occur at this time.

Concerns expressed by several senators with regards to the system and the control of it by faculty. Concern with quality control – who will or is qc and what will be the qc issues. Concern expressed with regards to cost and maintenance.

Meeting adjourned at 5PM.

Group Insurance and Benefits Committee: Laura Spray (reporting) and Mary Dingler:
No Report

OSCHE (Ohio Staff Council on Higher Education): Mike Kimble (chair) and Lissia Gerber (vice-chair), Mary Tabatcher and Bob Stachowiak (alternates): No report.

Performance Evaluation Committee - Jim Shuster (reporting), Mary Dingler and Gary Beckman:
No Report

Social Committee: Bob Stachowiak (chair and reporting), Mary Dingler, Gary Beckman, Jean Andrick and Pam Woodall Caine: No Report

Treasurer - Lindsie Webb (reporting): No Report

University Council Exploratory Committee – Bob Stachowiak (reporting): The UCEC met on February 25th with the following decisions made: It was decided at the last meeting that there will be no more deliberation or changes to the proposed by-laws and that it will be submitted to Faculty Senate at the next meeting March 4th with recommendations that it be forwarded to the Board of Trustees for approval.

Kent Marston indicated that CEPAC has a three member team awaiting passage of the by-laws so that they can begin changing their bylaws (to add more members).

During the meeting I questioned the committee as to their thoughts as to the time commitment that might be expected of a UC representative. They felt that 3-5 hours a week would be a fair estimate depending on whether or not the representative served on a standing committee or any subcommittees.

Rex Ramiser requested that any available member of the UCEC attend the Faculty Senate meeting to help with support and explanations of the document.

University Safety & Security Committee – Bob Stachowiak (reporting): March meeting cancelled, next meeting April 27th.

Web: Jim Shuster (reporting) Laura Spray and Bob Stachowiak: No report.

New Business:

Elections – Committee decided to begin election process using a timeline that would be in accord with the proposed University council timelines. (June to May). Nomination balloting to run from March 23rd to April 6th, elections balloting to run between April 13th, and April 27th. Vice chair will oversee elections process as per draft by-laws.

Discussion on when election of officers should occur. Motion to require one year of prior SEAC committee service before being elected Chair or Vice Chair was tabled due to a request for input from Ex-Officio Spray (Chair by-laws sub-committee) who had to leave early due to other obligations.

Old Business: Survey – was tabled until next meeting.

Meeting adjourned at 2:15 PM.

Next meeting is on January 21st at 12:30 PM. See schedule below (start time listed as 12:15 to allow for members to arrive):

	Start	End	Room	Status
Date				
10/15/2009 Thu	12:15 PM	2:00 PM	SU Room 323	Confirmed
11/19/2009 Thu	12:15 PM	2:00 PM	CAS 116	Confirmed (By-laws to meet at 11:00)
12/17/2009 Thu	11:00 PM	2:00 PM	CAS 116	Confirmed (By-laws to meet at 11:00)
1/21/2010 Thu	12:15 PM	2:00 PM	CAS 116	Confirmed
2/18/2010 Thu	12:15 PM	2:00 PM	SU Room 323	Confirmed
3/18/2010 Thu	12:15 PM	2:00 PM	SU Room 323	Confirmed
4/15/2010 Thu	12:15 PM	2:00 PM	Wayne	Confirmed
5/20/2010 Thu	12:15 PM	2:00 PM	SU Room 323	Confirmed
6/17/2010 Thu	12:15 PM	2:00 PM	SU Room 323	Confirmed
7/15/2010 Thu	12:15 PM	2:00 PM	SU Room 323	Confirmed