

Field Education Placement schedule at a glance

- ☐ Attend the Friday, May 19, 2017 Field Orientation | [7 weeks to secure a field placement](#) | by Friday, June 30, 2017, 11:30 p.m. | **A Group**
- ☐ Attend the Tuesday, June 13, 2017 Field Orientation | [7 weeks to secure a field placement](#) | by Tuesday, July 25, 2017, 11:30 p.m. | **B Group**
- ☐ Attend the Saturday, Tuesday, July 18, 2017 Field Orientation | [7 weeks to secure a field placement](#) | by Tuesday, August 26, 2017 | **C Group**

Preparatory Tasks to be completed before contacting agencies

Due Date: Complete Pre-Placement training activities during Field Orientation

- ☐ Website Navigation Experiential Activity | Part 1
- ☐ Graduate Field Student Agreement | Part 1

Complete & electronically submit to fieldsocialwork@uakron.edu *Due dates based on A, B, or C Orientation attendance*

- ☐ MSW Field Education Application | **A Group** 5.27.17 | **B Group** 6.24.17 | **C Group** 7.29.17
- ☐ FERPA Disclosure Form | **A Group** 5.27.17 | **B Group** 6.24.17 | **C Group** 7.29.17
- ☐ Field Manual Code of Ethics Acknowledgement | **A Group** 5.27.17 | **B Group** 6.24.17 | **C Group** 7.29.17
- ☐ Field Agency Prior to Choice form | **A Group** 5.27.17 | **B Group** 6.24.17 | **C Group** 7.29.17
- ☐ Review the Agency Roster **A Group** 5.24.17 | **B Group** 6.21.17 | **C Group** 7.26.17

Task to be completed in order to secure a field placement

- ☐ Begin contacting prospective field agencies to set-up interviews
- ☐ Complete interview process (a minimum of 2 interviews per student)
- ☐ Complete & submit After Interview Choice (all programs) form
- ☐ Complete & Submit Social Work All Programs Field Placement Agency Acceptance Forms
- ☐ If applicable, complete & submit Field-at-Place-of-Employment Proposal (all programs) (FAPE)

Electronic Submission process

Submit all completed field forms to fieldsocialwork@uakron.edu

Field Questions – contact [Naomi White](#) | naomi1@uakron.edu until June 30, 2017 and after August 24, 2017

Field Questions Contact [Timothy McCarragher](#) | mccarra@uakron.edu from July 1st until August 24, 2017

Social Work website | <https://www.uakron.edu/socialwork/>

Field Education page | <https://www.uakron.edu/socialwork/field-education/msw-field-forms.dot>

School of Social Work | Courage. Compassion. Competence.

Field Education | Engage. Assess. Intervene. Evaluate.